

**Oxford Leisure Partnership Board
 Monday 18 November 2019, 6pm to 8pm
 Blackbird Leys Community Centre**

Attendees:	Initials:	Project Role
Ian Brooke Cllr Linda Smith Lucy Cherry James Baughan Brendan Wall Margaret Simpson Trudy Colwell Ruth James Philippa Muir Maggie James Lynn Britten Graham Ashby Mark Munday Julia Burson Sam Lowings	IB LS LC JB BW MS TC RJ PM MJ LB GA MM JBu SL	Head Of Community Services Deputy Leader and Cabinet member for Leisure Leisure and Performance Manager Performance and Impact Officer Leisure, Culture and Community Apprentice Older People Representative Barton Leisure Centre Users Representative Ferry Leisure Centre User Representative Hinksey Heated Outdoor Pool User Representative Oxfordshire Clinical Commissioning Group Regional Business Manager Oxford Contract Manager Business Development Manager Oxford Sports Development Manager Sports and Community Development
Apologies for absence:	Aileen Carlisle - Interim Director for Communities and Customers Councillor Steve Goddard – Shadow Board Member for Leisure Julie Coote - Barton and Leys Pool Leisure Centre User Representative Tim Mills - Director of Business Development Anthony Cawley - Director of Operations	
Item no:	Item Discussion:	
1	Welcome and Introductions	
2	Review of Minutes 2.1 <i>Oxford Brooks University aging brain programme</i> . Fusions has made initial contact with the project lead and are looking at opportunities that can be taken forward. (Action: Progress update from GA at the next meeting) 2.2 Fusions detailed Proposals for 2020/21 Fees and Charges are required. Extended submission deadline agreed for Oxford City Council (OCC) to receive these by close of day 22.11.19. (Action: LB) 2.3 Fusion to email an e-version of their LPLC women only session promotion material to LC. (Action: GA) 2.4 Fusion to provide an update at the next meeting on progress of their promotional activities for 2.3 (Action: GA) 2.5 JB will be progressing promotion of the ‘real people, real time’ digital presentation in the New Year. (Action: JB)	
3	Partner Round Up <u>OCC Update</u> 3.1 2020/21 Budget setting process taking place. Early indication is a balanced budget for the period. 3.2 JB provided an update on the Homeless Pathway Scheme funded by OCC and being delivered in partnership with Fusion Lifestyle. <u>Older People</u> 3.3 Fusion was thanked for attending and their excellent contribution at the UN Older Peoples Day on Tuesday 1 October at Oxford Town Hall. 3.4 Explanation of the Drumming Alive programme provided by MS. Contact details to be shared with JBu	

and LC for Fusion to make contact and join up with this initiative where possible. (**Action: MS**)

3.5 Fusion to provide a progress update for 3.4 at the next meeting. (**Action: JBu**)

Health Update

3.6 Update provided by MJ.

3.7 A pilot for a revised *Exercise Referral programme*, which will have a different name and social prescribing, will be one pathway. (*updated 06.01.20*)

Ferry Leisure Centre

3.8 Trial of the new energy saving showers has started and early indication is that these have been received well by customers.

3.9 Improvements have been noted by users and Brendan Embra (General Manager) was congratulated on his responsiveness, efficiency and visible approach to support continuous improvement.

3.10 RJ offered Fusion opportunity to join up with her experience and knowledge as a Dietician. Suggestions included working in partnership to create a regular 'BLOG' and/ or similar. (**Action: GA to progress with RJ**)

Hinksey Heated Outdoor Pool

3.11 Rectification required for the external showers. This must be completed for the start of the 2020 season. (**Action: GA**)

3.12 User group forum request for installation of hairdryer. Fusion to investigate feasibility for introducing these for the 2020 season (**Action: GA**)

Barton Leisure Centre

3.13 Fusion will identify an appropriate rotation and compromise for early morning cleaning requirements; as part of their wider cross contract review. (**Action: GA**)

3.14 Customers are reporting cold water temperatures when using the in the swimming pool showers. Investigation and rectification required. (**Action: GA**)

3.15 One shower out of order in the dry village changing area. Investigation and rectification required. (**Action: GA**)

3.16 Indication provided that there are a number of lockers out of order (incl. wrist straps). Investigation and rectification required. (**Action: GA**)

3.17 Fusion are in conversation with a fitness instructor to pilot a 6am spin class one day a week. Update required at next meeting. (**Action: GA**)

Leys Pools and Leisure Centre

3.18 Request for clarity of ages for participating in fun sessions to be provided on Fusions live webpage (i.e. timetable). Update required at next meeting. (**Action: GA**)

3.19 Request for smaller water play options and water safety education. Update required at next meeting. (**Action: GA**)

Young People

3.20 Update provided by BW.

	<p><u>Oxford Spires Sport & Fitness</u></p> <p>3.21 Update provided by JBU.</p> <p><u>Fusion Divisional and Corporate update</u></p> <p>3.22 Update provided by GA & MM</p>
4	<p>Vibrant Active Oxford</p> <p>4.1 Discussion</p> <ul style="list-style-type: none"> • Are we targeting those in most in need? <p><u>Equality Act 2010</u></p> <ul style="list-style-type: none"> ➤ Age ➤ Disability ➤ Sex ➤ Gender reassignment ➤ Marriage and Civil Partnership ➤ Pregnancy and Maternity ➤ Race ➤ Religion or Belief ➤ Sexual Orientation. <ul style="list-style-type: none"> • Do we have the right Concessionary categories? <ul style="list-style-type: none"> ➤ Update provided on the leisure concessions review and OCC Cabinet endorsed approach for 2020/21 implementation. ➤ The above was asked included in the OCC 2020/21 Budget Consultation. <ul style="list-style-type: none"> • What do we want to be achieved? <ul style="list-style-type: none"> ➤ Reduce Inactivity ➤ Improve Health & Wellbeing ➤ Improve Community Cohesion ➤ Reduce Inequalities ➤ More people taking part in positive activities ➤ Provide a well-coordinated and sustainable place offering. <p>4.2 Steering Group key priorities for Fusions 2020/21 Annual Service Plan (Plan);</p> <ul style="list-style-type: none"> ➤ 'One Planet' Action Plan ➤ Diversity & Inclusion ➤ Customers ➤ People and Place ➤ Staffing: Right People, Right Place, Right Time, Right Resources ➤ Building conditions and facility management ➤ Getting the basics right ➤ Social regeneration, Cohesion & Collaborative working ➤ Outcome focussed performance indicators. <p>4.3 Process for preparation of the Plan communicated.</p>

5	Development <u>Oxford Sports Park Update</u> 5.1 OCC, Fusion Lifestyle and Oxford United Football Club are in the final stages of the transfer of the lease for Oxford Sports Park.
6	Next meeting date 6.1 Availability discussed and agreement reached for the next meeting arrangements.
7	Focus on next meeting 7.1 Vibrant Active Oxford strategy update. 7.2 Presentation of Fusions draft Plan for 2020/21.
8	AOB 8.1 Fusion to identify a User Representative from LPLC. (Action: GA) 8.2 Fusion will be implementing a new Front of House IT system in December 2019.
Next meeting arrangements Monday 3 February 2020 6.00pm to 8.00pm East Oxford Community Centre	