

Leisure Partnership Board

28 April 2016,

Oxford Ice Rink

Attendees:		Initials:	Project Role
Ian Brooke (Chair)		IB	OCC Head of Service, Community Services
Councillor Mark Lygo		ML	Board Member for Leisure, Sport & Events
Councillor Andrew Gant		AG	Shadow Member for Leisure
Lucy Cherry		LC	OCC Leisure and Performance Manager
Natalie Oakley		NO	Community Centre Operations Officer
Paul Spencer		PS	OCC Energy & Carbon Manager
Andrew Sunderland		AS	OCC Energy management Officer
Francois Smit		FS	Fusion Regional Business Manager
Andre Thomas		AT	Fusion Business Development Manager
Wayne Hawkins		WH	Fusion Divisional Business Manager
Julia Burson		JB	Fusion Sports & Community Development Manager
Andy Maidment		AM	Fusion Environmental Manager
Margaret Simpson		MS	Older People Representative
Apologies for absence:		Tim Sadler (OCC Director Community Services) Sally Culmer (Health representative) Clara Lovell (East Oxford & Littlemore Early Intervention Hub) Tim Mills (Fusion Director of Business Development) Young People Representation Sandra Kotzor (User Group representative).	
Item no:	Item Discussion:,		Action(s):
1	Previous Minutes		
	1.1 Positive engagement between Fusion and the OXIST Ice Dance Club has resulted in programming changes for up to 400 more skaters.		Note
	1.2 Programme review discussions continuing with Oxford Swans Disability swimming.		Note
	1.3 MS to email Fusion & IB options/ agreement to take Older People Events out to other Community Facilities across the City.		MS
	Previous minutes agreed.		
2	Partner round up		
	2.1 OCC update		
	<ul style="list-style-type: none"> Update given by IB 		Note
	2.2 Fusion divisional update		
	<ul style="list-style-type: none"> Update given by WH Gym only membership option raised. One pager brief to be sent to IB & LC. Social media accessibility. Fusion to continue to communicate with those not able to access through Social media. Fusion to explore wider engagement with Secondary Schools for 		Note WH/ FS Note

	<p>swimming.</p> <ul style="list-style-type: none"> • Link to Fusions swimming promotional Video to be circulated. • Ferry Leisure Centre gym investment commencing June 2016. Customer visuals of works and communication plan being drawn up. <p>2.3 Fusion corporate update</p> <ul style="list-style-type: none"> • Update given by FS <p>2.4 Health Update</p> <ul style="list-style-type: none"> • Update given by LC on behalf of SC. <p>2.5 Youth Update</p> <ul style="list-style-type: none"> • Update given by LC on behalf of Joseph Barrett, Youth Engagement Officer <p>2.6 Older People Update.</p> <ul style="list-style-type: none"> • Update provided by MS. 	<p>WH/ FS WH/ FS Note</p> <p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p>
3	<p>Healthier Vending</p> <p>3.1 Fusion to email LC & SC healthier vending stock details for pilot machines in place at Oxford Spires Sport & Fitness and Leys Pools and Leisure Centre.</p> <p>3.2 Stage 2 agreed as: Promoting the Healthier vending initiative and visual resources and educational awareness/ promotion/ communication.</p> <p>3.3 Intergenerational Healthier Cooking project – LC to send MS a link to the Councils grants funding page.</p>	<p>WH/ FS</p> <p>WH / FS</p> <p>LC</p>
4	<p>Carbon Management & Environmental Performance.</p> <p>4.1 Presentation of performance 15/16 provided by PS</p> <p>4.2 Manual meter reads and 'Stark' data used to cross check invoice payments. Fusion & OCC Carbon colleagues to ensure a robust mechanism is in place for detecting & rectifying data errors.</p> <p>4.4 Fusion piloting liquid pool covers in another contact. Report to show impact and progress to be shared with PS & LC.</p> <p>4.5 Hinksey Local Heat Network feasibility work progressing. Next step is establishing economic viability. Updates to be shared by OCC.</p> <p>4.6 One pager brief to be issued to IB & LC to understand impact of Cost per degree of temperature increase/ decrease of pool water temperatures.</p>	<p>Note</p> <p>AM/ PS/ AS</p> <p>AM</p> <p>PS</p> <p>AS/ PS</p>
5	<p>Spires Sport and Fitness performance</p> <p>5.1 Update provided by JB</p>	<p>Note</p>

6	Developments & Opportunities 6.1 Leys Pools and leisure Centre – original building – boiler optimisation Salix business case to be sent to the contract Senior Stakeholder Board for approval/ sign off.	PS/ LC
7	AOB 7.1 Fusion to consider an incentive to engage User Group representative's for the Board. 7.2 Board congratulations given to WH on appointment to a new post. Thank you given in recognition to the impact and outcomes achieved from his contributions to the Oxford contract and leisure facilities.	FS/ WH Note
7	Next meeting key agenda focus: 7.1 Initial discussions for the: <ul style="list-style-type: none"> • 2017/18 Fees & Charges • 2017/18 primary service objectives. 7.2 Other proposals to be sent to LC.	Note Note ALL
Next Meeting: 19 July 2016, 2pm to 4pm at Rose Hill Community Centre.		