

Leisure Partnership Board
Monday 24 April 2017 3:00pm to 5:00pm

Oxford Town Hall, Plowman Room

Attendees:	Initials:	Project Role
Ian Brooke (Chair) Councillor Linda Smith Lucy Cherry Natalie Oakley Paul Spencer Andre Thomas Mike Harrison Mark Munday Julia Burson Margaret Simpson Richard Kuzaira Philippa Muir	IB Cllr LS LC NO PS AT MH MM JB MS RK PM	Head of Service, Community Services Board Member for Leisure, Sport & Events OCC Leisure and Performance Manager OCC Energy & Carbon Manager Fusion Regional Business Manager Community Centre Operations Officer Fusion Business Development Manager Fusion Divisional Business Manager Fusion Sports & Community Development Manager Older People Representative Health Representative Hinksey heated Outdoor Pool & Leys Pools & Leisure Centre User representative
Apologies for absence:	Tim Sadler (TS) OCC Director Community Services Councillor Tom Landell-Mills (Cllr TM) Sally Culmer (SC) - Health Representative Lauren Peirce (LP) – Young People representative Olivia Buckingham (OB) - Young People representative Any Maidment (AM) – Fusion Environmental Manager Tim Mills (TM) Fusion Director of Business Development	
Item no:	Item Discussion:	Action(s):
1	<p>Previous Minutes</p> <p>1.1 Fusion will continue to link up with Public Health England campaigns on Oxford facility web pages (i.e. Change for Life, SMOKEFREE, etc.).</p> <p>1.2 Previous minutes and updates agreed.</p>	<p>MH/ MM</p> <p>Note</p>
2	<p>Partner round up</p> <p>2.1 OCC update</p> <ul style="list-style-type: none"> Update given by IB and Cllr LS. OCC Chief Executive (Peter Sloman) will be leaving in June 17 to take up a new opportunity at Reading Borough Council. An interim Chief Executive will be appointed, supported by a stable senior executive management team. OCC are continuing with the Investors In People/ Volunteers and Customer Service Excellence frameworks, all are due for assessment/ due for reassessment in June/ July 2017. The OCC Car Park management team have agreed and implemented a match day parking scheme for Oxford City Stars Ice Hockey Club. The OCC funded 3G multi-use games area and an additional 40 parking spaces at Leys Pools and Leisure Centre was completed on time and within budget. <p>2.2 Fusion Divisional update</p> <ul style="list-style-type: none"> Fusion thanked OCC for the excellent refurbishment works completed at Hinksey in preparation for the 2017 season. Update given by MH. 	<p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p>

	<p>2.3 Fusion corporate update</p> <ul style="list-style-type: none"> • Update given by MM. <p>2.4 Fusion Sports & Community Development update</p> <ul style="list-style-type: none"> • Update given by JB. <p>2.5 Spires Sport and Fitness update</p> <ul style="list-style-type: none"> • Update given by JB. <p>2.6 Health Update</p> <ul style="list-style-type: none"> • Update given by RK. • IB to contact Mark Jaggard (OCC) to reflect on how walking and cycle routes can be incorporated through planning policy and spatial development. <p>2.7 Older People Update.</p> <ul style="list-style-type: none"> • Update provided by MS. • Opportunity for Fusion to provide promotional literature and information to the Oxford 50+ Network. • UK Older People day for 2017 is Monday 2 October. <p>2.8 User Representative Updates. <u>Hinksey & Leys Pools and Leisure Centre</u></p> <ul style="list-style-type: none"> • Update provided by PM. • The Hinksey User group are keep to support with the promotion, user analysis and opportunities for continuous development. • Oxford / Leon Sponsored Swim event is taking place at Hinksey on 7 July 2017. Opportunities for Fusion & the User group to join up with the wider Oxford Swimming Community. • User feedback indicated that they are happy with the overall provision at Leys Pools & Leisure Centre. The 50+ badminton scheme has continuously improved and the sports hall refurbishment has been welcomed. There are further opportunities for joined up promotion and pre-registration for the 50+ badminton sessions. JB to liaise with PM. <p>2.9 Young people representative updates.</p> <ul style="list-style-type: none"> • Update provided on behalf of LP and OB by LC. • Awareness campaign for free swimming schemes and the Bonus concessionary membership offer to be launched in partnership in 2017/18. Fusion acknowledged opportunity for some 'quick fixes' to support promotion and will complete these. • JB continuing to build relationships with Schools. 	<p>Note</p> <p>Note</p> <p>Note</p> <p>Note IB</p> <p>Note JB/ MS</p> <p>Note</p> <p>Note MH/ PM</p> <p>JB/ MH</p> <p>Note</p> <p>JB</p> <p>Note LC/ NO/ LP/ MH/ JB</p> <p>Note</p>
3	<p>Carbon and Environmental management.</p> <p>3.1 Update provided by PS.</p> <p>3.2 A Strengths, Weakness, Opportunities and Threats discussion took place regarding the potential for a pool cover for Hinksey. Agreed that Fusion would review the proposal further and provide a brief on how they can operationally manage risk for provision.</p>	<p>Note MH/ MM</p>

	3.3 The increased gas consumption at Ferry leisure Centre is to be investigated and any appropriate rectifications completed.	MM
4	Developments 4.1 Horspath Sports Park update provided by IB.	Note
5	AOB 5.1 User Group minutes for the period Jan to April 2017 were circulated with the meeting papers. 5.2 Agreed to issue an availability doodle poll for early evening options. 5.3 Fusion to consider and present options to increase shading opportunity at Hinksey. Initial action is to increase viability of sun shades.	Note LC MH
6	Next meeting key agenda focus: <ul style="list-style-type: none"> • Developments • 2018/19 Fees & Charges principles 	Note Note
Next Meeting: July 2017 Doodle Pool to be circulated		