1. **Introductions**

Anne Gwinnett opened the meeting with introductions and apologies. Sarah Breton and her team presenting on Child and Adolescent Mental Health Services were welcomed and
Shelley Ghazi who will be starting as a Policy Officer with the City Council in June with responsibility to support and service OSP meetings was welcomed.

2. Child and Adolescent Mental Health Services (CAMHS)

Sarah Breton, Lead Commissioner (Children and Maternity), Joint Commissioning Team, Oxfordshire County Council and Oxfordshire Clinical Commissioning Group (OCCG) and colleagues from the CAMHS team provided a strategic overview of the policy development and funding around Child and Adolescent Mental Health Services in Oxford City. A copy of the presentation will be available on the OSP website.

The following headlines were outlined in the presentation:
- Oxfordshire Review of CAMHS followed by national review
- £1.2m new investment for Oxfordshire – recurrently
- £320k must be spent on new nationally mandated Eating Disorder Service
- £800k to be spent on delivering local priorities aligned with the national “Future in Mind” Report
- OCCG already invested an additional £650k this year:
  - Autism Spectrum Disorder diagnostic pathway
  - Sexual Abuse pathway (Horizon Service)
  - Looked after children and edge of care young people

Next steps for the CAMHS team are:
- Third Sector Partnership – Oxford Barnardo’s
- Partner Agencies integration/partnership developments
- Remodel services
- Develop Specialist Pathways
- Launch of Specialist Eating Disorder Meeting
- School In-Reach

The following key points were made in the resulting discussion:
- Increase in demand for services – these are due to a number of issues including increases in prevalence of incidents; use of social media and the way children and young people communicate with each other (contagion effect); success in getting young people to look in the right place; and reduction in stigma and therefore more likely to refer.
- Key challenge is getting better at identifying young people suffering from disorders, up-skilling staff nationally to identify and delivering evidence based treatments.
- Mental health links to social class – there are links between mental health and socio economic status with higher numbers of referrals coming from deprived areas of the city (e.g. higher incidents of depression). Socio economic status appears to be an aggravating factor alongside potentially many other factors.
- Jackie Wilderspin reported that the “Under My Skin” play from Pegasus Theatre that toured schools earlier in the year will be repeated. The play tackles the issue of self-harming and helps youngsters access support.
- Transition from child/adolescent to adult – is the pathway robust and are there pressures on adult mental health services due to the increase in child/adolescent? There was discussion of the need to develop services up to 25 rather than 18 which is the current age of transition from adolescent to adult services. Christian Bunt suggested that some work may need to be commissioned to look at this.
• Links with educational attainment – are conversations taking place with education providers and activities? Yes and to be noted that OFSTED will now be inspecting schools on their mental health offer.

3. Minutes of the last meeting held on 28th January 2016.

The minutes were agreed as a correct record.

4. Matters arising / short updates

a. Refugee and Asylum Seekers

Caroline Green provided an update on activities and reported that two further families have arrived and two further expected in Oxford. There are national developments around unaccompanied asylum children from Syria and children already in Europe. Suitable accommodation will be required and partners collectively need to plan.

b. OSP Membership

Sebastian Johnson reported that the following new members will be joining the OSP Steering Group:
- Brendan Hattam, Chair of the Town Team and General Manager of Westgate Oxford and Castle Quarter (replacing Shamus Donald)
- Brendan Casey, Registrar and Chief Operating Officer, Oxford Brookes University (replacing Matthew Andrews)

c. Barton Park Healthy New Town

Jackie Wilderspin reported that Public Health and the Oxfordshire Clinical Commissioning Group are working with Grosvenor. Jackie and colleagues have met with the developer and have linked them into the Barton Health and Well Being Partnership and are helping to ensure integration and involvement of residents. Grosvenor is bidding for resources as part of the Healthy New Town status and hope to employ a member of staff to co-ordinate a year-long programme.

Helen Brind mentioned the Employment Skills Plan for Barton and Jackie and Helen agreed to discuss how the Plan can be linked into the Healthy New Town activities.

d. Oxford’s European Capital of Innovation Bid

Sebastian Johnson reported that a delegation led by Cllr Bob Price with Professor Alistair Fitt, Lynn Shepherd and Sebastian had attended the Awards Ceremony on 8th April. Amsterdam was announced as the winner, with Paris and Turin the runners up. Feedback on our bid from EC Officials was very positive and indicated that we had only just missed a top three place. All finalist cities were asked to produce a video to be shown on the day and the Oxford video can be viewed here. The video has been well received by all who have seen it and it has been used to promote Oxford at a range of events and presentations by partners since the awards ceremony. Bob Price congratulated and thanked Sebastian and Lynn Shepherd for their work in delivering such a good video in a very short time. A more generic version is being made that can be used by all partners – contact Sebastian for the file and link if partners would like to use it. Both the video and bid document can be used as content for future bids and
documents to build on the positive work that has achieved through bidding to be Capital of Innovation.

e. Devolution Bid and Local Government Unitary Models

Cllr Bob Price reported that PWC has been engaged to carry out the independent study into unitaries on behalf of the District and City Councils and meetings with a variety of stakeholders are taking place. The report is due later in the summer. Cllr Ian Hudspeth reported that Grant Thornton has been engaged to carry out the study on behalf of the County Council. Cllrs Price and Hudspeth reported that both sets of consultants have agreed to share data.

Some steering group members expressed disappointment that two separate studies are taking place. It was recognised that change to the current local government model is needed and that a shared common ambition needs to be achieved at the end of the process.

5. Oxfordshire LEP Report and Strategic documents update

Richard Byard, Director of Business Development, presented a report on the work of the Oxfordshire Local Enterprise Partnership (OxLEP) with the following key points:

- Operationally grown, with the County Economic Development Team now being part of OxLEP having been transferred from the County Council
- Suite of products provided through OxLEP – Oxfordshire Business Support, Invest in Oxfordshire, Oxfordshire Apprenticeships, O2i Business Education, Oxfordshire Work Experience and Oxfordshire Skills Board
- Refreshing the Strategic Economic Plan (SEP) and this has included public consultation events (including the OSP Open Event). 120 responses received so far with the consultation open until 27th May. The four existing priorities will not be changing – this is a refresh not a rewrite. A lot has changed over the last two years so it is important to capture that and refresh accordingly. Five key strategic documents feed into the SEP, they are:
  - Strategic Environmental and Economic Investment Plan (SEEIP) which was launched a few weeks ago
  - Creative, Culture, Heritage and Tourism Investment Plan (CCHTIP) which will be launched at Blenheim Palace on 11th July
  - Innovation Strategy – a draft is currently being commented on
  - Skills Strategy – being refreshed with planned sign off in September 2016
  - European Structural Investment Fund Plan (ESIF) – recently launched and submitted to Government to outline priorities for allocating European funding being devolved by Government
- Local Growth Fund (LGF) round 3 is now open with final submissions to Government in late July. Some funding is available in 2017-18 and 2018-19, but majority is for 2019-20 and 2020-21. Mixed messages being received from advisers within Government – on the one hand be very ambitious (our bids could total £500m) or tone it down to nearer £100m

Key points from the resulting discussion:
- Will there be a Local Growth Fund 4? Government has indicated that LGF will be for the life of the term so it is likely that there will be.
• Is there scope to share information from the emerging reports now to help support bids for LGF and other funding opportunities? Yes, OxLEP staff will make available data and information as needed e.g. from the emerging skills strategy refresh.
• What came out of the Thames Valley Area Review of Further Education? Richard reported that nine separate colleges has reduced to seven college group structures.
• Val Johnson reported that a bid by the City Council through ESF for NEETS funding to support older workers has been successful in getting through to the next round.
• SEP Refresh responses so far are mixed, responses from more businesses would be welcomed.
• Workplace / workforce wellbeing – Jackie Wilderspin highlighted the push from Department of Health and links to other Government priorities around productivity and absenteeism. Unipart are leading work in these initiatives in Oxford and it was suggested that OxLEP could promote initiatives with employers. Links with the universities are being made.

6. Economic Growth Steering Group And Action Plan Update

Matt Peachey led a report on progress against the refreshed Economic Growth Strategy Action Plan and the ten key themes (report circulated with papers). Key next steps include:
• Securing progress on key sites and rail infrastructure (Station, Oxpens, Northern Gateway, Osney Mead)
• Engaging clearly on city’s needs within OxLEP’s SEP refresh
• Working to maximise the impact of £1.8bn national allocation of Local Growth Funds to 2021
• Deliver a new annual business engagement programme (in line with existing framework), building our understanding of business needs whilst working more seamlessly with OxLEP and district Economic Development Officers
• Support the preferred ‘Business Voice’ structures at city and county level
• Maximise impact and attraction of EU funds locally
• Develop a clearer Inward Investment offer related to regeneration and commercial site expansion opportunities
• Supporting Smart Oxford initiatives including ‘Smart Oxford Competition’, co-working/incubation, ESIF funded staff resource to deliver on a refined project route-map.
• Delivering new enterprise space, innovation and co-working space offers within Oxford city centre, in conjunction with our partners
• Work with local partners to ensure a consistent business support offering locally, post Business Growth Service cuts by central government.

Key updates included:
• Hayley Beer-Gamage reported that tourism numbers have seen a collective increase across the county including the city. Recent success at securing funding to support international profile and promotion of the Experience Oxfordshire offer e.g. Australia Trade Show.
• Discover England Fund, £14m over 3 years, provides an opportunity to leverage further funding for cross regional projects to promote Oxford and Oxfordshire
• Smart Oxford Board is raising £50k to launch a Smart Oxford Competition that is fun, interactive, informative and accessible to all that catches the imagination of people who live, work and visit Oxford and highlights the opportunities and benefits that can be achieved through Smart Oxford and the use of technology, data, internet of things and

- Richard Venables reported that OxLEP will be attending and possibly exhibiting at MiPIM UK event (International Property Conference)
- Cllr Bob Price thanked the Economic Development Team for their work and congratulated them on doing a great job. He highlighted some of the growth and development potential including rail developments (e.g. Heathrow commitment in the next control period), job growth (highest expectations of growth predictions are being exceeded) and Smart City developments.
- Ian Green outlined his sense of the terrific opportunities that exist through potential new developments for iconic entrances to the city. He reported that the Oxford Civic Society will continue to work with landowners, developers and other stakeholders to ensure developments of a high standard that are helpful in promoting the city.

7. Symposium Framework Proposal

Anne Gwinnett suggested that discussion on the Symposium Framework and potential future symposia be held over to the next meeting in July. Anne asked all members of the OSP to give the subject some further thought and to give any comments and suggestions to Sebastian before the next meeting.

8. Forward Plan and future agenda items.

Anne Gwinnett reviewed the forward plan. There are no venues identified beyond July’s OSP meeting and Anne invited partners to put forward venue suggestions to Sebastian Johnson.

<table>
<thead>
<tr>
<th>OSP Meeting Date</th>
<th>Key Agenda Items</th>
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<tbody>
<tr>
<td>14th July 2016 10-12 noon</td>
<td>• Oxford Local Plan 2036</td>
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<tr>
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<td>• Symposium Framework and Proposals</td>
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<td>Mathematical Institute, University of Oxford, Andrew Wiles Building, Woodstock Rd, Oxford OX2 6GG</td>
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<tr>
<td>15th September 2016 10-12 noon</td>
<td>• SEP Refresh</td>
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<tr>
<td>3rd November 2016 10-12 noon</td>
<td>Topics to be scheduled:</td>
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<tr>
<td>19th January 2017 10 – 12 noon</td>
<td>• Adult Social and Health Care</td>
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<td>• Youth Ambition and School Attainment</td>
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9. AOB

There was none

Meeting closed 12:04pm.