

## **STANDARD CONDITIONS FOR A STREET CAFE**

---

1. No trading shall take place except between ..... and ..... (insert as agreed) on ..... (insert agreed days).
2. Street café furniture must not be present on the highway outside of the agreed trading hours for the street café, excepting for half an hour before and after trading.
3. The Permission Holder shall comply with all statutes, statutory instruments and byelaws currently in force. Permission Holders must pay particular attention to the requirements of the Health & Safety at Work Act, 1974, the Food Safety (General Food Hygiene) Regulations 1995. Advice on these requirements is available from the Environmental Health Department.
4. The Permission Holder shall not be the cause of any nuisance or annoyance to any other user of the highway, the occupier of any land or building or the Oxford City Council.
5. No water or waste material shall be discharged on to the highway or any adjacent property.
6. The Permission Holder's street café furniture shall be kept in a clean, safe and well maintained condition.
7. No patio heaters (or similar) shall be used.
8. The Permission Holder shall ensure that the area in the vicinity of the street cafe is kept clear at all times of all refuse originating from their trade and from customers and, in particular, shall leave the site clear of refuse at the completion of trading.
9. The Permission Holder shall ensure that the street cafe is positioned only in the agreed area for which the Street Cafe Permission is issued.
10. A copy of the Permission shall be carried by the operator when trading and must be produced when requested by Council Officers or a Police Officer.
11. If a Permission Holder or employee is requested to move the Street Cafe by a Council Officer they shall immediately comply with that request.
12. Each Permission Holder shall ensure that disabled persons and wheelchair users can be adequately served.
13. The Permission Holder's Street Café furniture and layout must comply with that approved by the Council when granting the permission or by the subsequent approval of Council Officers.

14. Permission Holders shall have and maintain a proper insurance policy against public liability and third party risks. The minimum insurance cover shall be £5,000,000 and shall cover the Permission Holder's street café furniture and any additional equipment under their control. The insurance shall specifically include cover against food poisoning to the same amount. The insurance certificate or cover note shall be produced to the City Environmental Health Officer before the Street Cafe Permission is issued.
15. The Permission Holder must take adequate precautions to prevent the risk of fire at the street cafe
16. The Permission Holder may terminate this Permission by written notice to the Council. A refund of the fee will be payable on a pro rata basis but the Council will keep at least £100 of the fee.
17. This Permission is personal to the Permission Holder and is not transferable except upon the death of the Permission Holder. The Permission may then be transferred to a member of the Permission Holder's family.
18. If a Permission Holder fails to comply with any of the conditions attached to this Permission, they will risk having the Permission revoked and prosecution.
19. The above General Conditions may be varied by any Specified Conditions relating to a particular location as listed on the Permission Certificate.
20. The Permission Holder shall not place any signs or any object upon the pavement except within the marked out area of the Permission Site for which the Permission Holder holds a Street Cafe Permission.
21. Annual fees may be paid in advance. The Council reserves the right to review fees.