

Leisure Partnership Board

Monday 19 October 2018

6:00pm to 8:00pm

Oxford Town Hall

Attendees:	Initials:	Role
Lucy Cherry Ian Brooke Councillor Linda Smith Philippa Muir Ruth James Mark Munday Graham Ashby	LC IB Cllr LS PM RJ MM GA	OCC Leisure and Performance Manager Head of Service, Community Services Board Member for Leisure, Sport & Events Hinksey heated Outdoor Pool representative Ferry Leisure Centre representative Fusion Divisional Business Manager Oxford Fusion Contract Manager.
Apologies for absence:	Tim Sadler (OCC Executive Director Sustainable City) Councillor Tom Landell-Mills (Shadow Member for Leisure, Sport & Events) Margaret Simpson (Older People representative) Trudy Colwell (Barton Leisure Centre representative) Maggie James (Equality & Access Manager – OCCG) Julie Coote Barton & Leys Pools and Leisure Centre representative Richard Kuzaira (RK) Health Representative Sally Culmer (SC) - Health Representative Tim Mills (TM) Fusion Director of Business Development Amanda Asheton (AA) Oxford Ice Rink representative	
Item no:	Item Discussion:	
1	Previous Minutes 1.1 Minutes agreed.	
2	Partner round up 2.1 OCC update <ul style="list-style-type: none"> • Update provided by IB. • Oxford City is celebrating being recognised as the least inactive district in the country, according to Sport England’s latest Active Lives Survey. The result builds on Oxford City Council’s success earlier in the year in achieving the national award of Highest Achieving Active Communities Team in Quest (the UK quality standard for sport and leisure). 2.2 Older People Update <ul style="list-style-type: none"> • Provided by LC on behalf of MS. 2.3 User Representative Updates <u>Ferry Leisure Centre</u> <ul style="list-style-type: none"> • Update provided RJ. 	

- Fusion will continue to improve their actions for repair and maintenance rectification in a timely manner. **(Action - GA)**
- Users have commented that the wider membership offer communicated on Fusions web page is complicated and that simplification of products would be helpful. Fusion will look into opportunities for simplifying. **(Action – GA & MM)**
- Following engagement with facility users at Ferry Leisure Centre a proposal was presented by RJ relating to the Car Park fees and charges (Ferry & Summertown car parks). LC will take this feedback to the Oxford Direct Services Car Park Manager and discuss feasibility options. **(Action - LC)**
- Request made for more detail on the arrangements for the Oxford High School agreement. Update to be provided at the next meeting. **(Action - GA)**

Hinksey heated Outdoor Pool

- Update provided PM.
- Continuous improvement for communication of the hot weather banding policy to be completed for the 2019 season. **(Action - GA)**
- LC will arrange a partnership meeting with Council Environmental colleagues to review energy saving opportunities. **(Action - LC)**
- Reliability of the showers was inconsistent during the 2018 season; Fusion agreed that this was a daily operation requirement and will improve provision in 2019. **(Action - GA)**

2.6 Fusion Divisional update

- Update provided by GA.
- Fusion to create and communicate a list of all clubs/ associations/ etc. that use Oxford leisure facilities. **(Action – GA).**

2.7 Fusion corporate update

- Update provided by MM.
- Fusion will provide a summary update and action plan from the findings of their Staff Survey. **(Action – GA & MM).**
- 'My Fusion application work progressing; the App includes options for waiting lists.

Fusion's Fees & Charges proposals, 2019/20

3

- 3.1.** The proposed fees & charges were presented to the Leisure Partnership Board (Board).
- 3.2.** Detail of background principles, competitor research and benchmarking work

	<p>communicated.</p> <p>3.3. The Board reviewed and endorsed the proposals. These will be included in the OCC consultation & budget setting process for 2019/20.</p>
4	<p>2019/2020 Annual Service Plan priorities</p> <p>4.1 The Board discussed the priorities for 2019/20. These will be circulated to Board members.</p>
5	<p>National Benchmarking Survey's summary</p> <p>5.1 A summary of the National Benchmarking Surveys completed for Oxford leisure facilities was communicated by JB.</p> <p>5.2 Methodology and the influence of timings when the surveys were completed was commented on and noted.</p> <p>5.3 Overall findings demonstrated a positive direction of travel; areas for improvement will help inform the 2019/20 Annual Service Plan.</p>
6	<p>Developments</p> <p>6.1 <u>Opportunities</u></p> <ul style="list-style-type: none"> • Relationship development with Oxford Public Transport providers to be progressed. (Action – GA & MM). • Further feasibility work is being completed by Fusion to understand opportunities for Child Care provision at Ferry Leisure Centre.
7	<p>Focus for next meeting</p> <p>7.1 Presentation and review of Fusions first draft 19/20 Annual Service Plan.</p>
8	<p>AOB</p> <p>8.1 Marketing and promotion for Council funded free swimming schemes will be taken to a future Client performance meeting. (Action – LC & GA)</p>

Next Meeting:
 Monday 21 January 2019
 Rose Hill Community Centre
 6.00pm to 8.00pm

COUNCIL