

**Oxford Strategic Partnership, Steering Group Meeting
Tuesday 21st January 2020**

10:30 – 12:30

Somerville College

For directions see here

Refreshments will be available from 10.15am.

Agenda

| <i>Item</i> | <i>Paper</i> | <i>Lead</i> | <i>Start</i> | <i>Duration</i> |
|--|--------------|-----------------------------------|--------------|-----------------|
| 1. Welcome and apologies | | Jan Royall | 10.30 | 5 |
| 2. Draft minutes of last meeting & matters arising | 1 | Jan Royall | 10:35 | 5 |
| 3. Growth Board update | | Gordon Mitchell | 10:40 | 10 |
| 4. Inclusive Growth Seminars and Commission update | 2 | Jan Royall | 10:50 | 20 |
| 5. OSP sub-group update – part 1 <ul style="list-style-type: none"> Economic Growth Sub-group six month update | 3 | Peter Nolan | 11:10 | 10 |
| 6. A process for reconciliation - HM Lord Lieutenant for Oxfordshire. | | Tim Stevenson | 11:20 | 25 |
| 7. OSP sub-group update – part 2 <ul style="list-style-type: none"> Stronger Communities annual update | 4 | Jackie Wilderspin, Joseph Barratt | 11:45 | 20 |
| 8. Forward Plan <ul style="list-style-type: none"> Future agenda items 2020 Future task & finish project | | Jan Royall | 12:05 | 20 |
| 9. Any Other Business | | All | 12:25 | 5 |

A light buffet lunch will be available at 12:30

Agenda notes

1. Welcome and Apologies

2. Draft minutes and matters arising

Minutes of meeting held 22nd October 2019 (paper 1) presented for agreement. Updates on actions given.

Action required – to agree the minutes.

3. Growth Board update

Gordon Mitchell, Chief Executive, Oxford City Council, will give an update on the Growth Board.

Action required – to listen and ask questions.

4. Inclusive Growth Seminars and Commission update

Jan Royall, Chair, will update on work to date including the recent core group meeting regarding an Inclusive Growth Commission (paper 2) and plans for final seminar on the 29th January.

Action required – to listen and ask questions.

5. OSP sub-group update – part 1

The Economic Growth Sub-group Chair, Peter Nolan, will give their six month update (paper 3)

Action required – to listen and ask questions.

6. A process for reconciliation

Tim Stevenson, HM Lord Lieutenant, will talk on the need for reconciliation following the Brexit debate. Tim will talk about initiatives outside the county and now within the county to address the issue. This will be followed by a discussion to share views on local issues and potential areas of action.

Action required – to contribute to discussion.

7. OSP Sub-group update – part 2

Jackie Wilderspin, Public Health at Oxfordshire County Council, will give the annual Stronger Communities sub-group update, and Joseph Barratt, Youth Development Manager (Youth Ambition), Oxford City Council, will update on the Community Action Zone project (paper 4 & 5).

Action required – to listen and ask questions.

8. Forward plan

Jan Royall will ask for future agenda items and highlight care leavers and educational attainment as potential task and finish groups. Members are also welcome to put task and finish proposals forward.

Action required – to propose agenda items and task and finish groups.

| OSP Meeting Dates 2020 | Key Agenda Items |
|---|---|
| Mtg 2. 28th April 2020 10:30-13:00 Reports due by 18th April | <ul style="list-style-type: none"> • Educational Attainment • Growth Board • Inclusive Growth Sub group report – |

| OSP Meeting Dates 2020 | Key Agenda Items |
|---|---|
| | <ul style="list-style-type: none"> • Safer Communities annual update • Low Carbon Oxford six month, |
| <p>Mtg 3. 14th July 2020 10:30-12:30 Reports due by 4th July</p> | <ul style="list-style-type: none"> • Growth Board • Inclusive Growth <p>Sub group report</p> <ul style="list-style-type: none"> • Economic Growth annual update • Stronger Communities six monthly update |
| <p>Mtg 4. 13th October 2020 10:30-12:30 Reports due by 3rd Oct</p> | <ul style="list-style-type: none"> • Growth Board • Inclusive Growth <p>Sub group report</p> <ul style="list-style-type: none"> • Low Carbon Oxford Annual update, • Safer Communities six month update |

1. Any other business

The meeting will close at 12:30, followed by a light lunch.