

Leisure Partnership Board

Monday 16 July 2018 6:00pm to 8:00pm

Rose Hill Community Centre

Attendees:		Initials:	Role
Lucy Cherry		LC	OCC Leisure and Performance Manager
Ian Brooke		IB	Head of Service, Community Services
Tim Sadler		TS	OCC Director Community Services
Councillor Linda Smith		Cllr LS	Board Member for Leisure, Sport & Events
Councillor Tom Landell-Mills		Cllr TM	Deputy Shadow Member for Leisure, Sport & Events
Lauren Peirce		LP	Young People representative & Minutes
Olivia Buckingham		OB	Young People representative
Margaret Simpson		MS	Older People representative
Philippa Muir		PM	Hinksey heated Outdoor Pool representative
Trudy Colwell		TC	Barton Leisure Centre representative
Ruth James		RJ	Ferry Leisure Centre representative
Mark Munday		MM	Fusion Divisional Business Manager
Julia Burson		JB	Fusion Sports & Community Development Manager
Maggie Dent		MD	Equality & Access Manager – OCCG
Graham Ashby		GA	Oxford Fusion Contract Manager
Hannah Langton		HL	Fusion Sports & Community Development Manager
Apologies for absence:		Julie Coote (JCo) Barton & Leys Pools and Leisure Centre representative Richard Kuzaira (RK) Health Representative Sally Culmer (SC) - Health Representative Tim Mills (TM) Fusion Director of Business Development Amanda Asheton (AA) Oxford Ice Rink representative	
Item no:	Item Discussion:		Action(s):
1	Previous Minutes 1.1 Barton and Ferry Leisure Centres pool covers are to be replaced. GA to let LC know when will commence and be completed. 1.2 Minutes agreed.		GA
2	Partner round up 2.1 OCC update <ul style="list-style-type: none"> Update provided by IB and TS. 2.2 Older People Update. <ul style="list-style-type: none"> An aim for the 50+ Network is to promote bowling at the Older People's Day 2018. LP and OB will support to promote the Older People's Day on social media. Aladin Seaforth (Community Assistant at Rose Hill Community Centre) will be approached to establish availability to support with a walking football offer at the event. Workshops will be run to raise awareness of hearing loss. Due to growing demand of the Older People's Day, the Main Hall, Assembly Room and Old Library at Oxford Town Hall will all be used. 2.3 User Representative Updates. <u>Ferry Leisure Centre</u> <ul style="list-style-type: none"> Update provided R.J. 		MS

<ul style="list-style-type: none"> • Fusion has a new management team in place and the new Manager has been very visible. • Staff team are to ensure users' swipe through to catch accurate usage figures. 	<p>GA/ MM</p>
<p><u>Hinksey heated Outdoor Pool</u></p> <ul style="list-style-type: none"> • Update provided PM. • Requirement for Fusion to ensure that a hot weather banding system is communicated and implemented effectively in line with H&S guidelines for swimming pools. Banding periods need to reflect value for money for time spent in/ out of the water. 	<p>GA/ MM</p>
<ul style="list-style-type: none"> • Opening and closing times for the 2019 season will be discussed and proposed at the next user group meeting. • Parking and 'Green Travel' opportunities to the facility to be reviewed and 'enhanced' on the Fusion webpage. 	<p>GA/ MM</p>
<p><u>Barton Leisure Centre</u></p> <ul style="list-style-type: none"> • Update provided by TC. • Regular earlier opening times to be discussed at the August 2018 user group meeting. • Users have mentioned that the air conditioning in the centre is not efficient, causing the changing rooms to be very hot. GA to investigate for improvement. • Staff team to ensure users' swipe through to catch accurate usage figures. 	<p>GA</p> <p>GA</p> <p>GA/ MM</p>
<p>2.4 Young people representative updates.</p> <ul style="list-style-type: none"> • Update provided by OB and LP. • Working with MS to support the Older People's Day. 	
<p>2.5 Health update</p> <ul style="list-style-type: none"> • Update provided by MD. 	
<p>2.6 Fusion Divisional update</p> <ul style="list-style-type: none"> • Update provided by GA. • Recruitment is an on-going challenge. • User feedback is demonstrating that Ease of Booking/Gaining information/payment is a key area for improvement. GA & MM to look into this. • Free swimming offer continues to grow, in particular, at Hinksey heated Outdoor Pool. • MM to present Fusions Oxford facilities marketing plan and free swimming promotion at the next meeting. 	<p>GA/ MM</p> <p>MM</p>
<p>2.7 Fusion corporate update</p> <ul style="list-style-type: none"> • Development update provided by MM. • GDPR is a key area of work for Fusion at present. • 'My Fusion' website pages continue to be developed. 	
<p>2.8 Fusion Sports & Community Development update</p> <ul style="list-style-type: none"> • Update provided by JB. • Local events are being attended. • Swim school leaflets have been distributed to all City schools. 	

	<ul style="list-style-type: none"> • Oxford Ice Rink's Skate school continues to grow. 	
3	<p>Fusion's Fees & Charges proposals, 2019/20</p> <p>3.1. Proposed fees & charges to be presented to OCC Officers early late September / early October 2018.</p> <p>3.2. Fusion to present proposals for alternative membership products.</p> <p>3.3. OCC to review and feedback to Fusion.</p> <p>3.4. Fusion to present the 2019/20 fees and charges at the next meeting.</p> <p>3.5. The Leisure Partnership Board (Board) reviewed proposals will be included in the OCC consultation & budget setting process for 2019/20.</p> <p>3.6. Fees & charges to be added as an agenda item at user group meetings.</p>	<p>GA/ MM</p> <p>GA/ MM LC/ IB GA</p> <p>LC/ IB</p> <p>GA</p>
4	<p>Review of local risks</p> <p>4.1. SWOT analysis to be circulated with minutes, any feedback to be emailed to LC.</p>	LC
5	<p>Developments</p> <p><u>Opportunities</u></p> <ul style="list-style-type: none"> • Car parking is a deterrent for Ferry Leisure Centre. Ferry users to summarise suggestions and send to MM via email. • The Board endorsed the proposal to restrict the Bonus Concessionary membership applications to OX1 to OX4 postcodes from 2019/20. • Increasing the retail offer goods at Hinksey heated Outdoor Pool. • Blind international ice skater to be involved with promotion of Oxford Ice Rink. • Rock climbing. • Technology innovation. • Utilising off peak times at the leisure centres. • Transport for elderly users. • Crèche at Ferry Leisure Centre. <p><u>Risks</u></p> <ul style="list-style-type: none"> • Increased competition from other leisure providers in the city. • New and emerging offers/ activities. • Increased supplier and services costs. 	<p>RJ</p> <p>GA GA</p> <p>GA</p>
6	<p>AOB</p> <p>6.1 Oxford Ice Rink App (OIR) update from Fusion: Background development is being completed as part of the Hinksey heated Outdoor Pool work. Fusion will then be looking to implement an App for OIR. Update to be provided at the next meeting.</p> <p>6.2 Focus for next meeting:</p> <ul style="list-style-type: none"> • Fees & charges proposals, 2018/19. • Fusions Marketing and Promotion for Oxford leisure centres. 	GA / MM

Next Meeting:
 Doodle poll to be circulated. (LC)