

28 September 2012

Members
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— Dear Member

Oxford City Council Annual Audit Letter 2011/12

I am pleased to submit my Annual Audit Letter which summarises my 2011/12 audit of Oxford City Council.

Financial statements

On 27 September 2012 I presented my Annual Governance Report (AGR) to the Audit Committee outlining the findings of my audit of the Authority's 2011/12 financial statements. I will not replicate those findings in this letter.

Following the Audit and Governance Committee, on 28 September 2012 I:

- issued an unqualified opinion on the Authority's 2011/12 financial statements included in the Authority's Statement of Accounts;
- concluded that you have made proper arrangements to secure economy, efficiency and effectiveness in your use of resources;
- certified completion of the audit.

Duties under the Audit Commission Act 1998

I have not undertaken any duties under the Audit Commission Act 1998.

Fees

In my AGR I outlined the likelihood of an additional audit fee due to the additional work I needed to. In table 1 I set out the revised audit fee that I have now agreed with the Executive Director, Organisational Development and Corporate Services

Table 1 Fees

	Original scale fee (£)	Planned fee 2011/12 (£)	Actual fee 2011/12 (£)
Audit	190,000	190,000	200,200
Claims and returns	74,500	74,500	74,500
Non-audit work	0	0	0
Total	264,500	264,500	274,700

Closing remarks

I have discussed and agreed this letter with the Chief Executive and Executive Director, Organisational Development and Corporate Services. While this has been another challenging year for the Authority I wish to thank the finance staff for their positive and constructive approach they have taken to my audit. I also wish to thank senior management and the Audit Committee for their support and co-operation during the audit.

Yours sincerely

Maria Grindley
District Auditor