

Oxford Leisure Partnership Board
Monday 21 January 2019
Rose Hill Community Centre

Attendees:	Initials:
<p><u>Oxford City Council</u> Ian Brooke Head of Community Services Lucy Cherry Leisure & Performance Manager Brendan Wall Leisure, Culture & Communities Apprentice (minutes) & Young People representative Sophie Plested Youth Work Apprentice & Young People representative Cllr Linda Smith Board member for Leisure</p> <p><u>Fusion Lifestyle</u> Graham Ashby Fusion Contract Manager (Oxford) Mark Munday Fusion Business Development Manager Julia Burson Fusion Sports & Community Development Manager (Oxford)</p> <p><u>Stakeholder Representatives</u> Margret Simpson Older People representative Philippa Muir Hinksey heated Outdoor Pool User Group representative Trudy Colwell Barton Leisure Centre User Group representative Julie Coote Barton & Leys Pools and Leisure Centres User Group representative Ruth James Ferry Leisure Centre User Group representative Maggie James Equality & Access Manager, Oxfordshire Clinical Commissioning Group.</p>	<p>IB LC BW SP LS</p> <p>GA MM JB</p> <p>MS PM TC JC RJ MJ</p>
Apologies:	Tim Sadler (OCC Director for Sustainable City) Amanda Assheton (Oxford Ice Rink User Group representative). Cllr Tom Landell-Mills (Shadow Board Member for Leisure).
Item No:	Item Discussion:
1	<p>Previous Minutes</p> <p>1.1 LC will continue to press Oxford Direct Services Car park team to explore car parking promotions for Ferry members.</p> <p>1.2 GA to email LC a list of clubs that use the facilities. Details will be circulated with the meeting minutes.</p> <p>1.3 Fusion to widely push and promote Green & public transport options Oxford leisure facilities. Particularly for Hinksey (Action GA)</p> <p>1.4 The 2019/20 leisure facility Fees & Charges reviewed and endorsed at the previous meeting are included within the Council's overarching Budget Consultation framework.</p>
2	<p>Partner round up</p> <p><u>OCC</u></p> <p>2.1 A busy period with a key focuses being around Corporate objective planning for 2019/20, growth and housing.</p> <p>2.2 Indication is that the medium term financial plan for the Council is balanced.</p> <p><u>Older People</u></p> <p>2.3 Older people tend to prefer to participate in their own communities/ local facilities. Transport can also be a barrier for some. Fusion to contact Christopher Gowers to establish joint working options/ promotion of assisted transport offer. (Action GA)</p>

2.4 OCC are looking to set up a cycling group with and for older people, along lines similar to the healthy walks offer.

2.5 The Oxford Ice Rink show was fantastic and run very well. The development programme for skaters shows a high standard of achievement ~ thank you.

2.6 Oxford Brooks University is running an aging brain programme for older people, (10 weeks of 2 hours exercise), which MS is taking part in. This may be an opportunity for Fusion to link with the University Centre to establish/ agree with them sign posting/ exit route opportunities to Oxford leisure facilities.
(Action GA/MM)

2.7 It was felt that participation opportunities/ the offer for older people in Oxford facilities could be more visibly promoted. **(Action GA)**.

2.8 Fusion are invited to regularly attend the 50+ Network meetings, MS is the point of contact. **(Action GA)**.

Hinksey heated Outdoor Pool User Group update.

2.9 Increasing sun shade provision and showers maintenance are a high priorities for the 2019 season.
(Action GA).

2.10 A similar hot weather admission control 'banding system' that operated in 2018 will operate for 2019. Fusion agreed to improve communication of this, alongside good visibility of the hot weather protocol on the Hinksey Web Page. **(Action GA)**

2.11 The 2019 pre-season User Group meeting taking place on 30 January 2019, from 7pm in South Oxford Community Centre. LC & LS will be attending on this occasion.

2.12 The public Satnav postcode for travelling to Hinksey has been amended across a range promotional medias to OX1 4PZ; with the intention of users being directed through the Abingdon Road park entrance and avoiding residential Lake Street.

2.13 LC, PM, GA & OCC energy officers are meeting to explore opportunities for carbon saving initiatives at Hinksey.

Leys Pools & Leisure Centre Group update.

2.14 Showers require attention **(Action GA)**

2.15 Repairs to indoor cycling bikes has improved; a small number still not working effectively. **(Action GA)**.
GA advised that they are regularly serviced and checks are completed by the facility team; they will look to pre-empt work/ repairs to ensure parts are brought when servicing takes place.

2.16 The shower head in the disabled shower room opposite the gym needs replacing. **(Action GA)**

Ferry Leisure Centre Group update

2.17 RJ, LC & GA met with the new General Manager at Ferry Leisure Centre to understand and agree progress for continuous improvement. All felt it was a productive and positive step for striving to deliver improvements in the facility.

2.18 Exercise class cover has improved.

	<p><u>Barton Leisure Centre Group Update</u></p> <p>2.19 Reactive maintenance has been completed to lighting across the facility.</p> <p>2.20 Fusion are working with their cleaning contractor to improve cleaning programmes and timings.</p> <p><u>Health Update</u></p> <p>2.21 The Oxford Sugar Smart campaign is going well. Fusion are also committed to this initiative in Oxford leisure facilities.</p> <p>2.22 County wide Exercise on Referral (EoR) sits with Districts and not Oxfordshire Clinical Commissioning Group (OCCG). Referrals have to be made by Clinical practitioners and unfortunately OCCG are not in a position to quality assure EOR schemes. OCCG suggest that Active Oxfordshire (County Sports Partnership) are best placed to coordinate a County wide offer through the Districts and each of their leisure providers.</p> <p><u>Young People update</u></p> <p>2.23 Recommendations to Fusion included:</p> <ul style="list-style-type: none"> • Better and wider promotion of the activity offers and employment opportunities in Oxford leisure facilities. • Engaging directly with schools in the vicinity of the leisure facilities. • Raising wider awareness of the Junior Gym offer. <p>2.24 Fusion and a member of the Council Youth Ambition team are now in contact and working with each other to help raise awareness with Young People of the wide range of opportunities in Oxford leisure facilities.</p> <p><u>Fusion Update</u></p> <p>2.25 A new gym instructor has been appointed at Ferry and further recruitment is taking place for a full time position.</p> <p>2.26 Planned and reactive maintenance is starting to show an improved direction of travel across all Oxford facilities</p> <p>2.27 Productive conversations are taking place with the City of Oxford Swimming Club for their annual Service Level Agreement review.</p> <p>2.28 Fusions annual staff survey has been completed; the report is due with an action plan to follow. Update to be provided at the next meeting. (Action GA).</p> <p>2.29 Fusion have had 7 apprentices working across Oxford leisure facilities.</p>
<p>3</p>	<p>Fusion draft 2019/20 Annual Service Plan</p> <p>3.1 The process for drafting and a summary presentation of Fusions first draft Plan for 2019/20 was given.</p> <p>3.2 The Leisure Partnership Group was invited to email LC their comments and suggestions to the draft Plan. These would be considered and included where appropriate and relevant. (Action LC & GA).</p> <p>3.3 LC & GA will work on a final draft version which will be summarised at the March 2019 internal Client Performance review meeting. (Action LC & GA).The final draft will be presented and summarised at the May 2019 Leisure Partnership Board meeting; then taken to the City Executive Board with the recommendation to adopt (Approx. June 2019).</p>

4	<p>Activity programmes and timetabling</p> <p>4.1 Fusion are working to engage and offer a wider more women and girls activity offer aligned to crèche provision at Leys Pools & Leisure Centre. (Action GA).</p>
5	<p>Developments</p> <p>5.1 Oxford Sports Park project is progressing and key milestones are expected to be met.</p> <p>5.2 Feasibility for Hinksey Park lake to be used as an inflatable activity offer was excluded.</p> <p>5.3 Proposed that there is increased visibility/ promotion of clubs utilising Oxford leisure facilities to signpost facility users to and support sustainability for these clubs. (Action GA/MM)</p> <p>5.4 Improvement works are due be completed to the poolside grating at Ferry Leisure Centre, February 2019.</p> <p>5.5 An energy and cost saving LED replacement project will be completed at the same time as the above works.</p>
6	<p>Contract Governance update</p> <p><u>Customer Engagement & Performance Data</u></p> <p>6.1 OCC officers are working closely with Fusion for the externally led audit (Customers and Data Robustness). A summary update was provided by LC. OCC expect the final findings and recommendations from the Auditors in March 2019. The report will be shared with Fusion and reviewed by the OCC Audit & Governance and Scrutiny Committee's.</p>
<p style="text-align: center;">Next meeting Monday 20 May 2019 6.00pm to 8.00pm Rose Hill Community Centre</p>	

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