

Oxford Strategic Partnership Steering Group Meeting
14th March 2013, 10.00 – 12.00

**Venue: Long Room, Oxford Town Hall,
St Aldate's, Oxford OX1 1BX**

Agenda

<i>Item</i>	<i>Paper</i>	<i>On</i>	<i>Start</i>	<i>Duration</i>
1. Welcome and Apologies	-	JW	10.00	2 mins
2. Minutes of last meeting – 17 th January 2013	Paper 1	ALL	10.02	3 mins
3. Matters arising from minutes				
3.1 Local Enterprise Partnership - update	-	BP	10.05	10 mins
3.2 Urban Broadband Fund – update	Paper 2	SJ	10.15	10 mins
3.3 Educational Attainment – update	-	VJ	10.25	5 mins
4. City Deal update	-	DE	10.30	15 mins
5. Economic Growth Strategy for Oxford – Action Plan update	-	MCB	10.45	10 mins
6. ESOL (English for speakers of other languages) in Oxford – Project Report and Recommendations	Paper 3	AB / VJ	10.55	20 mins
7. Engagement and Participation update	-	VJ	11.15	15 mins
8. OSP Communication Plan	Paper 4	JW	11.30	15 mins
9. Forward Plan and future agenda items	-	JW	11.45	10 mins
- Welfare Reform (brief update and plans)	-	JW	11.55	5 mins
10. Any Other Business and Future Meeting Dates				
<i>Lunch will be served at 12.00 midday</i>				

Agenda and Report – Oxford Strategic Partnership (OSP) Steering Group Meeting, 14th March 2013

1. Welcome and Apologies

Apologies have been received from the following:
Members: Cllr Ian Hudspeth (Cllr Rose will sub.)

Officers: Anna Wright, Education Adviser, Oxford City Council (Val Johnson will sub.)

2. Minutes of the last meeting

The draft minutes of the last meeting held on 17th January 2013 are attached (paper 1) and presented for agreement.

Action required – to agree the minutes

3. Matters arising from minutes

3.1 Local Enterprise Partnership (LEP) Update

Cllr Bob Price will provide an update on the work of the LEP. Copies of LEP meeting papers can be viewed and downloaded from the LEP website at www.oxfordshirelep.org.uk/cms/content/meetings

Action required – to note the update

3.2 Urban Broadband Fund Update

Sebastian Johnson will provide an update on the latest position and report that the revised bid has been submitted to Government. Paper 2 is a summary of the emerging projects following discussion at the Oxford Project Board held on 27th February 2013.

Action required – to note the update

3.3 Educational Attainment – update.

Val Johnson will provide an update on the Educational Attainment Programme. A full report from Anna Wright will be provided at a future OSP meeting.

Action required – to note the update

4. City Deal Update

David Edwards will provide a verbal report on the successful Oxford and Oxfordshire City Deal expression of interest submission and will outline the next steps.

Action required – to note the report

5. Economic Growth Strategy for Oxford

Michael Crofton-Briggs will provide a verbal update on the early development of action plans following agreement of the Economic Growth Strategy. A copy of the Economic Growth Strategy can be downloaded by clicking this link <http://tinyurl.com/OSPEGS>

Action required – to note the update

6. ESOL (English for speakers of other languages) in Oxford – Project Report and Recommendations

Alison Baxter and Val Johnson will present a paper on “Taking Forward the Recommendations in the Oxfordshire Community Action Report on ‘ESOL in Oxford: Transcending the Barriers’” (paper 3). The paper includes recommendations for consideration by the OSP.

Action required – to note the report, discuss the recommendations and agree next steps

7. Participation and Engagement update

Val Johnson will provide a brief update on progress.

Action required – to note the update.

8. Communications Plan

Jackie Wilderspin will present an OSP Communications Plan (paper 4) for discussion.

Action required – to discuss and agree next steps

9. Forward Plan and future agenda items

Jackie Wilderspin will present the future OSP calendar

Date	Actions
OSP Meeting 14 th March 2013	<ul style="list-style-type: none"> • Updates on action planning from the Economic Growth Strategy Recommendations; City Deal; Educational Attainment Work; and Broadband • Progress report on Stronger Communities work (Participation and Engagement)
March and April 2013	<ul style="list-style-type: none"> • Submit revised bid for the Urban Broadband Fund. • Continue development of core projects – action plan for EGS; Educational Attainment; Broadband; and Participation and Engagement work
OSP Meeting 16 th May 2013	<ul style="list-style-type: none"> • Updates on priority areas as required and agreed • Economic Growth Strategy – Action Plan • Low Carbon Oxford – Report and Update • Participation and Engagement Project Report • Oxford Heritage Plan • Town Team

	<ul style="list-style-type: none"> • Update report on impact of welfare reform and Oxford’s role as a pilot area for Universal Credit
OSP Meeting 18 th July 2013	<ul style="list-style-type: none"> • Updates on priority areas as required and agreed • Safer Communities Partnership report • Breaking the Cycle of Deprivation • City Deal update • Educational Attainment report and update
OSP Meeting 19 th September 2013	<ul style="list-style-type: none"> • Updates on priority areas as required and agreed • Economic Growth Strategy – Action Plan • City Deal update • Broadband and Wireless update

Action required – to note and agree Forward Plan

10. Any Other Business and Future Meeting Dates

Future meeting dates are:

- Thursday 16th May 2013, 10.00 – 12.00. Long Room, Oxford Town Hall.
- Thursday 18th July 2013, 10.00 – 12.00
- Thursday 19th September 2013, 10.00 – 12.00
- Thursday 14th November 2013, 10.00 – 12.00
- Thursday 16th January 2014, 10.00 – 12.00
- Thursday 20th March 2014, 10.00 – 12.00