

Leisure Partnership Board

Monday 22 January 2018 6:15pm to 8:15pm

Rose Hill Community Centre

Attendees:	Initials:	Project Role
Lucy Cherry	LC	OCC Leisure and Performance Manager
Ian Brooke	IB	Head of Service, Community Services
Councillor Linda Smith	Cllr LS	Board Member for Leisure, Sport & Events
Lauren Peirce	NO	Young People representative & Minutes
Olivia Buckingham	LP	Young People representative
Margaret Simpson	MS	Older People representative
Philippa Muir	PM	Hinksey heated Outdoor Pool representative
Julie Cootes	JCo	Barton & Leys Pools and Leisure Centre representative
Amanda Assheton	AA	Oxford Ice Rink representative
Ruth James	RJ	Fusion Sports & Partnerships Group Manager
Francois Smit	FS	Ferry Leisure Centre representative
Mark Munday	MM	Fusion Divisional Business Manager
Julia Burson	JB	Fusion Sports & Community Development Manager
Maggie Dent	MD	Equality & Access Manager – OCCG
Graham Ashby	GA	Oxford Fusion Contract Manager
Apologies for absence:		Tim Sadler (TS) OCC Director Community Services Councillor Tom Landell-Mills (Cllr TM) Deputy Shadow member for Leisure, Sport & Events Trudy Colwell (TC) Barton Leisure Centre User representative Richard Kuzaira (RK) Health Representative Sally Culmer (SC) - Health Representative Tim Mills (TM) Fusion Director of Business Development
Item no:	Item Discussion:	Action(s):
	Previous Minutes	
1	1.1 LC updated on how Community Services support key delivery agendas through their Lead Officers Forum – performance boards.	NOTE
	1.2 GA attended the Barton Healthy New Town Partnership group meeting – next meeting to be attended by GA or JB.	GA/JB
	1.3 Customer user group meetings have been set for all sites.	NOTE
	1.4 Previous minutes and updates agreed.	NOTE
	Partner round up	
2	2.1 OCC update	
	<ul style="list-style-type: none"> • Update provided by IB • Currently finalising the 2018/19 budget to ensure balance and efficiency. • LATCo and Housing Company are both progressing. 	Note Note

	<p>2.2 Older People Update.</p> <ul style="list-style-type: none"> • Update provided by MS • The 50+ sports programme is being supported by the OCC Sport and Physical Activity Team. • IT skills session to run on 11/02/18 in the Town Hall. • The UK Older People's day scheduled for 01/10. OB and LP to support arrangements in May 18. <p>2.3 User Representative Updates.</p> <p><u>Ferry Leisure Centre</u></p> <ul style="list-style-type: none"> • Update provided. • Classes are well attended and the vending machine has been noticed for the change to healthy options. <p><u>Hinksey Pool</u></p> <ul style="list-style-type: none"> • Update provided. • Users Group meeting taking place prior to the 2018 season commencing. <p><u>Barton Leisure Centre</u></p> <ul style="list-style-type: none"> • Update provided. • Salt is not currently being spread over the steps on the entrance to the centre causing possible danger – MM to confirm with the Car Park Management on responsibility. • 6.00am opening times are being trialled on Tuesday's but no advertisement of this – MM to check visibility of this. <p><u>Leys Pools and Leisure Centre</u></p> <ul style="list-style-type: none"> • Update provided. • Complaint: spinning classes were overbooked causing users to be sent away after booking. MM to look into getting the spinning bikes fixed. <p>2.4 Young people representative updates.</p> <ul style="list-style-type: none"> • Update provided by LP and OB. • An update was provided for the Social Media work with young people through OCC media. Both met with Fernanda Costa to produce a COMMS plan – OB and LP will be collecting images, videos, Boomerangs for the campaign from Fusion sites. <p>2.5 Health update</p> <ul style="list-style-type: none"> • Update provided by MD. • A Fusion representative will be attending the Barton Health and Well-Being Partnership board. • A proposal is being considered for an interactive kiosk in the Barton Neighbourhood Centre. 	<p>Note Note</p> <p>OB/LP</p> <p>Note Note</p> <p>Note Note</p> <p>MM</p> <p>MM</p> <p>Note MM</p> <p>Note</p> <p>OB & LP</p> <p>Note Note</p> <p>Note</p>
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	<p>2.6 Fusion Divisional update</p> <ul style="list-style-type: none"> • Update provided by MM. • Recruitment days are taking place to fill the Leisure Professional role in Oxford facilities. • Fusion and the OCC Communities Team Locality officers are working together on Community outreach. <p>2.7 Fusion corporate update</p> <ul style="list-style-type: none"> • Update provided by MM. • The Fusion website has been updated and due to roll out to users at all Oxford facilities in March 2018. <p>2.8 Fusion Sports & Community Development update</p> <ul style="list-style-type: none"> • Update provided by JB. • A Sugar Smart launch with key stakeholders at Oxford United Football Club. <p>2.9 Spires Sport and Fitness update</p> <ul style="list-style-type: none"> • Update provided by JB. 	<p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p>
3	<p>National and Local Risks</p> <p>3.1 Risks communicated by LC and GA.</p> <p>3.2 Increased competition across the city are an increasing risk to visits public facilities.</p>	<p>Note</p> <p>Note</p>
4	<p>Service quality and facility standards</p> <p>4.1 OCC has increased the number of client audits taking place over the centres.</p> <p>4.2 It was reported that equipment isn't fully functional in the LPLC, lockers and doors broken in the changing rooms in Barton.</p> <p>4.3 A suggestion for the Oxford Ice Rink app to include how many people are booked onto each session.</p>	<p>Note</p> <p>MM</p> <p>MM</p>
5	<p>Presentation of Fusions proposed 2018/19 Annual Service Plan</p> <p>5.1 The City Executive Board is scheduled for June 2018 – the Annual Service Plan will be presented.</p> <p>5.2 LC to send the 2018/19 Annual Service Plan draft to LS.</p>	<p>Note</p> <p>LC</p>
6	<p>Developments</p> <p>6.1 Update provided on the Horspath Sports Park development project.</p>	<p>Note</p>

7	AOB 7.1 None.	Note
8	Next meeting key agenda focus: <ul style="list-style-type: none">• Performance Review – year end.• Any other agenda item requests to be sent to LC.	Note Note
Next Meeting: Monday 23 April 2018 6:30pm to 8:30pm Rose Hill Community Centre		