

# OXFORD CITY COUNCIL

## THE CITY OF OXFORD (OFF-STREET PARKING PLACES) ORDER 2011

The Oxford City Council (“the Council”) in exercise of its powers under Sections 32, 35 and 124(1)(c) and (d) of the Road Traffic Regulation Act 1984 (“the Act of 1984”) and of all other enabling powers and with the consent of the Oxfordshire County Council in accordance with Section 39(3) of the Act of 1984 makes the following Order:-

### PART 1

#### IMPLEMENTATION, CITATION, REVOCATIONS AND DEFINITIONS

1. (1) This Order shall come into operation on 1<sup>st</sup> September 2011 and may be cited as “The City of Oxford (Off-Street Parking Places) Order 2011”.  
(2) The City of Oxford (Off-Street Parking Places) Order 2007, The City of Oxford (Off-Street Parking Places) (Variation No. 1) Order 2008 and The City of Oxford (Off-Street Parking Places) (Variation No.1) Order 2010 are revoked and their provisions are repeated in this Order.
2. (1) This Order is made for the benefit of the parking places specified in Schedule I to this Order.  
(2) In this Order, except where the context otherwise requires, the undermentioned expressions have the following meanings:-  
“charging hours” means any period specified in a Schedule to this Order in respect of which a charge is specified;  
“disabled person’s vehicle” has the same meaning as in the Local Authorities’ Traffic Orders (Exemption for Disabled Persons) (England and Wales) Regulations 1986;  
“discounted excess charge” in relation to a parking place means the amount specified in column 4 of Part A of Schedule 5;  
“discounted penalty charge” in relation to a parking place means the amount specified in column 4 of Part B of Schedule 5;

“driver” in relation to a vehicle waiting in a parking place means the person driving the vehicle at the time it was left in the parking place;

“excess charge” in relation to a parking place means the amount specified in column 3 of Part A of Schedule 5;

“exit ticket” for the purposes of Article 24(5) means a ticket issued to a motorist upon payment of the appropriate charge at the Westgate parking place which when inserted into the machine at the exit to the parking place causes the exit barrier to rise;

“goods vehicle” means a motor vehicle constructed or adapted for use for the carriage of goods of any description which exceeds 2.25 tonnes gross laden weight;

“Headington local business” for the purposes of Section (vi) of Part II of this Order means any trade or profession conducted from premises in the lengths of road specified in Column 2 of Part C of Schedule 3 to this Order;

“Headington season ticket means the document issued by the Council in accordance with the provisions of Section (vi) of Part II of this Order to a Headington local business to park a vehicle in the Headington or St Leonard’s Road parking places;

“initial charge” means the charge specified for the period of time selected within the charging hours;

“invalid carriage” has the same meaning as in Section 136 of the Act of 1984;

“light goods vehicle” means a motor vehicle constructed or adapted for the carriage of goods of any description which does not exceed 2.25 tonnes gross laden weight;

“local business or organisation”, for the purposes of Section (iii) of Part II of this Order means any trade or profession conducted from premises within the administrative area of Oxford City Council;

“minibus” for the purposes of the provision of Section (viii) of Part II of this Order means a motor vehicle constructed solely for the carriage of more than eight and less than twenty-one seated passengers exclusive of the driver;

“motor car” has the same meaning as in Section 136 of the Act of 1984;

“motor cycle” has the same meaning as in Section 136 of the Act of 1984;

“owner” in relation to a motor vehicle, means the person by whom such vehicle is kept and used;

“parking attendant” means a person authorised by or on behalf of the Council to supervise any parking place;

“parking bay” means a space in a parking place which is provided for the leaving of a motor vehicle;

“parking place” means any area of land specified by name in Schedule 1 to this Order provided by the Council under Section 32(1) of the Act of 1984 for use as a parking place;

“passenger vehicle” means a motor vehicle (other than a motor cycle or invalid carriage) constructed solely for the carriage of passengers and their effects and adapted to carry not more than eight passengers exclusive of the driver, and not drawing a trailer;

“penalty charge” in relation to a parking place means the amount specified in column 3 of Part B of Schedule 5;

“permit” means any of the documents granting permission to park described in Column 3 of Schedule 4 to this Order;

“public service vehicle” has the same meaning as in Section 1 of the Public Passenger Vehicles Act 1981;

“relevant position” wherever such expression occurs means a position where the ticket, permit, residents’ parking permit or season ticket respectively is readily visible from the front or near side of the vehicle;

“resident” for the purposes of Article 44 and 45 of this Order means a person whose usual place of abode is a dwelling the postal address of which is in one of the roads specified in Column 2 of Part B of Schedule 3 to this Order;

“residents’ parking permit” means a permit issued to a resident under provisions of Orders made by the Oxfordshire County Council for the East Oxford Controlled Parking Zone or a Headington Controlled Parking Zone;

“season ticket” means a document issued by the Council in accordance with the provisions of Article 44 of this Order to a motorist to park a vehicle in the parking place specified in column 1 of Park B of Schedule 3 to this Order;

“solo motor cycle” means a motor cycle without a side car;

“ticket machine” means apparatus of a type designed to issue parking tickets indicating the time of arrival or departure, the charge paid, the registration number of the vehicle to which it relates and as a means to collect charges payable;

“Westgate season ticket” means the document issued by the Council in accordance with the provisions of Articles 27 to 32 of this Order to a person, local business or organisation to park a vehicle in the Westgate parking place.

## PART II

### USE OF PARKING PLACES

#### (i) GENERAL

3. (1) Each parking place specified by name in column 1 of the various Parts of Schedule 2 to this Order may be used, subject to the following provisions of this Order, only as a parking place for such classes of vehicles, in such positions, on payment of such charges during the charging hours, on such days and during such hours as are specified in relation to that parking place in Schedule 2 to this Order.
- (2) Where in Schedule 2 a parking place is described as available for vehicles of a specified class and parked in a specified position the driver of a vehicle shall not permit it to park in that parking place unless it is of the class and in the position so specified.
- (3) Subject to the provision contained in Articles 34(2), 43(1), (2) and (3) and 53 of this Order the driver of a vehicle shall not permit it to park in a parking place for longer than the maximum period permitted for parking specified in relation to that parking place in Schedule 2 to this Order.

- (4) Where parking bays within the parking place are marked as reserved for a specified class of vehicle, no vehicle of any other class shall be parked in any such parking bay unless as may be required by a parking attendant on duty at the parking place.
  - (5) Where parking bays within the parking place are marked as closed or not available for use no vehicle shall be parked in any such parking bay unless as may be required by a parking attendant on duty at the parking place.
  - (6) No person shall leave or cause or permit to be left any vehicle in the entrance or exit lanes of the parking place or in such other position so as to constitute an obstruction or a nuisance to any vehicles or persons using the parking place.
  - (7) Save as provided for in paragraph (8) of this Article, the driver of a vehicle shall not park in a parking place in which it has previously been parked within three hours of it leaving that parking place.
  - (8) Nothing in paragraph (7) of this Article shall apply to a vehicle which displays in the relevant position a valid Headington season ticket, permit, residents' parking permit, season ticket or Westgate season ticket.
- 4. Save as provided in Article 8(3) of this Order, no person shall, except with the permission of any person authorised by the Council, drive any vehicle in a parking place other than for the purpose of leaving that vehicle in the parking place in accordance with the provisions of this Order or for the purposes of departing from the parking place.
- 5. The driver of a motor vehicle using a parking place shall stop the engine and apply the handbrake as soon as the vehicle is in position in the parking place, and shall not release the handbrake or start the engine except when about to change the position of the vehicle in or to depart from the parking place.
- 6.
  - (1) No person, other than the driver or owner of a vehicle parked in a parking place, or a person authorised by the Council in accordance with paragraph (2) of this Article, shall alter the position of a vehicle in a parking place or otherwise tamper with the vehicle, its equipment, or any other article contained in or on the vehicle.

- (2) When a vehicle is left in a parking place in contravention of any of the provisions of Articles 3, 5, 9, 39, 40 or 70 of this Order, a person authorised by the Council may remove the vehicle or arrange for it to be removed from the parking place, provided that, when a vehicle is waiting in a parking place in contravention of the provisions of paragraphs (4) (5) and (6) of Article 3 of this Order, a person authorised in that behalf by the Council may alter or cause to be altered the position of the vehicle in order that its position shall comply with that provision.
  - (3) Any such person removing or altering the position of a vehicle by virtue of paragraph (2) of this Article may do so by towing or driving the vehicle or in such other manner as he may think necessary and may take such measures in relation to the vehicle as he may think necessary to enable him to remove it or to alter its position, as the case may be.
  - (4) When a person authorised by the Council removes or makes arrangements for the removal of a vehicle from a parking place by virtue of paragraph (2) of this Article, he shall make such arrangements as may be reasonably necessary for the safe custody of the vehicle.
- 7. Where a vehicle is removed from a parking place by virtue of the provisions of Article 6(2) of this Order the driver of the vehicle shall be liable not only for any excess charge that may have been incurred but also for payment of a fee of £150 for release of that vehicle to the driver.
- 8.
  - (1) No person shall use a parking place as a means of passage for proceeding from one road to another road.
  - (2) Where in a parking place signs are erected or surface markings are laid for the purpose of:-
    - (i) indicating the entrance to or exit from the parking place, or
    - (ii) indicating that a vehicle using the parking place shall proceed in a specified direction within the parking place, no person shall drive or cause or permit to be driven any vehicle:-

- (a) so that it enters the parking place otherwise than by an entrance, or leaves the parking place otherwise than by an exit, so indicated, or
    - (b) in a direction other than that specified.
  - (3) Nothing in paragraphs (1) and (2) of this Article shall apply to:-
    - (i) any mechanical road cleansing vehicle when being used between the hours of 5.30 am and 7.30 am;
    - (ii) vehicles of the police, fire or ambulance services when attending an emergency call;
    - (iii) anything done with the permission of a parking attendant or other person authorised by the Council.
- 9. No person shall in a parking place:-
  - (a) other than with the written consent of the Council:-
    - (i) sell or attempt to sell or use a vehicle in connection with the sale of any article to persons in or near the parking place or in connection with the selling or offering for hire of his skills or services;
    - (ii) use any part of a parking place for the purposes of servicing or washing any vehicle or part of a vehicle other than is reasonably necessary to enable that vehicle to depart from the parking place;
  - (b) use any part of a parking place or any vehicle left in it for sleeping or camping or cooking.
- 10. No person shall in a parking place:-
  - (a) except with the written consent of the Council, erect or cause or permit to be erected any tent, booth, stand, building or other structure;
  - (b) light or cause or permit to be lit any fire.
- 11. (1) Except with the consent of the Council, no person shall use a parking place for the purpose of displaying or distributing advertising material.
- (2) Paragraph (1) of this Article shall apply:-
  - (i) to any person who engages in the distribution of advertising material in a parking place;
  - (ii) to any person who engages any other person to distribute advertising material in a parking place;

(iii) to any person whose goods, trade, business or other concerns receive publicity by the display of such advertising material,  
provided that a person shall not be guilty of an offence under paragraph (1) of this Article by reason only that his trade, business or other concerns are given publicity by the advertising material if he proves that it was displayed without his knowledge or consent.

12. No person shall in a parking place:-

- (a) sound any horn or other similar instrument except as may be necessary when about to change the position of the vehicle in or to depart from the parking place or in an emergency;
- (b) cause any annoyance to users of the parking place or residents of premises in the neighbourhood.

13. No person shall in a parking place use any threatening, abusive, lewd, sexual or insulting language, gesture or conduct with intent to put any person in fear or so as to outrage public decency or to occasion a breach of the peace or as a result of which a breach of the peace is likely to be occasioned.

14. No person shall in any parking place:-

- (a) deposit any litter or engage in any activities which can reasonably be expected to result in the deposit of litter;
- (b) wilfully, carelessly, or negligently deface, damage or destroy any part of the parking place, any tree or shrub growing in it, or any wall, fence or barriers enclosing any parking place or any fitting or equipment in or on the parking place;
- (c) urinate or defecate otherwise than in a public convenience specially provided and set apart for such purpose.

15. No person shall in a parking place cause or permit any dog or other animal belonging to him or in his charge to:-

- (a) enter or remain in the parking place unless such dog or animal is on a lead and under proper control and effectively restrained from causing annoyance to any person and from worrying and disturbing any other animal;
- (b) foul the parking place.



16. Except with the written consent of the Council no person shall in a parking place:-
  - (a) park or drive or ride any vehicle of any description which is not expressly authorised in accordance with the provisions of this Order;
  - (b) tether, drive or ride any animal;
  - (c) play any game or sport or undertake any recreational activity.
17. No person shall in a parking place transfer or cause to be transferred any road fuel from one vehicle to another vehicle.
18.
  - (1) No person shall cause any vehicle, the height of which exceeds 2 metres to enter or park in either the Gloucester Green or the Westgate parking place.
  - (2) No person shall cause any vehicle, the height of which exceeds 1.8 metres to enter or park in the Barns Road parking place.
  - (3) No person shall cause any vehicle, the height of which exceeds 2.1 metres, to enter or park in either the Court Place Farm or the Walton Well Road parking place.
19. Parts A and B of Schedule 5 to this Order shall have effect with respect to any contraventions of the provisions of this Order, where column 1 indicates the parking places affected, column 2 summarises the contraventions referred to in the Articles of the Order which are mentioned against them, column 3 specifies the excess or penalty charge to be paid where a contravention is identified and column 4 specifies the discounted excess or penalty charge as provided for in Article 22(2) of this Order.
20. In the case of a vehicle in respect of which an excess or penalty charge may have been incurred, it shall be the duty of a parking attendant to attach to the vehicle in a conspicuous position a notice which shall include the following particulars:-
  - (a) the registration mark of the vehicle or, where the vehicle is being used under a trade licence, the number of the trade plate carried by the vehicle;
  - (b) the time at which he first observed that the offence incurring the excess or penalty charge had been or was being committed;
  - (c) a statement that an excess or a penalty charge of the amount specified in column 3 of Parts A and B of Schedule 5 is required

to be paid, together with a statement concerning the circumstances in which payment of a discounted excess or penalty charge of the amount specified in column 4 of Parts A and B of Schedule 5 is applicable;

- (d) the manner in which, and the time within which, the excess or penalty charge or discounted excess or penalty charge should be paid; and
  - (e) a statement that it is an offence under Section 35A(1) of the Act of 1984 for the driver of a vehicle who has left the vehicle in the parking place to fail to comply with a provision of the Order.
21. When a notice has been attached to a vehicle in accordance with the provisions of Article 20 of this Order no person other than a person authorised by the Council or the driver or a person authorised by the driver shall remove the notice from the vehicle.
22. (1) Subject to paragraphs (2) and (4) of this Article the excess or penalty charge shall be paid to the Council not later than the twenty-eighth day following the day on which the excess or penalty charge was incurred.
- (2) A discounted excess or penalty charge shall be accepted by the Council if it is paid in the manner described in paragraph (3) of this Article not later than 4 p.m. on the fourteenth day following the day on which the excess or penalty charge was incurred.
- (3) If the twenty-eighth day or fourteenth day falls upon a Bank Holiday, the period within which payment of the excess or penalty charge or the discounted excess or penalty charge shall be made to the Council shall be extended until 4 p.m. on the next working day.
- (4) Payment of the excess or penalty charge or the discounted excess or penalty charge may be made by cheque or postal order made payable to Oxford City Council which shall be sent by post to Oxford City Council, Payments, PO Box 10, Oxford OX1 1EN within the time specified in the foregoing paragraphs of this Article.

(ii) WESTGATE CAR PARK

23. The parking place specified by name in column 1 of Part A of Schedule 2 to this Order may be used, subject to the provisions of this Order, as a parking place for such classes of vehicles, in such positions, on such days, during such hours and on payment of such charges as are specified in relation to that parking place in Part A of Schedule 2 and in Part A of Schedule 3 to this Order.
24. (1) The driver of a vehicle using the parking place shall, unless in possession of a Westgate season ticket, before leaving the parking place in the vehicle, pay the appropriate charge in accordance with the scale of charges specified in column 7 of Part A of Schedule 2 to this Order.
- (2) The charge referred to in paragraph (1) of this Article shall be payable by insertion of the appropriate monies into one of the ticket machines provided at the parking place.
- (3) If at any time the ticket machines are all defective, or are not installed at the parking place, the appropriate charge may be collected by a parking attendant who shall issue a ticket indicating the charge paid and the time and date of issue.
- (4) The driver shall leave the parking place in the vehicle promptly after paying the appropriate charge.
- (5) If the driver fails promptly to leave the parking place in the vehicle, the exit barrier may fail to rise in response to the exit ticket and the driver shall be liable to pay, before leaving the parking place, the appropriate charge for the total period during which the vehicle was left in the parking place regardless of any payment already made for that stay and without prejudice to the provisions of Article 26 of this Order.
- (6) Nothing in the preceding paragraphs of this Article shall apply to the driver of a vehicle to whom a free exit ticket has been issued.
25. If the driver of a vehicle permits it to park in the parking place for longer than the maximum period permitted for parking contrary to Article 3(3) of this Order he shall, in addition to being liable for a contravention or non-compliance with that Article, pay for each 24 hours or part of 24

hours for which he permits it to wait in the parking place the charge for the vehicle which is specified for the parking place in Column 7 of Part A of Schedule 2 to this Order.

26. If the driver of a vehicle loses or otherwise mislays his parking ticket or Westgate season ticket he shall be liable to pay the penalty charge specified in relation to the parking place in column 3 of Part B of Schedule 5 to this Order.
27. (1) Any person, local business or organisation may apply to the Council for a Westgate season ticket to enable:-
  - (a) That person to park a vehicle at the Westgate parking place;
  - (b) A local business or organisation to park any vehicle associated with that local business or organisation at the Westgate parking place,in each case in accordance with the provisions of Part A of Schedule 3.
- (2) Any application for a Westgate season ticket shall be made on a form issued by and obtainable from the Council and shall include the particulars and information required by that form.
- (3) The Council may at any time require an applicant for a Westgate season ticket or a Westgate season ticket holder to produce to an officer of the Council such evidence as it may reasonably require to verify any particulars or information given to it or in respect of any Westgate season ticket issued by it to verify that the season ticket is valid.
- (4) On receipt of an application for a Westgate season ticket made under this Article, the Council, upon payment of the charge for a season ticket specified in column 4 of Part A of Schedule 3 to this Order and upon being satisfied, in the case of an application from a local business or organisation, that the local business or organisation is eligible for a Westgate season ticket, shall issue to the applicant therefore the number of season tickets applied for for the leaving during the hours specified in column 3 of Part A of Schedule 3 to this Order of a vehicle in the Westgate parking place.

- 28     (1)     A Westgate season ticket holder shall surrender a Westgate season ticket to the Council on the occurrence of any one of the events set out in paragraph (3) of this Article.
- (2)     The Council may at any time cancel a Westgate season ticket season ticket if it appears to the Council that any one of the events set out in sub-paragraphs (a) or (b) of paragraph 3 of this Article has occurred.
- (3)     The events referred to in the foregoing provisions of this Article are:-
- (a)     Where the Westgate season ticket holder is a local organisation or business, the local organisation or business ceasing to operate from the area described in the meaning assigned to the expression 'local business or organisation' in Article 2;
- (b)     The issue of a duplicate Westgate season ticket by the Council under the provisions of Article 29 this Order;
- (c)     The Westgate season ticket ceasing to be valid pursuant to the provisions of part (4) of this Article.
- (4)     Without prejudice to the provisions of paragraphs (1), (2) and (3) of this Article a Westgate season ticket shall cease to be valid at the expiration of the period stated on it or on the occurrence of any one of the events set out in sub-paragraphs (a) and (b) of paragraph (3) of this Article, whichever is the earlier.
- 29     (1)     If a Westgate season ticket is mutilated or accidentally defaced in such a way that it can no longer be used to effect entry to or exit from the parking place, the Westgate season ticket holder shall either surrender it to the Council or apply to the Council for the issue of a duplicate season ticket so marked and upon such issue the season ticket shall become invalid.
- (2)     If a season ticket is lost or destroyed, the season ticket holder may apply to the Council for the issue of a duplicate season ticket and the Council, upon being satisfied as to such loss or destruction, shall issue a duplicate season ticket so marked and upon such issue the season ticket shall become invalid.
30.     A Westgate season ticket shall be in writing and shall include the following particulars:-

- (a) in the case of a season ticket issued to a person, the name of that person;
  - (b) in the case of a season ticket issued to a local business or organisation the name of that local business or organisation;
  - (c) the period during which, subject to the provisions of Article 28 of this Order, the season ticket shall remain valid;
  - (d) an indication that the season ticket has been issued by the Council.
31. A season ticket issued under the provisions of Article 27(4) shall not remain valid for more than 13 weeks.
32. (1) Save as provided in paragraph (2), no refund of any unexpired part of the validity of a Westgate season ticket shall be permitted.
- (2) The Council, in its absolute discretion, where it appears justified in the circumstances of the case, may refund an unexpired part of the validity of a Westgate season ticket

(iii) PAY AND DISPLAY CAR PARKS

33. Each parking place specified by name in column 1 of Part B of Schedule 2 to this Order may be used, subject to the provisions of this Order, as a parking place for such classes of vehicles, in such positions and, subject to the provision of Article 34(2) and 43(1), (2) and (3) on payment of such charges during the charging hours, on such days and during such hours as are specified in relation to that parking place in Part B of Schedule 2.
34. (1) Save as provided in Articles 76 and 77, the driver of a vehicle who leaves that vehicle in the parking place during the charging hours shall on leaving the vehicle in the parking place pay where applicable the appropriate initial charge specified in column 7 of Part B of Schedule 2 to this Order.
- (2) The driver of a vehicle which displays in the relevant position a permit issued by the Parking and Shopmobility Manager of the City Council or her or his successor in title shall in respect of the parking places referred to in Parts B, C and D of Schedule 2, not be subject to the maximum period of parking or be required to

pay the charges specified or be liable to pay the excess charges specified in those Parts of Schedule 2, but shall be required to pay such charges and be liable for such excess charges and comply with such conditions as the Parking and Shopmobility Manager shall specify upon the issue of such permits.

35. Subject to Article 37(b), the charge referred to in Article 34(1) of this Order shall be payable by the insertion of the appropriate coin or coins into the ticket machine provided in the parking place.
36. Upon payment of the charge for the vehicle the driver of it shall exhibit in the relevant position on the vehicle a ticket issued by the ticket machine.
37. If at any time a ticket machine is defective, or not installed at a parking place, the appropriate initial charge shall be paid either:-
  - (a) at another machine at the parking place, or
  - (b) on the occasion of any notice being placed at the parking place requiring the same, to a parking attendant who shall on receipt of the payment issue a ticket indicating the charge paid and the time and date of issue.
38.
  - (1) A ticket shall only be used by the person to whom it was issued and in respect of the vehicle for which it was issued.
  - (2) The driver of a vehicle who leaves that vehicle in the parking place shall not display any ticket issued in respect of the parking place or in respect of any other parking place other than the ticket purchased and valid in respect of that parking place at that time on that day, provided that it shall not be contrary to the provisions of this paragraph of this Article also to have on display a car park season ticket, residents' parking permit or a permit.
  - (3) When a ticket has been exhibited on a vehicle in accordance with the provisions of Article 36 of this Order no person, other than the driver or a person authorised by the driver shall remove the ticket from the vehicle.
39. If at any time while a vehicle is left in a parking place during the charging hours no ticket is exhibited on the vehicle in accordance with the provisions of Article 36 of this Order and no season ticket is exhibited on the vehicle in accordance with the provisions of Article 48

of this Order and no Headington season ticket is exhibited on the vehicle in accordance with the provisions of Article 56 of this Order and no permit or resident's parking permit is exhibited on the vehicle in accordance with the provisions of Articles 34(2) or 43(1), (2) and (3) or 66 of this Order, and the provisions of Articles 76 and 77 do not apply, it shall be presumed, unless the contrary is proved, that the appropriate initial charge has not been paid and the driver of the vehicle shall, in addition to being liable for a contravention or non-compliance with a provision of this Order be liable to pay the initial charge together with the excess charge for non-display of a valid parking ticket, as specified in column 3 of Part A of Schedule 5 to this Order.

40. If a vehicle is left in a parking place during the charging hours for longer than the initial period for which payment was made by the initial charge the driver of a vehicle shall, in addition to being liable for a contravention or non-compliance with a provision of this Order, be liable to pay the initial charge together with the excess charge for overstaying as specified in column 3 of Part A of Schedule 5 to this Order.
41. (1) In the case of a vehicle in respect of which an excess charge may have been incurred, it shall be the duty of a parking attendant to attach to the vehicle in a conspicuous position a notice which shall include the following particulars:-
  - (i) the registration mark of the vehicle, or where the vehicle is being used under a trade licence, the number of the trade plate carried by the vehicle;
  - (ii) the time at which he first noticed the initial period for which payment was made by the initial charge had expired or that no payment at all had been made;
  - (iii) a statement that an excess charge of the type and amount specified in column 3 of Part A of Schedule 5 is required to be paid, together with a statement concerning the circumstances in which payment of a discounted excess charge of the amount specified in column 4 of Part A of Schedule 5 is applicable;



- (iv) the manner in which, and at the time within which, the excess charge or discounted excess charge should be paid, and
    - (v) a statement that it is an offence under Section 35A(1) of the Act of 1984 for the driver of a vehicle who has left the vehicle in a parking place to fail to pay the excess charge.
  - (2) When a notice has been attached to a vehicle in accordance with the provisions of paragraph (1) of this Article no person other than a person authorised by the Council or the driver or a person authorised by the driver shall remove the notice from the vehicle.
42. The provisions of Article 22 shall apply to this Section of this Part of this Order as if they were repeated in this Section.

(iv) PROVISIONS RELATING TO HOLDERS OF RESIDENTS'  
PARKING PERMITS

43. (1) The driver of a vehicle which displays in the relevant position a valid resident's parking permit issued in respect of the East Oxford Controlled Parking Zone shall, in respect of the St. Clement's parking place, not be subject to the maximum period of parking specified in column 6 of Part B of Schedule 2 or be required to pay the charges specified in column 7 of Part B of Schedule 2 or be liable to pay the excess charges specified in column 3 of Part A of Schedule 5 except when parked in the parking place between 10.00 am and 4.00 pm on Mondays to Saturdays inclusive.
- (2) The driver of a vehicle which displays in the relevant position a valid residents' parking permit issued in respect of a Headington Residents' Parking Zone shall, in respect of the St. Leonard's Road car park, not be subject to the maximum period of parking specified in column 6 of Part B of Schedule 2 or be liable to pay the excess charges specified in column 3 of Part A of Schedule 5.
- (3) The driver of a vehicle which displays in the relevant position a valid residents' parking permit issued in respect of the East

Oxford Controlled Parking Zone shall, in respect of the Union Street car park, not be subject to the maximum period of parking specified in column 6 of Part B of Schedule 2 or be required to pay the excess charges specified in column 3 of Part A of Schedule 5 except when parked in the parking place between 10.00 am and 4.00 pm on a Monday, Tuesday, Wednesday and Saturday, and between 10.00 am and 8.00 pm on a Thursday and Friday.

44. (1) Any resident of a road specified in column 2 of Part B of Schedule 3 to this Order may apply to the Council for a season ticket for the parking of a vehicle in respect of which an East Oxford residents' parking permit has been issued and is valid in the parking place specified in column 1 of Part B of Schedule 3.
- (2) Any application for a season ticket shall be made on a form issued by and obtainable from the Council and shall include the particulars and information required by that form.
- (3) The Council may at any time require an applicant for a season ticket or a season ticket holder to produce to an officer of the Council such evidence as it may reasonably require to verify any particulars or information given to it or in respect of any season ticket issued by it to verify that the season ticket is valid.
- (4) On receipt of an application for a season ticket made under this Article, the Council, upon payment of the charge specified in column 4 of Part B of Schedule 3 to this Order and upon being satisfied that the applicant is a resident of a road specified in column 2 of Part B of Schedule 3 to this Order and is the holder of a valid East Oxford residents' parking permit, shall issue to the applicant therefor one season ticket for the leaving during the hours specified in column 3 of Part B of Schedule 3 to this Order of the vehicle to which such resident's parking permit relates in the parking place specified in column 1 of Part B of Schedule 3 of this Order.
- (5) The Council shall not issue a season ticket to any person which would be valid for any period during which any other season ticket issued to that person for the parking place is or would be valid.

45. (1) A season ticket holder may surrender a season ticket to the Council at any time and shall surrender a season ticket to the Council on the occurrence of any one of the events set out in paragraph (3) of this Article.
- (2) The Council may, by notice in writing served on the season ticket holder by sending the same by recorded delivery service to the season ticket holder at the address shown by that person on the application for the season ticket or at any other address believed by the Council to be that persons' place of abode, withdraw a season ticket if it appears to the Council that any one of the events set out in sub-paragraphs (a), (b), (c) or (e) of paragraph (3) of this Article has occurred and the season ticket holder shall surrender the season ticket to the Council within 48 hours of the receipt of the notice.
- (3) The events referred to in the foregoing provisions of this Article are:-
- (a) the season ticket holder ceasing to be a resident of a road specified in column 2 of Part B of Schedule 3 to this Order;
  - (b) the season ticket holder ceasing to be the registered keeper of the vehicle in respect of which an East Oxford resident's parking permit was issued;
  - (c) the vehicle in respect of which an East Oxford resident's parking permit was issued being adapted or used in such a manner that it is not a vehicle of a class permitted to park in the St. Clements car park as specified in column 3 of Part B of Schedule 2 of this Order;
  - (d) the issue of a duplicate season ticket by the Council under the provisions of Article 46 of this Order;
  - (e) the resident's parking permit in respect of the vehicle ceasing to be valid;
  - (f) the season ticket ceasing to be valid pursuant to the provisions of paragraph (4) of this Article.
- (4) Without prejudice to the provisions of paragraphs (1), (2) and (3) of this Article a season ticket shall cease to be valid at the expiration of the period stated on it or on the occurrence of any

- one of the events set out in sub-paragraphs (a), (b), (c), (d) or (e) of paragraph (3) of this Article, whichever is the earlier.
46. (1) If a season ticket is mutilated or accidentally defaced or the figures or particulars in it have become illegible or the colour of the season ticket has become altered by fading or otherwise so as to make the original colour indistinct, the season ticket holder shall either surrender it to the Council or apply to the Council for the issue to her or him of a duplicate season ticket so marked and upon such issue the season ticket shall become invalid.
- (2) If a season ticket is lost or destroyed, the season ticket holder may apply to the Council for the issue to her or him of a duplicate season ticket and the Council, upon being satisfied as to such loss or destruction, shall issue a duplicate season ticket so marked and upon such issue the season ticket shall become invalid.
47. A season ticket shall be in writing and shall include the following particulars:-
- (a) the registration mark of the vehicle in respect of which the season ticket has been issued;
- (b) the period during which, subject to the provisions of Article 45(4) of this Order, the season ticket shall remain valid;
- (c) an indication that the season ticket has been issued by the Council.
48. At all times during the period specified in column 3 of Part B of Schedule 3 to this Order when a vehicle is parked in the parking place specified in column 1 of Part B of Schedule 3 a valid season ticket together with a valid East Oxford resident's parking permit issued in respect of that vehicle shall be displayed in the relevant position.
49. Where a season ticket has been displayed on a vehicle in accordance with the provisions of Article 48 of this Order, no person, other than the driver of the vehicle, shall remove the season ticket from the vehicle unless authorised to do so by the driver of the vehicle.
50. A season ticket issued under the provisions of this Section of this Part of this Order shall not remain valid for more than 3 months.

(v) PROVISIONS RELATING TO THE GLOUCESTER GREEN CAR PARK

51. (1) Save as provided for in Article 52 of this Order, where the driver of a vehicle causes or permits it to remain in the Gloucester Green parking place during any period when it is closed he shall be liable to pay the penalty charge specified in relation to the parking place in column 3 of Part B of Schedule 5 to this Order.
- (2) In the case of a vehicle in respect of which a penalty charge as specified in paragraph (1) of this Article may have been incurred, it shall be the duty of a parking attendant to attach to the vehicle in a conspicuous position a notice which shall include the following particulars:-
- (i) the registration mark of the vehicle or, where the vehicle is being used under a trade licence, the number of the trade plate carried by the vehicle;
  - (ii) the time at which he first observed that the penalty charge offence had been or was being committed;
  - (iii) a statement that a penalty charge of the amount specified in column 3 of Part B of Schedule 5 is required to be paid, together with a statement concerning the circumstances in which payment of a discounted penalty charge of the amount specified in column 4 of Part B of Schedule 5 is applicable.
  - (iv) the manner in which, and the time within which, the penalty charge or the discounted penalty charge should be paid, and
  - (v) a statement that it is an offence under Section 35A(1) of the Act of 1984 for the driver of a vehicle who has left the vehicle in the parking place to fail to comply with a provision of the Order.
- (3) When a notice has been attached to a vehicle in accordance with the provisions of paragraph (2) of this Article no person other than a person authorised by the Council or the driver or a person authorised by the driver shall remove the notice from the vehicle.
52. (1) Notwithstanding the provisions of Article 33 of this Order as they relate to column 5 of Part B (Gloucester Green parking place) of

Schedule 2 and provided the permission of the Parking and Shopmobility Manager of the Oxford City Council or her or his successor in title has been sought and her or his consent obtained, a vehicle shall be permitted to park in the Gloucester Green parking place between midnight and 7.30 a.m. on any day of the week on payment of the charge specified in column 7 of Part B (Gloucester Green parking place) of Schedule 2 to this Order.

- (2) Any vehicle authorised to park by virtue of paragraph (1) of this Article shall:-
- (i) be permitted to enter the parking place for the purpose of parking in it between 11.00 p.m. and at midnight at no extra charge;
  - (ii) be required to leave the parking place between 7.30 a.m. and 8.30 a.m. unless the driver of the vehicle pays the requisite charge for parking as provided for in column 7 of Part B (Gloucester Green parking place) of Schedule 2 for a further period of time.

53. The provisions of Article 33 of this Order as they relate to Column 6 of Part B (Gloucester Green parking place) of Schedule 2 shall not apply to any vehicle parked by virtue of Article 52 where the driver has paid the requisite charge as provided for in column 7 of that Part of that Schedule.

54. Notwithstanding the provisions of columns 4, 5 and 6 of Part B of Schedule 2 to this Order the Council may, in its absolute discretion, by giving public notice at the parking place:-

- (i) not less than fourteen days beforehand, close the whole of the parking place on any Bank or Public holiday;
- (ii) on any other occasion when it considers it necessary or appropriate to do so, close the whole of the parking place.

(vi) PROVISIONS RELATING TO THE HEADINGTON AND ST LEONARD'S  
ROAD CAR PARKS

55. (1) Any Headington local business may apply to the Council for a season ticket to enable a Headington local business to park any

class of vehicle specified in column 3 of Part B of Schedule 2 associated with that business or an employee of that business to park their vehicle at the Headington or St Leonard's Road parking places, In each case in accordance with the provisions of Part C of Schedule 3.

- (2) Any application for a Headington season ticket shall be made on a form issued by and obtainable from the Council and shall include the particulars and information required by that form.
  - (3) The Council may at any time require an applicant for a Headington season ticket or a Headington season ticket holder to produce to an officer of the Council such evidence as it may reasonably require to verify any particulars or information given to it or in respect of any Headington season ticket issued by it to verify that the season ticket is valid.
  - (4) On receipt of an application for a Headington season ticket made under this Article, the Council, upon payment of the charge for the season ticket specified in column 4 of Part C of Schedule 3 to this Order and upon being satisfied that the applicant is eligible for a Headington season ticket, shall issue to the applicant therefor the number of season tickets applied for, for the leaving during the hours specified in column 3 of Part C of Schedule 3 of a vehicle in the Headington or St Leonard's Road parking places.
56. At all times during which a vehicle associated with a Headington local business or a vehicle belonging to or on hire or lease to an employee of that business for which a Headington season ticket has been issued, is parked in the Headington or St. Leonard's Road parking places, the driver of that vehicle shall exhibit the Headington season ticket in the relevant position on the vehicle.
57. (1) A Headington season ticket holder shall surrender a Headington season ticket to the Council on the occurrence of any one of the events set out in paragraph (3) of this Article
- (2) The Council may at any time cancel a Headington season ticket if it appears to the Council that any one of the events set out in sub-paragraphs (a) or (b) of paragraph 3 of this Article has occurred.

- (3) The events referred to in the foregoing provisions of this Article are:-
    - (a) Where the Headington local business ceases to operate from the lengths of road specified column 2 of in Part C of Schedule 3 to this Order;
    - (b) The issue of a duplicate Headington season ticket by the Council under the provisions of Article 58 of this Order;
    - (c) The Headington season ticket ceases to be valid pursuant to the provisions of part (4) of this Article.
  - (4) Without prejudice to the provisions of paragraphs (1), (2) and (3) of this Article a Headington season ticket shall cease to be valid at the expiration of the period stated on it or on the occurrence of any one of the events set out in sub-paragraphs (a) and (b) of paragraph 3 of this Article, whichever is the earlier.
58. (1) If a Headington season ticket is mutilated or accidentally defaced in such a way as to render it illegible, the Headington season ticket holder shall either surrender it to the Council or apply to the Council for the issue of a duplicate season ticket so marked and upon such issue the season ticket shall become invalid.
- (2) If a season ticket is lost or destroyed, the season ticket holder may apply to the Council for the issue of a duplicate season ticket and the Council, upon being satisfied as to such loss or destruction, shall issue a duplicate season ticket so marked and upon such issue the season ticket shall become invalid.
59. A Headington season ticket shall be in writing and shall include the following particulars:-
- (a) the name of the local business to which the season ticket has been issued;
  - (b) the period during which, subject to the provisions of Article 57 of this Order, the season ticket shall remain valid;
  - (c) an indication that the season ticket has been issued by the Council.
60. A season ticket issued under the provisions of this Article shall not remain valid for more than four weeks.



61. (1) Save as provided in paragraph (2), no refund of any unexpired part of the validity of a Headington season ticket shall be permitted.
- (2) The Council, in its absolute discretion, where it appears justified in the circumstances of the case, may refund an unexpired part of the validity of a Headington season ticket.

(vii) PROVISIONS RELATING TO THE ALEXANDRA COURTS,  
CUTTESLOWE PARK, HINKSEY PARK AND WALTON WELL ROAD  
CAR PARKS

62. Schedule 4 to this Order provides for the eligibility, issue and payment for permits for parking in the Alexandra Courts, Cutteslowe Park, Hinksey Park and Walton Well Road car parks on such occasions as are specified in relation to those parking places in Schedule 4 to this Order.
63. (1) An application for a permit of a type specified in Schedule 4 shall, except in the case of a Category 5 permit be made on a form issued by and obtainable from the Council and shall include particulars and information required by that form.
- (2) The Council may at any time require an applicant for a permit to produce to an officer of the Council such evidence as it may reasonably require to verify any particulars or information given to it or in respect of a permit issued by it to verify that the permit is valid.
- (3) (i) On receipt of an application for a Category 1 or a Category 4 permit, and in the case of a Category 1 permit upon payment of the charge specified in Column 4 of Schedule 4 and upon being satisfied that the applicant is eligible for such a permit, the Council shall issued the number of permits for which application has been made and the body to which the permits are issued shall allocate them in accordance with the terms of issue.
- (ii) Where a vehicle displays in the relevant position a valid Category 4 permit the driver thereof shall be exempt from

the charges for parking in the Walton Well Road parking place specified in column 7 of Part B of Schedule 2.

- (4) On receipt of an application for a Category 2 or a Category 3 permit the Council, upon being satisfied that the applicant is eligible for the permit and upon payment of the charge specified in Schedule 4, shall issue the permit for use in accordance with the terms of issue.
  - (5) The Council may in its absolute discretion withdraw a Category 1, 2, 3 or 4 permit by notice in writing to the applicant by sending the same by recorded delivery service to the applicant at the address shown by the applicant on the application for the permit or at any other address believed by the Council to be that applicant's place of abode if it appears to the Council that the permits are not being used in accordance with the terms of their issue and the applicant to which the permits have been issued shall surrender the permits to the Council within 48 hours of the receipt of the notice.
- 64.
  - (1) In respect of a Category 5 permit, where a driver of a vehicle wishes to park in the Hinksey Park parking place for more than 5 hours in order to use the Hinksey Park swimming facility the driver may obtain from the Hinksey Pool payment office a permit to enable the vehicle to be parked for more than 5 hours.
  - (2) A Category 5 permit shall be issued free of charge and shall be valid for the day of issue only and shall contain an indication that it has been issued by the Council together with details of the registration mark of the vehicle and the day, date and time of issue.
- 65. At all times during which a vehicle for which a permit under this Section of this Order has been issued or allocated, the driver of that vehicle shall exhibit the permit in the relevant position on the vehicle.
- 66. The Parking and Shopmobility Manager shall, in his absolute discretion, upon application, vary for specific events, in specific circumstances and for specific categories of user, the charges, provisions, terms and conditions of this Section of this Part of this Order and of Schedule 4 to this Order.

(viii) COACH AND LORRY PARK

67. The parking place specified by name in column 1 of Part C of Schedule 2 to this Order may be used, subject to the provisions of this Order, as a parking place for such classes of vehicles, on such positions, on such days and during such hours as are specified in relation to that parking place in Part C of Schedule 2 to this Order.
68. (1) Subject to the provision of paragraph (2) of this Article:-
- (i) The driver of a vehicle who leaves that vehicle in the parking place shall pay the appropriate initial charge specified in column 7 of Part C of Schedule 2
  - (ii) Subject to Article 71 the charge referred to in subparagraph (i) of this paragraph of this Article shall be payable by the insertion of the appropriate coin or coins into the ticket machine provided in the parking place.
  - (iii) Upon payment of the charge for the vehicle the driver of it shall exhibit in the relevant position on the vehicle a ticket issued by the ticket machine.
  - (iv) A ticket shall only be used by the person to whom it was issued in respect of the vehicle for which it was issued.
- (2) The driver of a public service vehicle or a minibus shall not be required to pay the initial charge nor will he or she be liable to the provisions of Article 69(2) of this Order provided her or his vehicle remains in the parking place for as long and only for as long as is necessary to pick up and set down passengers.
69. (1) If a vehicle is left in the parking place during the charging hours for longer than the initial period for which payment was made in accordance with Article 68(1)(i) of this Order the driver of the vehicle shall, in addition to being liable for a contravention or non-compliance with a provision of this Order, be liable to pay the initial charge together with the excess charge for overstaying as specified in column 3 of Part A of Schedule 5 to this Order.
- (2) If at any time during which a vehicle is left in a parking place during the charging hours no ticket is exhibited on the vehicle in accordance with the provisions of Article 68(1)(iii) of this Order it shall be presumed, unless the contrary is proved, that the

appropriate initial charge has not been paid and the driver of the vehicle shall, in addition to being liable for a contravention or non-compliance with a provision of this Order, be liable to pay the initial charge together with the penalty charge for non-display of a valid parking ticket as specified in column 3 of Part B of Schedule 5 to this Order.

70. The provisions of Articles 22 and 41 of this Order insofar as they relate to excess and discounted excess charges shall apply to this Section of this Part of this Order as if they were repeated in this Section.
71. If at any time a ticket machine is defective, or is not installed at the parking place, the appropriate initial charge shall be paid either:-
- (a) at another machine at the parking place, or
  - (b) on the occasion of any notice being placed at the parking place requiring the same, to a parking attendant, who shall, on receipt of payment, issue a ticket indicating the charge paid and the time and date of issue.

(ix) MOTOR-CYCLE PARKS

72. Where in a parking place a solo motorcycle is permitted to park, that class of vehicle shall be required to park in the parking place in the area set aside for the parking of motorcycles and shall not be permitted to park in any other part of the parking place.
73. The provisions of Articles 20, 21 and 22 shall apply to this Section of this Part of this Order as if they were repeated in this Section.

(x) PROVISIONS FOR DISABLED DRIVERS' VEHICLES

74. The parking place specified by name in column 1 of Part D of Schedule 2 to this Order may be used, subject to the provisions of this Order, as a parking place for disabled persons' vehicles parked in such positions, on such days and during such hours as are specified in relation to that parking place in Part D of Schedule 2 to this Order.
75. If the driver of a disabled persons' vehicle permits that vehicle to wait in the parking place specified in Part D of Schedule 2 for longer than the

maximum period for waiting contrary to Article 3(3) of this Order, he shall be liable for a contravention or non-compliance with that Article.

76. In respect of the Headington, St. Clements, St. Leonard's Road and Union Street parking places, a disabled person's vehicle may park in these parking places without charge for up to four hours in any period of 24 hours.
77. In respect of the Summertown (Diamond Place) parking place a disabled person's vehicle may park in any parking bay within the parking place that is marked as reserved for disabled person's vehicles without charge for up to four hours in any period of 24 hours.
78. If a disabled person's vehicle parks for more than four hours in any period of 24 hours in any of the parking places or parking bays specified in Articles 76 and 77, the driver of the vehicle shall be liable to pay the appropriate initial charge specified in column 7 of Part B of Schedule 2 to this Order for the period after the four hour period for which no charge is payable.
79. If a disabled person's vehicle parks for more than four hours in any period of 24 hours in any parking place or parking bay referred to in Articles 76 and 77 and does not pay the initial charge as specified in Article 78, the driver of the vehicle shall be liable for a contravention or non-compliance of those Articles. And in such an eventuality the provisions of Articles 20, 21 and 22 of this Order shall apply.

## SCHEDULE 1

### (PARKING PLACES CONTROLLED BY THIS ORDER)

#### PART A - CENTRAL MULTI STOREY CAR PARKS

WESTGATE (multi-storey)	Articles 23 to 32, Schedule 2, Part A and Schedule 3, Part A specifically.
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#### PART B - PAY AND DISPLAY CAR PARKS

ABBAY PLACE	
BARNS ROAD (multi-storey)	
FERRY (Ferry Pool Road)	
OXPENS (Oxpens Road)	
SUMMERTOWN (Diamond Place)	
WORCESTER STREET	
GLOUCESTER GREEN (underground)	Articles 51 to 54 apply specifically for Gloucester Green car park
HEADINGTON (Old High Street)	Articles 55 to 61 and Schedule 3, Part C apply specifically to Headington car park
ST. CLEMENTS (St Clements Street)	Articles 43(1) and 44 to 50 and Schedule 3, Part B apply specifically to St. Clement's car park
ST. LEONARD'S ROAD	Articles 43(2) and 55 to 61 and Schedule 3, Part C apply to specifically to St Leonard's Road car park
UNION STREET	Article 43(3) applies specifically to Union Street car park
ALEXANDRA COURTS (Middle Way)	Articles 62 to 66 and Schedule 4
CUTTESLOWE PARK (Harbord Road)	apply specifically to Alexandra
CUTTESLOWE PARK (Elsfield Way)	Courts, Cutteslowe Park, Hinksey
HINKSEY PARK (Abingdon Road)	Park and Walton Well Road car

WALTON WELL ROAD

parks.

PART C - COACH AND LORRY PARK

OXPENS

Articles 67 to 71 and Schedule 2,  
Part C apply specifically

PART D - DISABLED DRIVERS' CAR PARK

FERRY (Ferry Pool Road adjacent to the  
Ferry Centre)

Articles 74 to 79 and Schedule 2,  
Part D apply specifically

SCHEDULE 2 - PART A

Name of parking place	Position in which vehicle may park	Classes of vehicle	Days of operation of parking place	Hours of operation of parking place	Maximum period for which vehicles may park	Scale of charges
1	2	3	4	5	6	7
Westgate	Wholly within a parking bay	Passenger vehicle, motor car, motor cycle with side car, invalid carriage, light goods vehicle	All days	All hours	24 hours	<p>For each of the specified classes of vehicle:-</p> <p>Between 8.00 am and 8.00 pm on every day of the week except Saturdays</p> <p>0-1 hour - £2.40  1-2 hours - £4.00  2-3 hours - £6.00  3-4 hours - £7.60  4-6 hours - £11.50  6-8 hours - £17.30  8-12 hours - £21.90</p> <p>Between midnight and 8.00 am on Sunday, between 8.00 pm and 8.00 am on Sunday to Friday and between 8.00 pm and midnight on Friday - £2.40</p> <p>Between 8.00 am and 8.00 pm on Saturdays</p> <p>0-1 hour - £3.00  1-2 hours - £4.00  2-3 hours - £6.00  3-4 hours - £7.60  4-6 hours - £14.40  6-8 hours - £21.70  8-12 hours - £27.40</p> <p>Between midnight and 8.00 am and 8.00 pm and midnight on Saturday - £2.50</p>



SCHEDULE 2 - PART B

Name of parking place	Position in which vehicle may park	Classes of vehicle	Days of operation of parking place	Hours of operation of parking place	Maximum period for which vehicles may park	Scale of charges
1	2	3	4	5	6	7
Abbey Place Oxpens	Wholly within a parking bay	Passenger vehicle, motor car, solo motor cycle, motor cycle with side car, invalid carriage, light goods vehicle	All days	All hours	24 hours	<p>For each of the specified classes of vehicle excluding solo motor cycle:-</p> <p>Between 8.00 am and 8.00 pm on every day of the week except Saturdays.</p> <p>0-1 hour - £2.40 1-2 hours - £4.00 2-3 hours - £6.00 3-4 hours - £7.60 4-6 hours - £11.50 6-8 hours - £17.30 over 8 hours - £21.90</p> <p>Between midnight and 8.00 am on Sunday, between 8.00 pm and 8.00 am on Sunday to Friday and between 8.00 pm and midnight on Friday - £2.40</p> <p>Between 8.00 a.m. and 8.00 p.m. on Saturdays</p> <p>0-1 hour - £3.00 1-2 hours - £5.00 2-3 hours - £7.50 3-4 hours - £9.50 4-6 hours - £14.40 6-8 hours - £21.70 over 8 hours - £27.40</p> <p>Between midnight and 8.00 am and between 8.00 pm and midnight on Saturday - £2.50</p> <p>Solo motor cycle – free at all times</p>

SCHEDULE 2 - PART B - continued

Name of parking place	Position in which vehicle may park	Classes of vehicle	Days of operation of parking place	Hours of operation of parking place	Maximum period for which vehicles may park	Scale of charges
1	2	3	4	5	6	7
Alexandra Courts	Wholly within a parking bay where marked and otherwise in a position that does not constitute an obstruction or nuisance contrary to Article 3(b)	Passenger vehicle, motor car, solo motor cycle, motor cycle with side car, invalid carriage, light goods vehicle	All days	All hours	24 hours	<p>For each of the specified classes of vehicle excluding solo motor cycle:-</p> <p>For the whole 24 hours of every day</p> <p>0-1 hour - 50p  1-3 hours - £1.00  3-5 hours - £2.00  5-24 hours - £10.00</p> <p>Solo motor cycle – free</p>

SCHEDULE 2 - PART B - continued

<b>Name of parking place</b>	<b>Position in which vehicle may park</b>	<b>Classes of vehicle</b>	<b>Days of operation of parking place</b>	<b>Hours of operation of parking place</b>	<b>Maximum period for which vehicles may park</b>	<b>Scale of charges</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
Barns Road multi-storey	Wholly within a parking bay	Passenger vehicle, motor car, motor cycle with side car, invalid carriage, light goods vehicle	All days	7.00 am to 10.00 pm on Monday to Saturday. 7.00 am to 8.00 pm on Sunday	The whole of each period of the day when the car park is open	For each of the specified classes of vehicle:-  Between the hours of operation of the parking place  0-2 hours - 70p 2-3 hours - £1.00 3-4 hours - £1.20 over 4 hours £2.50

**SCHEDULE 2 - PART B - continued**

Name of parking place	Position in which vehicle may park	Classes of vehicle	Days of operation of parking place	Hours of operation of parking place	Maximum period for which vehicles may park	Scale of charges
1	2	3	4	5	6	7
Cutteslowe Park (Elsfield Way)	Wholly within a parking bay where marked and otherwise	Passenger vehicle, motor car, solo motor cycle, motor cycle with side car, invalid carriage, light goods vehicle	All days	All hours	24 hours	For each of the specified classes of vehicle excluding solo motor cycle:-
Cutteslowe Park (Harbord Road)	in a position that does not constitute an obstruction or nuisance contrary to Article 3(b)					For the whole 24 hours of every day  0-1 hour - 50p 1-3 hours - £1.00 3-24 hours - £2.00  Solo motor cycle – free

SCHEDULE 2 - PART B - continued

Name of parking place	Position in which vehicle may park	Classes of vehicle	Days of operation of parking place	Hours of operation of parking place	Maximum period for which vehicles may park	Scale of charges
1	2	3	4	5	6	7
Ferry	Wholly within a parking bay	Passenger vehicle, motor car, motor cycle with side car, invalid carriage, light goods vehicle, solo motor cycle.	All days	All hours	24 hours	<p>For each of the specified classes of vehicle excluding solo motor cycle:-</p> <p>Between 8.00 am and 8.00 pm every day of the week.</p> <p>0-1 hour – £1.00  1-2 hours - £1.50  2-3 hours - £3.00  3-4 hours - £5.00  over 4 hours - £12.50</p> <p>Between 8.00pm and 8.00 am every day of the week- £1.00</p> <p>Solo motor cycle - free</p>

SCHEDULE 2 - PART B - continued

Name of parking place	Position in which vehicle may park	Classes of vehicle	Days of operation of parking place	Hours of operation of parking place	Maximum period for which vehicles may park	Scale of charges
1	2	3	4	5	6	7
Gloucester Green	Wholly within a parking bay	Passenger vehicle, motor car, motor cycle with side car, invalid carriage, light goods vehicle	All days	7.30 am to midnight on every day of the week	16½ hours	<p>For each of the specified classes of vehicle:-</p> <p>Between 8.00 am and 8.00 pm on every day of the week except Saturdays</p> <p>0-1 hour - £3.10  1-2 hours - £5.20  2-3 hours - £7.20  3-4 hours - £8.70  4-6 hours - £13.30  6-8 hours - £20.20  over 8 hours - £24.20</p> <p>After 8.00pm until the closing time of the car park and from the opening time of the car park until 8.00 am on Sunday to Friday - £3.10</p> <p>Between 8.00 am and 8.00 p.m. on Saturdays</p> <p>0-1 hour - £3.90  1-2 hours - £6.50  2-3 hours - £9.00  3-4 hours - £10.90  4-6 hours - £16.70  6-8 hours - £25.30  over 8 hours - £30.30</p> <p>After 8.00 pm on Saturday until the closing time of the car park and from the opening time of the car park until 8.00 am on Saturday- £3.90</p> <p>Between midnight and 7.30 am on every day of the week - £5.00</p>

SCHEDULE 2 - PART B - continued

Name of parking place	Position in which vehicle may park	Classes of vehicle	Days of operation of parking place	Hours of operation of parking place	Maximum period for which vehicles may park	Scale of charges
1	2	3	4	5	6	7
Headington (Old High Street)	Wholly within a parking bay	Passenger vehicle, motor car, motor cycle with side car, invalid carriage, light goods vehicle, solo motor cycle	All days	All hours	24 hours	<p>For each of the specified classes of vehicle excluding solo motor cycle:-</p> <p>Between 8.00 am and 8.00 pm on every day of the week</p> <p>0-2 hours – £1.20  2-3 hours - £3.00  3-4 hours - £5.00  4-24 hours - £12.50</p> <p>Between 8.00 pm and 8.00 am on every day of the week - £1.20</p> <p>Solo motor cycle - free</p>

SCHEDULE 2 - PART B - continued

Name of parking place	Position in which vehicle may park	Classes of vehicle	Days of operation of parking place	Hours of operation of parking place	Maximum period for which vehicles may park	Scale of charges
1	2	3	4	5	6	7
Hinksey Park	Wholly within a parking bay where marked and otherwise in a position that does not constitute an obstruction or nuisance contrary to Article 3(b)	Passenger vehicle, motor car, motor cycle with side car, invalid carriage, light goods vehicle, solo motor cycle	All days	Between 9.30 am and 4.30 pm from 1 <sup>st</sup> October – 31 <sup>st</sup> March. Between 9.30am and 9.00 pm from 1 <sup>st</sup> April – 30 <sup>th</sup> September	The whole of each period of the day for which the car park is open	<p>For each of the specified classes of vehicle:-</p> <p>Between 9.30 am and 4.30 pm on every day of the week from 1<sup>st</sup> October – 31<sup>st</sup> March</p> <p>0-1 hour – 50p 1-3 hours - £1.00 3-5 hours - £2.00 Over 5 hours - £10.00</p> <p>Solo motor cycle - free</p> <p>Between 9.30 am and 9.00 pm on every day of the week from 1<sup>st</sup> April – 30<sup>th</sup> September</p> <p>0-1 hour – 50p 1-3 hours - £1.00 3-5 hours - £2.00 Over 5 hours - £10.00</p> <p>Solo motor cycle - free</p>



SCHEDULE 2 - PART B - continued

Name of parking place	Position in which vehicle may park	Classes of vehicle	Days of operation of parking place	Hours of operation of parking place	Maximum period for which vehicles may park	Scale of charges
1	2	3	4	5	6	7
St. Clements	Wholly within a parking bay	Passenger vehicle, motor car, motor cycle with side car, invalid carriage, light goods vehicle, solo motor cycle	All days	All hours	24 hours	<p>For each of the specified classes of vehicle excluding solo motor cycle:-</p> <p>Between 8.00 am and 8.00 pm on every day of the week.</p> <p>0-1 hour - £1.20  1-2 hours - £2.00  2-3 hours - £3.00  3-4 hours - £6.50  4-6 hours - £9.50  6-8 hours - £14.00  over 8 hours - £17.50</p> <p>Between 8.00 pm and 8.00 am on every day of the week - £1.00</p> <p>Solo motor cycle – free</p>

SCHEDULE 2 - PART B - continued

Name of parking place	Position in which vehicle may park	Classes of vehicle	Days of operation of parking place	Hours of operation of parking place	Maximum period for which vehicles may park	Scale of charges
1	2	3	4	5	6	7
St Leonard's Road	Wholly within a parking bay	Passenger vehicle, motor car, solo motor cycle, motor cycle with side car, invalid carriage, light goods vehicle	All days	All hours	24 hours	<p>For each class of the specified classes of vehicle excluding solo motor cycle:-</p> <p>Between 8.00 am and 8.00 pm every day of the week</p> <p>0-2 hours - £1.20  2-3 hours - £3.00  3-4 hours - £5.00  4-24 hours - £12.50</p> <p>Between 8.00 pm and 8.00 am on every day of the week - £1.20</p> <p>Solo motor cycle - free</p>

SCHEDULE 2 - PART B - continued

Name of parking place	Position in which vehicle may park	Classes of vehicle	Days of operation of parking place	Hours of operation of parking place	Maximum period for which vehicles may park	Scale of charges
1	2	3	4	5	6	7
Summertown (Diamond Place)	Wholly within a parking bay	Passenger vehicle, motor car, invalid carriage, light goods vehicle, motor cycle with side car, solo motor cycle	All days	All hours	24 hours	<p>For each of the specified classes of vehicle excluding solo motor cycle:-</p> <p>Between 8.00 am and 8.00 pm on every day of the week</p> <p>0-1 hours – £1.00  1-2 hours - £1.50  2-3 hours - £3.00  3-4 hours - £5.00  over 4 hours - £12.50</p> <p>Between 8.00 pm and 8.00 am on every day of the week - £1.00</p> <p>Solo motor cycle - free</p>

SCHEDULE 2 - PART B - continued

Name of parking place	Position in which vehicle may park	Classes of vehicle	Days of operation of parking place	Hours of operation of parking place	Maximum period for which vehicles may park	Scale of charges
1	2	3	4	5	6	7
Union Street	Wholly within a parking bay	Passenger vehicle, motor car, motor cycle with side car, invalid carriage, light goods vehicle, solo motor cycle	All days	All hours	24 hours	<p>For each of the specified classes of vehicle excluding solo motor cycle:-</p> <p>Between 8.00 am and 8.00 pm on every day of the week.</p> <p>0-1 hour - £1.00  1-2 hours – £1.50  2-3 hours - £3.00  3-4 hours - £4.00  4-6 hours - £4.50  6-24 hours - £12.50</p> <p>Between 8.00 pm and 8.00 am on every day of the week - £0.80</p> <p>Solo motor cycle – free</p>

SCHEDULE 2 - PART B - continued

<b>Name of parking place</b>	<b>Position in which vehicle may park</b>	<b>Classes of vehicle</b>	<b>Days of operation of parking place</b>	<b>Hours of operation of parking place</b>	<b>Maximum period for which vehicles may park</b>	<b>Scale of charges</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
Walton Well Road	Wholly within a parking bay where marked and otherwise in a position that does not constitute an obstruction or nuisance contrary to Article 3(b)	Passenger vehicle, motor car, motor cycle with side car, invalid carriage, light goods vehicle, solo motor cycle	All days	All hours	24 hours	<p>For each of the specified classes of vehicle:-</p> <p>0-1 hour – 50p 1-3 hours - £1.00 3-5 hours - £2.00 5-24 hours - £10.00</p> <p>Solo motor cycle - free</p>

SCHEDULE 2 - PART B - continued

Name of parking place	Position in which vehicle may park	Classes of vehicle	Days of operation of parking place	Hours of operation of parking place	Maximum period for which vehicles may park	Scale of charges
1	2	3	4	5	6	7
Worcester Street	Wholly within a parking bay	Passenger vehicle, motor car, motor cycle with side car, invalid carriage, light goods vehicle	All days	All hours	24 hours	<p>For each of the specified classes of vehicle:-</p> <p>Between 8.00 am and 8.00 pm on every day of the week except Saturdays</p> <p>0-1 hour - £3.10  1-2 hours - £5.20  2-3 hours - £7.20  3-4 hours - £8.70  4-6 hours - £13.30  6-8 hours - £20.20  over 8 hours - £24.20</p> <p>Between midnight and 8.00 am on Sunday, between 8.00 pm and 8.00 am on Sunday to Friday and between 8.00 pm and midnight on Friday - £3.10</p> <p>Between 8.00 am and 8.00 p.m. on Saturdays</p> <p>0-1 hour - £3.90  1-2 hours - £6.50  2-3 hours - £9.00  3-4 hours - £10.90  4-6 hours - £16.70  6-8 hours - £25.30  over 8 hours - £30.30</p> <p>Between midnight and 8.00 am and between 8.00 pm and midnight on Saturday - £3.90</p> <p>Solo motor cycle – free at all times</p>

SCHEDULE 2 - PART C

Name of parking place	Position in which vehicle may park	Classes of vehicle	Days of operation of parking place	Hours of operation of parking place	Maximum period for which vehicles may park	Scale of charges
1	2	3	4	5	6	7
Oxpens coach and lorry park	Wholly within a parking bay	Public service vehicle (excluding local service bus) heavy goods vehicle, minibus	All days	All hours	24 hours	For minibuses :-  0-4 hours - £5.00 4-24 hours - £7.50  For public service vehicles :-  0-24 hours - £10.00  For heavy goods vehicles :-  0-24 hours - £12.50

SCHEDULE 2 - PART D

<b>Name of parking place</b>	<b>Position in which vehicle may park</b>	<b>Classes of vehicle</b>	<b>Days of operation of parking place</b>	<b>Hours of operation of parking place</b>	<b>Maximum period for which vehicles may park</b>	<b>Scale of charges</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
Ferry	Wholly within a parking bay	Disabled person's vehicle	All days	All hours	24 hours	Free use



SCHEDULE 3  
PART A  
WESTGATE SEASON TICKET

<b>Name of parking place</b>	<b>Eligibility for season tickets</b>	<b>Hours of application of season ticket</b>	<b>Charge for season ticket</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>
Westgate	Any local business or organisation.  Any person whether or not they live in the Oxford City Council's administrative area	For the full 24 hours on every Monday, Tuesday, Wednesday, Thursday and Friday	£650 per 13 weeks

SCHEDULE 3  
PART B  
ST CLEMENTS SEASON TICKET

Name of Parking Place	Eligibility for season tickets	Hours of application of season ticket	Charge for season ticket
1	2	3	4
St. Clements	<p>Any holder of an East Oxford residents' parking permit who is a resident of a postal address in one of the following roads:-</p> <p>Bath Street  Boulter Street  Caroline Street  Cherwell Street  Dudley Gardens  Harpsichord Place  Little Brewery Street  London Place  Marston Road (within the East Oxford Controlled Parking Zone)  New Street  Pensons Gardens  St. Clement's Street  The Plain  York Place</p>	10.00 am until 4.00 pm on Mondays to Saturdays inclusive	£100 per 3 months

SCHEDULE 3  
PART C  
HEADINGTON SEASON TICKET

Name of parking place	Eligibility for season tickets	Hours of application for season ticket	Charge for season ticket
1	2	3	4
<ul style="list-style-type: none"> <li>Headington (Old High Street)</li> <li>St Leonard's Road</li> </ul>	<p>Any local business conducted from premises in:-</p> <ul style="list-style-type: none"> <li>London Road between Horwood Close and Wharton Road</li> <li>Old High Street between London Road and North Place</li> <li>Osler Road between London Road and The Croft</li> <li>Windmill Road between London Road and Margaret Road</li> </ul>	<p>For the full 24 hours of every day of the week</p>	<p>£100 per 4 weeks for Monday to Friday use</p> <p>£40 per 4 weeks for Saturday to Sunday use</p>

#### SCHEDULE 4 – PERMITS

1	2	3	4
Category of permit	Parking Place	Description of permit	Conditions and restrictions
Category 1	Alexandra Courts Cutteslowe Park Hinksey Park Walton Well Road	Permit issued to a member of a club or organisation affiliated to the sports ground or facility associated with the parking place	<ul style="list-style-type: none"><li>• Permit to apply to one parking place only</li><li>• Fee for permit - £20.00 per year</li><li>• Permit to bear not more than 2 vehicle registration numbers</li><li>• Permit to be used only for parking a vehicle to which the permit relates when an event associated with the affiliated club or organisation is taking place at the sports facility associated with the parking place</li></ul>

Category 2

Alexandra Courts  
Cutteslowe Park  
Hinksey Park  
Walton Well Road

Permit issued to a regular user of  
the sports ground or facility  
associated with the parking place

- Permit to apply to one parking place only
  - Fee for permit - £50.00 per year
  - Permit to bear the registration number of the vehicle to which the permit relates
  - Permit to be used only when the driver of the vehicle is using the facilities of the sports ground adjacent to the parking place
-

Category 3	Alexandra Courts Cutteslowe Park Hinksey Park	Permit issued to the holder of a City Council Slice Card	<ul style="list-style-type: none"><li>• Permit to apply to one parking place only</li><li>• Fee for permit - £20.00 per year</li><li>• Permit to bear the registration number of the vehicle to which the permit relates</li><li>• Permit to be used only when the driver of the vehicle is using the facilities of the sports ground adjacent to the parking place</li><li>• Permit to be issued free of charge</li><li>• Permit to bear the registration number of the vehicle to which the permit relates</li><li>• Permit to be used only when the employee is at work at the Cowley Marsh depot</li></ul>
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Category 4	Walton Well Road	Permit issued on behalf of the City Council By Bossoms Boatyard	<ul style="list-style-type: none"><li>• Permit to be issued free of charge</li><li>• Permit to be valid for no more than 6 months</li><li>• Permit to bear the registration number of the vehicle to which the permit relates together with the number of the mooring pitch for which a mooring fee has been paid</li><li>• Permit only to be issued where the driver or other occupant of the vehicle has paid a mooring fee for a river Thames mooring pitch in the vicinity of Bossoms Boatyard</li></ul>
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Category 5	Hinksey Park	Permit issued by the Hinksey Pools payment office	<ul style="list-style-type: none"><li>• Permit to be issued free of charge</li><li>• Permit to be valid for the day of use only</li><li>• Permit to bear the registration number of the vehicle to which the permit relates</li><li>• Permit to be issued to users of the Hinksey Pools swimming facility who have paid for or are eligible for concessionary use of the facility</li></ul>
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SCHEDULE 5 - EXCESS AND PENALTY CHARGES

PART A (EXCESS CHARGES)

Column 1	Column 2	Column 3	Column 4
Parking Place	Excess Charge Offence	Excess Charge	Discounted Excess Charge
1. Alexandra Courts Abbey Place Barns Road Cutteslowe Park Ferry Gloucester Green Headington Hinksey Park Oxpens Oxpens coach and lorry park St. Clement's St. Leonard's Road Summertown (Diamond Place) Union Street Walton Well Road Worcester Street	Overstaying the initial period (Articles 41 and 69(1))	£100.00	£50.00

Parking Place	Excess Charges Offence	Excess Charge	Discounted Excess Charge
2. Alexandra Courts Abbey Place Barns Road Cutteslowe Park Ferry Gloucester Green Headington Hinksey Park Oxpens Oxpens coach and lorry park St. Clement's St. Leonard's Road Summertown (Diamond Place) Union Street Walton Well Road Worcester Street	Non-display of a valid parking ticket, season ticket, permit or residents' parking permit (Articles 39 and 55(2))	£100.00	£50.00

SCHEDULE 5 - PART B (PENALTY CHARGES)

Column 1	Column 2	Column 3	Column 4
Parking Place	Penalty Charges Offence	PenaltyCharge	Discounted Penalty Charge
1. Westgate	Lost ticket (Article 26)	The maximum daily charge for parking in the car park.	No discounted penalty charge
2. Gloucester Green	Causing a vehicle to remain in the car park when it is closed (Articles 45)	£100.00	£50.00
3. Alexandra Courts Abbey Place Barns Road Cutteslowe Park Ferry Gloucester Green Headington Hinksey Park Oxpens St. Clement's St. Leonard's Road Summertown (Diamond Place) Union Street Westgate Worcester Street	Parking in a parking place in which the vehicle has been parked within three hours of it leaving that parking place (Article 3(7)(i)).	£100.00	£50.00

Column 1	Column 2	Column 3	Column 4
Parking Place	Penalty Charges Offence	PenaltyCharge	Discounted Penalty Charge
4. Walton Well Road	Parking in a parking place in which the vehicle has been parked within 24 hours of it leaving that parking place (Article 3(7)(iii))	£100	£50

SCHEDULE 5 - PART B - continued

Column 1	Column 2	Column 3	Column 4
Parking Place	Penalty Charges Offence	Penalty Charge	Discounted Penalty Charge
5. Abbey Place Alexandra Courts Barns Road Cutteslowe Park Ferry Ferry disabled drivers' car park Gloucester Green Headington Hinksey Park Oxpens Oxpens coach and lorry park St. Clement's St Leonard's Road Summertown (Diamond Place) Union Street Walton Well Road Westgate Worcester Street	Parking in a manner in which the whole or part of a vehicle is outside of a marked bay (Article 3(1) and Column 2 of the various Parts of Schedule 2)  Unauthorised class of vehicle (Article 3(2))  Parking in a parking bay reserved for a specified class of vehicle (Article 3(4))  Parking in a bay which is closed or not available for use (Article 3(5))  Causing an obstruction or nuisance (Article 3(6))	£100.00  £100.00  £100.00  £100.00  £100.00	£50.00  £50.00  £50.00  £50.00

THE COMMON SEAL of )  
THE OXFORD CITY COUNCIL was )  
affixed to this document which is )  
Executed as a deed )  
in the presence of :- )

Head of Law and Governance