

**Oxford Leisure Partnership Board**

**6pm to 8pm**

**Venue: Norman Brown 2 (Rose Hill Community Centre)**

<b>Attendees:</b>		<b>Initials:</b>	<b>Project Role</b>
Ian Brooke		IB	Head Of Community Services
Cllr Linda Smith		LS	Deputy Leader and Cabinet member for Leisure
Lucy Cherry		LC	Leisure and Performance Manager
James Baughan		JB	Performance and Impact Officer
Brendan Wall		BW	Leisure, Culture and Community Apprentice
Trudy Colwell		TC	Barton Leisure Centre Users Representative
Ruth James		RJ	Ferry Leisure Centre User Representative
Philippa Muir		PM	Hinksey heated Outdoor Pool User Representative
Lynn Britten		LB	Regional Business Manager
Graham Ashby		GA	Oxford Contract Manager
Mark Munday		MM	Business Development Manager
Julia Burson		JBu	Oxford Sports Development Manager
Sam Lowings		SL	Sports and Community Development
<b>Apologies for absence:</b>		Aileen Carlisle - Interim Director for Communities and Customers Maggie James - Oxfordshire Clinical Commissioning Group Margaret Simpson - Older People Representative Julie Coote - Barton and Leys Pool Leisure Centre Tim Mills - Director of Business Development Anthony Crawley - Director of Operations	
<b>Item no:</b>	<b>Item Discussion:</b>		<b>Action(s):</b>
1	<b>Welcome and Introductions</b>		
2	<b>Review of Minutes</b>  2.1 <i>Oxford Brookes University aging brain programme</i> . Fusion has made initial contact with the project lead and are looking at opportunities that can be taken forward. ( <b>Action: GA, JB &amp; SL</b> )  2.2 Fusion attended a number of wide ranging events across the city of the summer months to promote the Oxford leisure offer and activities.  2.3 Fusions annual developments options report is due for issue to Council Officers. A summary of headlines to be with LC, by Friday 20 September 2019. ( <b>Action: MM &amp; LB</b> )		
3	<b>Partner Round Up</b>  <u>OCC Update</u>  3.1 The Council is currently completing work around the annual budget setting process. This work includes designing services that are fit for the future.  3.2 OCC successfully completed a full external review of its Customer Service Excellence accreditation. The review recognised excellence with additional 'compliance plus' elements, which demonstrates continuous improvement delivery. The partnership with Fusion is an intrinsic part of retaining accreditation.  <u>Older People</u>  3.3 The Oxford Brookes research programme 'the ageing brain and film and photography' was an excellent course and all older people participating produced a memorable book or audio book. There will be a display of the work either at the end of this year or the beginning of next. Dates will be shared. ( <b>Action: MS</b> )  3.4 Fusion colleagues attended an OX50+ meeting and brought a lot of information to the		

meeting. Their attendance was much appreciated.

3.5UN Older Peoples Day is taking place on Tuesday 1 October in the Town Hall from 10am - 3pm. The theme is 'celebrating the use of leisure time'. This is a full free day of activities, including a Health Walk - walkers to assemble at the upstairs cafe at 11.45am, leaving at 12 noon – with Council qualified walk leaders leading the group. JB will be showing videos highlighting activities at Oxford leisure facilities.

3.6 All the first 500 batch of fliers have been handed out. LC shared hard copies with the meeting group and e-versions will be issued with the meeting minutes. (**Action: LC**)

3.7 The Council is arranging to film the event and then this will be included on the Oxford City Council website. So organisations participating - there are 54 different organisations booked in already - can use this to promote their work.

#### Ferry Leisure Centre

3.8Users are happy with the current service and the revised timetabling has been received well.

3.9The Pop-Up Child Care provision has been popular during the summer school holiday period, not so during term-time. Fusion are looking at continuously improving promotion of the offer.

3.10Trial of new energy saving showers has started and a timeline needs to be understood for reviewing impact and outcomes. The review will help inform shower improvements across all Oxford leisure facilities. (**Action: GA**)

#### Hinksey heated Outdoor Pool

3.11Website pre-booking options were very helpful this year and queues on busy days were reduced.

3.12Brown road signage needs are being reviewed by the Council. Funding is being sought to submit an application (Highways requirement) and permitted replacement signs to be designed and installed. (**Action: LC**)

3.13Showers have intermittently functioned during the 2019 season. Rectification require for the 2020 season. (**Action: GA**)

3.14The Full Moon swims have seen increased turnout with an additional session taking being run in 2019.

3.15There was noted improvement in:

- a) Impact on local neighbours from the no parking traffic signage for Lake Street and amendments on the webpage for postcode Satnav directions.
- b) Timeliness in response to social media comments.

3.16Pool water temperature has been good during the season.

#### Barton Leisure Centre

3.16Fusion confirmed that exercise classes reduced during the school summer holiday period are due to return.

3.17Fusion will identify an appropriate rotation and compromise for early morning cleaning requirements. (**Action: GA**)

#### General for all Oxford leisure facilities

3.18Service and provision is going well. Small issues were identified that can and should be resolved.

	<p><u>Young People</u></p> <p>3.19 BW provided an overarching summary of the Councils summer Youth Ambition programme.</p> <p><u>Oxford Spires Sport &amp; Fitness</u></p> <p>3.20 Oxford Spires targets are being achieved and a full staff team is in place now.</p> <p><u>Fusion Divisional and Corporate update</u></p> <p>3.21A development relationship has been re-launched between Fusion and the City of Oxford Swimming Club. This initiative supports young people coming out of Fusion Swim School into the swimming club and keeping them engaged with swimming as a physical activity.</p> <p>3.22Fusion subsidised Council Youth Ambition summer programme trips to Hinksey heated Outdoor Pool and Oxford Ice Rink</p> <p>3.23Fusion swim school numbers have increased.</p> <p>3.24Fusion has implemented a marketing suite across all Oxford leisure facilities, which allows each centre to create their own marketing materials and local promotions.</p> <p>3.25Sky Sports attended Hinksey heated Outdoor Pool one morning during the school summer holiday period.</p> <p>3.26Social App numbers have increased and are expected to continue to do so.</p> <p>3.27Fusion will email the Women Only session poster and regular marketing materials and posters to the Council Locality Officers. (<b>Action: GA</b>). LC will provide contact details (<b>Action: LC</b>)</p> <p>3.28Fusion will continue to push promotion of Women's only sessions , 5 swims for £5 , swimming lessons</p> <p>3.29Family Fun Community days will be taking place across all Oxford leisure centres, Saturday 28 September 2019.</p> <p>3.30Fusions next Meet The Manager sessions are taking place across all Oxford leisure centres, Saturday 28 September 2019.</p>	
4	<p><b>Fusion Proposals for 2020/2021 Fees and Charges</b></p> <p>4.1Fusion presented initial proposals for 2020/21 fees and charges for the meeting group to comment on.</p> <p>4.2 Meeting group consensus was that these were reasonable approaches for Fusion to provide detailed proposals at the next meeting. (<b>Action: GA</b>)</p>	
5	<p><b>Digital Filming Presentations</b></p> <p>5.1JB has been completing a programme of filming across oxford leisure centers to help demonstrate accessibility to and the offer within the City. A thank you shared with those from the meeting group who have helped contribute to these.</p> <p>5.2The digital filming will be posted on Facebook and other social media sites once all sites have been filmed.</p> <p>5.3Barton is the only site to be filmed before the videos are released. TC offered to help JB identify a user at this centre to help with filming a short digital video. (<b>Action: JB &amp; TC</b>)</p>	

<b>6</b>	<p><b>Leisure and, Culture strategy Update</b></p> <p>6.1 LC explained the approach to future the future strategy work programme.</p> <p>6.2 The next meeting will include a workshop approach to help inform future service delivery and provision. (<b>Action: LC, JB &amp; BW</b>).</p>	
<b>7</b>	<p><b>Development</b></p> <p><u>Oxford Sports Park Update</u></p> <p>7.1 Oxford United have been using the sports park up in Horspath</p> <p>7.2 Artificial pitches next to the site due to be open, w/c 23 September 2019.</p> <p><u>Opportunities</u></p> <p>7.3 Communicating with people who don't exercise a lot.</p> <p>7.4 Approaching areas of the cities and completing surveys regarding exercise and physical activity.</p>	
<b>8</b>	<p><b>Next meeting date</b></p> <p>Date discussed and agreed.</p>	
<b>9</b>	<p><b>Focus on next meeting</b></p> <p>9.1 Fusions detailed 2020/21 fees and charges proposal.</p> <p>9.2 Vibrant Active Oxfordshire workshop</p> <p>9.3 Key priorities for 2020/21.</p>	
<b>10</b>	<p><b>AOB</b></p> <p>None</p>	
<p><b>Next meeting arrangements</b>  <b>Monday 18 November 2019</b>  <b>6.00pm to 8.00pm</b>  <b>Blackbird Leys Community Centre</b></p>		