

Oxford Strategic Partnership Steering Group

Draft Minutes of the meeting held on 16th May 2013, 10.00am at Oxford Town Hall, St Aldate's, Oxford

Attendees:

Anne Augustine, Low Carbon Oxford
Susannah Baker, Oxford Brookes University
Alison Baxter (Chair), Oxfordshire Community and Voluntary Action
Mairi Brookes, Oxford City Council
Christian Bunt, Thames Valley Police
Rachel Coney, Oxfordshire Clinical Commissioning Group
Debbie Dance, Oxford Preservation Trust
David Edwards, Oxford City Council
Cllr Jean Fooks, Oxford City Council
Susie Golding, Visit Oxfordshire
Dr Barbara Hammond, Low Carbon Oxford
Sebastian Johnson, Oxford City Council
Val Johnson, Oxford City Council
Huw Jones, Oxfordshire County Council
Robert Kirtland, Critchleys and ProOxford Group
Rob Lloyd-Sweet, Oxford City Council
Sadie Paige, Oxford City Council
Michael Redley, University of Oxford
Michael Sibly, University of Oxford
Peter Sloman, Oxford City Council
Cllr John Tanner, Oxford City Council
Anna Wright, Oxford City Council

1. Welcome and Apologies

Apologies were received from:

Phil Clare, University of Oxford
Michael Crofton-Briggs, Oxford City Council
Anne Gwinnett, Oxford Brookes University
Cllr Ian Hudspeth, Oxfordshire County Council
Margaret Ounsley, University of Oxford
Cllr Bob Price, Oxford City Council
Cllr Rodney Rose, Oxfordshire County Council
Maggie Scott, Oxfordshire County Council
Joanna Simons, Oxfordshire County Council
Jackie Wilderspin, Public Health Oxfordshire County Council

Thanks to Alison Baxter for chairing the meeting in Jackie Wilderspin's absence. It was noted that this was Rachel Coney's first meeting and she was welcomed. Visitors from Low Carbon Oxford were also welcomed.

2. Minutes of the last meeting held on 14th March 2013 were agreed as a correct record.

3. Operation Bullfinch

Christian Bunt gave a verbal update on Operation Bullfinch and the verdicts, which have been widely covered in local and national media. Key points:

- Sentencing will take place on 22/6/13.
- There has been a lot of press interest in Oxfordshire County Council and Thames Valley Police, and we can expect that Oxford continues to be in the spotlight.
- Next steps include internal management reviews of all agencies involved and a serious case review that will take 12-18 months.
- Members of the Partnership stated their formal support for the work that Thames Valley Police and Oxfordshire County Council had undertaken and congratulated them for pursuing this to a successful prosecution.

4. Matters Arising/ Short Updates

4.1 Local Enterprise Partnership (LEP) - update

The written update that had been provided was noted and there were no questions.

4.2 City Deal - update

David Edwards provided a verbal update on the City Deal and the work of the Bid Team. It was noted that the Oxford and Oxfordshire bid is due to be presented to the Ad hoc Ministerial Group after the summer recess. A further update will be provided at the next meeting.

4.3 Broadband and Wireless Project - update

Sebastian Johnson provided a verbal update on the Broadband and Wireless Project. The spending decision from central government has still not been made, and the sixth bid will be submitted during week commencing 20/5/13. The focus is on a voucher scheme targeted at SMEs and a concessionary wireless model for the city centre. The revised bid will be for funding of £5m.

4.4 ESOL (English for Speakers of Other Languages) - update

Alison Baxter provided a verbal update on progress. Since the last OSP meeting a social inclusion fund bid has been developed and was submitted on 16/5/13. This may require match-funding. Further updates will be provided by Alison.

4.5 Participation and Engagement - update

Val Johnson provided an update on the Partnership and Engagement Workshop held on 16/4/13 with the following key points:

- Workshop was attended by 39 people.
- The output will be taken forward by a steering group made up of Alison Baxter, Angela Cristofoli, Val Johnson and Jackie Wilderspin. Colleagues from the OSP are welcome to join.

- A draft action plan will be circulated for discussion at the OSP meeting in September 2013 and will be finalised in November 2013.

4.6 Educational Attainment – update.

Anna Wright responded to questions arising from the update paper that was circulated with the agenda.

- Success indicator will be the test results available next year.
- Education attainment programme is a good example of partnership working – the college leadership programme has produced spin-offs and subject-based departments are now getting involved.
- Oxford University's Department of Education is also developing a project called "the Deanery", which aims to develop a professional learning community between schools and university staff.

5. Low Carbon Oxford

Dr Barbara Hammond and Anne Augustine from Low Carbon Oxford delivered a presentation and update on progress of the Low Carbon Oxford programme. The following key points were made:

- Number of pathfinder partner organisations has grown from 15 to 31, and the aim is to grow membership further with a focus on the business community including Small and Medium-sized Enterprises (> 3000 in Oxford).
- Government is showing interest in the project and work of Low Carbon Oxford and this has included a ministerial visit.
- Funding of £930,000 from Intelligent Energy Europe has been secured for the OxFutures Project and it is hoped that this will leverage significant further investment in the next three years
- Barbara recognised the contribution of the City Council as principal sponsor, noting that this funding stream will end in 2015.
- Low Carbon Hub has been launched and FoodPrinting report published.
- Exemplar pathfinder projects include Oxford Bus Company, where driver training now includes low fuel consumption driving practices.
- Future plans include working with the County Council and partners on carbon strategy and a pilot with County and the two Universities for district heating.
- BMW has convened an Energy Efficiency Forum.
- Susannah Baker reported that Oxford Brookes is reviewing its car parking policy – incentivising people not to use their car and to work from home where possible.

- Rachel Coney reported on the traffic issues at Oxford Business Park with some staff who drive waiting for up to an hour to get off the park in the evening at peak times. Huw Jones noted this and agreed to look into it. John Tanner suggested that a discussion on the wider transport issues around the eastern arc of the city be held at a future meeting.

6. Economic Growth Strategy for Oxford

Sebastian Johnson provided a brief update on the emerging Action Plan and referred those present to the papers that were circulated. A further update will be provided at the next meeting. David Edwards and Huw Jones provided brief updates on projects that are progressing which included:

- the Westgate development
- 800 houses in Barton
- Master plan for station
- major transport projects including adding 600 + spaces at Thornhill Park and Ride.

7. Oxford Heritage Plan

Debbie Dance and Rob Lloyd-Sweet presented an update on the work around the Oxford Heritage Plan, and encouraged colleagues to engage with positive side of heritage. The presentation is attached with the minutes.

8. Forward Plan and future agenda items

Sebastian Johnson presented the OSP forward plan as presented in the papers, and reported that the University of Oxford had kindly offered to host the next meeting on 18th July at the Chemistry Research Laboratory, Mansfield Road. It was agreed that the meeting would start at 10.30 and finish at 12.30 with a sandwich lunch.

Sebastian thanked Michael Sibly and colleagues from the University and invited other organisations wanting to host a meeting to contact him. Sebastian also invited all partners to provide him with any suggestions for future agenda and discussion topics.

9. Any Other Business and Future Meeting Dates

Future meeting dates are:

- **Thursday 18th July 2013, 10.30 – 12.30 Wolfson Room, Chemistry Research Laboratory, 12 Mansfield Road, Oxford OX1 3TA.**
- Thursday 19th September 2013, 10.00 – 12.00
- Thursday 14th November 2013, 10.00 – 12.00
- Thursday 16th January 2014, 10.00 – 12.00
- Thursday 20th March 2014, 10.00 – 12.00

Meeting closed at 12 noon.