

Events – Hire of Parks & Open Spaces Fees & Charges 2024 / 2025

Event Categories		2024 / 25 Charge £	
Application Submission Fee (non-refundable)	-		20
Hire Fee for Premium spaces (Bonn Square, Broad Street, South Park, Oxpens, Cutteslowe and Sunnymead)			
Community/Charity & Not-for-Profit Events/Activities (per day)	Small (0-499 people)	-	550
	Medium (500-2499 people)	-	1100
	Large (2500-4999 people)	-	1650
	Extra Large (5000-19999 people)	-	3300
	Extra Extra Large (20000+ people)	-	Price on Application
Commercial Events/Activities (per day)	Small (0-499 people)	-	1100
	Medium (500-2499 people)	-	2200
	Large (2500-4999 people)	-	3300
	Extra Large (5000-19999 people)	-	6600
	Extra Extra Large (20000+ people)	-	Price on Application
Event Hire Fee for all other locations (including The Covered Market, Gloucester Green and all other Parks and Green Spaces)			
Community/Charity & Not-for-Profit Events/Activities (per day)	Small (0-499 people)	-	275
	Medium (500-2499 people)	-	550
	Large (2500-4999 people)	-	1650
	Extra Large (5000-19999 people)	-	2200
	Extra Extra Large (20000+ people)	-	Price on Application
Commercial Events/Activities (per day)	Small (0-499 people)	-	1100
	Medium (500-2499 people)	-	1650
	Large (2500-4999 people)	-	2200
	Extra Large (5000-19999 people)	-	4400
	Extra Extra Large (20000+ people)	-	Price on Application
Event Hire Fee for Community Microsites			
Community/Charity & Not-for-Profit Events/Activities <500 people (per day)	-		100
Market Hire Fees			
Monday - Thursday dates (per day)	-		800
Friday - Sunday dates (per day)	-		1075
Funfairs & Circuses Hire Fees			
Up to 10 rides/units (per day)	-		550
10-20 rides/units (per day)	-		850
Non-Operational Days on Site			
E.g. For set up and break down days	-		50% of the venue hire day rate (per day)

Hire fees for School / Youth Group & Statutory Service events in non-premium places		
School / Youth Group & Statutory Service events in non-premium places (per day)	-	80
Fee for non-essential vehicles to remain on site during the event and/or after set up		
Vehicles:	Car / Small vehicle (each)	- 55
	Van / Luton (each)	- 105
	7.5 ton Truck (each)	- 160
	Cherry Picker (each)	- 160

Other Charges		
Bonds:	All applications will require payment of a bond from £250-£2500 depending on the risk level of the event. This will be returned to the event organiser after the event minus site damage rectification costs (if relevant)	- 250 - 2500
Power Key for Bonn Square:	Refundable Bond for the key for using power in Bonn Square (covers key replacement costs if the key is lost by the event event organiser)	- 500
Power:	Use of power/electricity per day depending on size of event	- 30 - 100
Officer Site Visits:	Site visit with specialist staff - e.g. Parks/Events officer	- 80
Late Application Fees:	Late application/submission fee if timescales/deadlines not met	- 50 - 500
South Park Application Fee:	Non-refundable application fee to hold an event in South Park for over 499 people	- 105
Overflow Parking:		- Price on Application
Cancellation Fees:	Up to a month before the event date	- 50% of event hire fee
	Less than a month before the event date	- 100% of event hire fee

Discounts for Hire Fees
Some events that are deemed to have significant cultural and communal benefit for underrepresented groups in regeneration areas may be eligible for a discretionary discount of up to 25% of the venue hire fee

Equipment Hire Fees			
Event Equipment (per day - Minimum Charge £50)	Stereo portable battery powered Busking Amp/PA with wireless mics per unit (2 units available)	-	50
	Power Cable Package: 25m Extension Cable 16A 230V with 2.5mm Black Rubber HO7 Cable (x1), 10m Extension Cable 16A 230V with 2.5mm Black Rubber HO7 Cable (x3), 16A Plug to 13A Socket Fly Lead (x3), 16A Distribution IMST 4 X 16A, 2 X 13A, 16A H/D Rubber Socket Board with 4 x 16A sockets + 4 x 16A MCB	-	35
	Ramp ahead & Caution Ramp signage per sign (2 available of each)	-	12
	Cable ramp per unit (25 units available)	-	7
	Tensa barrier hire charge per unit (10 units available)	-	7
	Chair hire per unit (2 units available)	-	7
	Folding trestle table hire per unit (1 unit available)	-	7
	Fire extinguisher	-	7
	Event Equipment discount for multiple day hire		
2-3 consecutive days	-	15% discount	
3-4 consecutive days	-	20% discount	
5+ consecutive days	-	30% discount	
Event Equipment Cancellation Fees			
Up to a month before the event date	-	50% of equipment hire fee	
Less than a month before the event date	-	100% of equipment hire fee	