

**Leisure Partnership Board
 26 January 2016, 1.30pm
 Rose Hill Community Centre**

Attendees:		Initials:	Project Role
Tim Sadler		TS	OCC Director Community Services
Ian Brooke (Chair)		IB	OCC Head of Service, Community Services
Councillor Mark Lygo		ML	Board Member for Leisure, Sport & Events
Councillor Andrew Gant		AG	Shadow Member for Leisure
Lucy Cherry		LC	OCC Leisure and Performance Manager
Tim Mills		TM	Fusion Director of Business Development
Francois Smit		FS	Fusion Regional Business Manager
Wayne Hawkins		WH	Fusion Divisional Business Manager
Clara Lovell		CL	East Oxford & Littlemore Early Intervention Hub
Margaret Simpson		MS	Older People representative
Sally Culmer		SC	Health representative
Joseph Barrett		JB	OCC Youth Engagement Officer
Duane & Nancy		D&N	Youth Representatives
Apologies for absence:		Sandra Kotzor (User Group representative).	
Item no:	Item Discussion:,		Action(s):
1	Previous Minutes		Craig Morbey Note
	1.1 Craig Morbey - Youth Ambition Manager to join up Social Media opportunities with CL. Previous minutes agreed.		
2	Partner round up		
	2.1 OCC update • Update given by IB		Note
	2.2 Fusion divisional update • Update given by WH		Note
	2.3 Fusion corporate update • Update given by TM		Note
	2.4 Early Intervention Hub update • Update given by CL		Note
	2.5 Health Update • Update given by SC.		Note
	2.6 Youth Update • Contributions from D&N.		Note
	2.7 Older People Update. • Update provided by MS.		Note

	<ul style="list-style-type: none"> • Older People Day taking place at Oxford Town Hall, 30 September 2016. • MS to email IB options/ agreement to take Older People Events out to other Community Facilities across the City. • Fusion also able to offer opportunity for Older People Events in leisure facilities. MS & WH to liaise. 	Note MS MS & WH
3	Fusion fees & Charges proposals, 16/17 3.1 Fusion to provide a model for % quota of classes & discounted slots per class – peak & off peak – for OCC to review.	WH/ FS
4	2016/17 Annual Service Plan 4.1 Headline of key areas of focus presented. 4.2 LC & WH to finalise plan. 4.3 Final draft plan to be taken to the City Executive Board for adoption, April 16.	Note LC/ WH LC/ IB
5	Developments & Opportunities 5.1 Fusions consultant led facility review to be shared with OCC, end of January 2016.	WH
6	Core programme Review. 6.1 Fusion to consult with groups and provide an update with proposals for programme amendments at the next meeting.	WH/ FS
7	AOB 7.1 Fusion sourcing additional User Group Representatives for future meetings. 7.2 Junior Gym Programme to be reviewed by Fusion for the offer to meet need of Young People after school. 7.3 Fusion working with instructors with the intention of introducing seated exercise & Yoga classes for older people. 7.4 Agenda items can be sent to JB to engage youth participation and contribution. 7.5 Barton Gym refresh being completed by Fusion, Apr 16. Wet wipe paint requested. 7.6 D & N intending to continue representing Youth at future meetings. JB to coordinate attendance & support.	WH WH Note Note Note JB
7	Next meeting key agenda focus: <ul style="list-style-type: none"> • 2015/16 Contract Performance • Carbon Management 	Note Note
	Next Meeting: 28 April 2016, 3pm to 4pm at Oxford Ice Rink	