

**Oxford Strategic Partnership Steering Group Meeting  
17<sup>th</sup> January 2013, 10.00 – 12.00**

**Venue: St Aldate's Room, Oxford Town Hall,  
St Aldate's, Oxford OX1 1BX**

**Agenda**

<i>Item</i>	<i>Paper</i>	<i>On</i>	<i>Start</i>	<i>Duration</i>
1. Welcome and Apologies	-	JW	10.00	2 mins
2. Minutes of last meeting – 8 November 2012	Paper 1	ALL	10.02	3 mins
3. Matters arising from minutes				
3.1 Local Enterprise Partnership – Verbal Update	-	BP	10.05	10 mins
3.2 Urban Broadband Fund – Verbal Update	-	SJ	10.15	10 mins
4. Economic Growth Strategy for Oxford	Paper 2	DE	10.25	30 mins
5. City Deal update	Paper 3	DE	10.55	15 mins
6. Education Attainment update	Paper 4	BP/JS	11.10	25 mins
7. Feedback on OSP Public Event and Leaders' Dinner	Paper 5	SJ	11.35	10 mins
8. Forward Plan				
8.1 Engagement and participation work update	-	VJ	11.45	5 mins
8.2 Future agenda items	-	JW	11.50	5 mins
9. Any Other Business and Future Meeting Dates	-	JW	11.55	5 mins
<i>Lunch will be served at 12.00 midday</i>				

## **Agenda and Report – Oxford Strategic Partnership (OSP) Steering Group Meeting, 17<sup>th</sup> January 2013**

### **1. Welcome and Apologies**

Apologies have been received from the following:

Members:

Cllr Ian Hudspeth

Officers:

Anna Wright

### **2. Minutes of the last meeting**

The draft minutes of the last meeting held on 8<sup>th</sup> November 2012 are attached (paper 1) and presented for agreement.

***Action required – to agree the minutes***

### **3. Matters arising from minutes**

#### **3.1 Local Enterprise Partnership (LEP) Update**

Cllr Bob Price will provide an update on the work of the LEP. Copies of LEP meeting papers can be viewed and downloaded from the LEP website at [www.oxfordshirelep.org.uk/cms/content/meetings](http://www.oxfordshirelep.org.uk/cms/content/meetings)

***Action required – to note the update***

#### **3.2 Urban Broadband Fund Update**

Sebastian Johnson will provide an update on activity since the successful bid announcement in the Chancellor's Autumn Statement on 5<sup>th</sup> December 2012.

***Action required – to note the update***

### **4. Economic Growth Strategy**

David Edwards will report on the comments received from stakeholders on the draft Strategy and a revision to the Economic Growth Strategy. See papers 2.1, 2.2 and 2.3

***Action required:***

- ***Agree and adopt the Oxford Economic Growth Strategy (EGS)***
- ***Invite the LEP to use the Economic Growth Strategy, evidence and recommendations as part of the county wide growth plan***
- ***Commence the preparation of a detailed action plan based on the EGS***
- ***Build stakeholder commitment to a detailed action plan***

## 5. City Deal Update

David Edwards will report on the Oxford and Oxfordshire area City Deal bid. See paper 3 – draft submission.

***Action required – to note the report***

## 6. Education Attainment Update

See paper 4.1 prepared by Anna Wright for an update on the Oxford Project. Bob Price will report on the launch of the Leadership Programme that takes place on 17<sup>th</sup> January 2013.

Joanna Simons will report on the Validated Schools Results (see paper 4.2)

***Action required – to note the reports***

## 7. Feedback on OSP Public Event and Leaders' Dinner

Sebastian Johnson will provide a verbal report on the OSP Public Event held on 19<sup>th</sup> November 2012 and the Leaders' Dinner held on 26<sup>th</sup> November 2012.

The final version of the OSP vision statement and aims and priorities together with a narrative of challenges (presented at the Leaders Dinner) have been combined into the attached paper which is circulated for information (see paper 5)

***Action required – to note the report***

## 8. Forward Plan

8.1 Participation and Engagement work update  
Val Johnson will provide a brief update on progress.

8.2 Future agenda items  
Jackie Wilderspin will present the future OSP calendar

Date	Actions
January and February 2013	<ul style="list-style-type: none"><li>• Progress work on the Participation and Engagement theme</li><li>• Finalise Economic Growth Strategy</li><li>• Revise bid for the Urban Broadband Fund</li><li>• Launch the Schools Leadership Programme</li><li>• Submit City Deal Bid</li></ul>
OSP Meeting	<ul style="list-style-type: none"><li>• Updates on action planning from the Economic</li></ul>

14 <sup>th</sup> March 2013	Growth Strategy Recommendations; City Deal; Educational Attainment Work; and Broadband <ul style="list-style-type: none"><li>• Progress report on Stronger Communities work (Participation and Engagement)</li><li>• Update report on impact of welfare reform and Oxford's role as a pilot area for Universal Credit</li></ul>
March and April 2013	<ul style="list-style-type: none"><li>• Continue development of core projects – action plan for EGS; Educational Attainment; Broadband; and Participation and Engagement work</li></ul>
OSP Meeting 16 <sup>th</sup> May 2013	<ul style="list-style-type: none"><li>• Updates on priority areas as required and agreed</li></ul>

***Action required – to note and agree Forward Plan***

**9. Any Other Business and Future Meeting Dates**

Future meeting dates are:

- Thursday 14<sup>th</sup> March 2013, 10.00 – 12.00. Long Room, Oxford Town Hall.
- Thursday 16<sup>th</sup> May 2013, 10.00 – 12.00
- Thursday 18<sup>th</sup> July 2013, 10.00 – 12.00
- Thursday 19<sup>th</sup> September 2013, 10.00 – 12.00
- Thursday 14<sup>th</sup> November 2013, 10.00 – 12.00
- Thursday 16<sup>th</sup> January 2014, 10.00 – 12.00
- Thursday 20<sup>th</sup> March 2014, 10.00 – 12.00