



MINUTES FROM LEISURE PARTNERSHIP BOARD 27TH SEPTEMBER 2012

Meeting date		27 th September 2012	
Time		15.00-16.30	
Location		Blackbird Leys Leisure Centre	
Attendees:		Initials:	Position:
Tim Sadler (Chair) Ian Brooke Cllr Van Coulter Steve Holt Sarah Bowers (minutes) Lucy Cherry Tim Mills Margaret Simpson		TS IB VC SH SB LC TM MSi	Director of City Services Head of City Leisure Exec Member - Leisure Divisional BM Fusion PA to Head of Service Leisure Manager Fusion Older people rep
Apologies for absence:		Angela Baker, Cllr Rundle, Peter Kay, Sue Holden, Margaret Stevens	
Item no:	Item Discussion:	Action(s):	
1	Previous Minutes <ul style="list-style-type: none"> LC has spoken with Mark Fransham about the bonus concessionary data. Once they have updated Census data, approx 3 months time, review the target groups in the performance data. Concession categories: need to review. Previous minutes approved. 		
2	Partner round up <p>Fusion update</p> <ul style="list-style-type: none"> Good year. Turnover increased across portfolio New business: Charnwood and Lewisham, Wycombe Rye Participation 24% up across portfolio. TM to send actuals to IB. Lots of work in marketing particularly digital marketing, text, new digital marketing manager employed. <p>OCC update</p> <ul style="list-style-type: none"> Small saving last year on overall budget. 10% saving this year and currently in business planning mode for the next 4 years, trying to anticipate what may happen next. Monies found for members to spend on priorities, educational attainment programme, and 4 year program for primary schools to bid into. Very ambitious initiative. Youth ambition programme- £250,000 implementing specific numbers of sessions through positive futures team. Commissioning pot for others to come with ideas to tackle obesity, anti social behaviour and early intervention. In talks with Sports England about match funding the programme. Looking at traditional sports and making them 'street'. Also exploring sponsorship options and alternative sporting activities. Employment of School SDO Margaret Stevens will assist in supporting the programme. Construction still pending on the new competition pool. Hoping early 2013 for work to start. 	TM	

Older People update

- Older People Day on Monday in Bonn Square. Being supported by OCC Sports Development Officer.
- MSI fed back that she is using Barton regularly. TS advised that OCC are in talks with the NHS commissioning group about a menu of items that could be offered to patients by GP's.

3 Quarterly Contract Headlines- Fusion (SH)

Financial performance:

- Total income increased y-o-y (excluding management fee)
- Membership increase y-o-y
- Swim school increased y-o-y
- Classes & courses down y-o-y
- Casual swimming is increased y-o-y.

Participation

- Total participation increased y-o-y
- People on low income increased y-o-y
- Older people (over 60) increased y-o-y
- Women and girls increased y-o-y
- Under 16's c 65k 41% increase y-o-y
- Ethnic minorities increased y-o-y
- Disabled increased y-o-y.

Membership increasing.

Customer satisfaction: average result 96% excellent, good, satisfactory 3384 comment cards completed.

Low performance areas:

Building condition 92%:

Temple Cowley 70%

BBL pool 90%

Cleanliness 94%:

Temple Cowley 85%

Continued review, update and improvement

High performance areas

Range of activities 98%

Value for money 96%

Knowledgeable friendly staff 98%

Ease of gaining information 96%

Online bookings currently at 21%, 1% increase on last year

H&S

169 accidents YTD -none RIDDOR reportable

33 incidents

3.1 accidents per 10k visits

95% is current H&S & environmental percentage, changes in the audit system may be these figures change slightly as it is implemented.

Facilities management:

Basecamp:

97% scheduled inspections completed

97% average inspections score y-t-d

87% completion of all failed tasks y-t-d, 23% improvement on the last quarter.

Some outstanding tasks relate to development works.

Cleaning:

97% of planned cleaning tasks completed

PPM:

99% of planned PPM completed.

Utilities consumption

Electricity, reduced y-o-y

Gas, increased y-o-y

	<p>Water, increased y-o-y Gas increase due to weather and heat pumps at TCP not working.</p> <p>Environmental: Heat recovery installed at OIR continues to see savings- 6% gas saving and 57% water saving</p> <p>Staffing: 114 FTE, 8.5 FTE positions vacant 3753 staff absence hours YTD (4.43 per FTE) 1278 training hours delivered y-t-d All sites fully compliant with NPLQ training.</p> <p>Marketing: Promotion of 'Open Air Active' and 'Get Active' Awareness promotion of Hinksey Outdoor Pool season Promotion of OIR utilising Groupon and local newspaper ads 12 press releases in the first two months. 108000 website hits</p> <p>Autumn campaign 'Worked Out a Great Deal' Swim School Student Market</p> <p>Sports and community development:</p> <p>Job centre for new apprentices (18-24) one apprentice has earned full-time employment from last years recruits.</p> <p>Swim School participation increased.</p> <p>Funding awarded from British Heart Foundation for Swim Active & Healthy Heart programme.</p> <p>Developments: Works commenced at Ferry Café. Final design for spin and soft play OIR development works have started.</p>	
4	<p>Focus area- annual service planning</p> <ul style="list-style-type: none"> • <i>Review of current objectives</i> • TS highlighted the need to link in with educational attainment and youth ambition programmes. Also the need of getting people into work. • IB raised the need for carbon to be central with 5% reduction and look at potential ways to use SALIX funding. • How to get a hold of GP referrals. TM to send through other schemes that work to SH for circulation. VC suggested that people look at the Beactive website to view their online video. • Retention of GP referrals is also key. • MSi asked if there are mentors. FANS (free access for national standard athletes) and FACS (free access for county standard athletes) in place with scope to use them more in lieu of free use of facilities. • MSi advised that she would like to see an increase in older people figures and possible need for a working group. TM agreed that a working group would be good but also would enable to gauge the awareness of people and what the barriers are. • TS requested that we look at the Active People survey results to look at in more detail and profile along with census data using Mark Fransham's expertise. 	TM
5	<p>2013/14 Fees & Charges</p> <ul style="list-style-type: none"> • SH highlighted that it was looking like a RPI increase in January 2013. • TS requested that we ensure that there is clarity for why the costs are increasing as OCC will be questioned at scrutiny. A Paper with the explanation and justification of RPI would be useful. • Bonus slice has been frozen since the start of the contract. • Need a decision by the end of October if existing members are going to have their fees frozen. This will need to be taken to CEB which is scheduled for the 5th December. 	TM/SH

	<ul style="list-style-type: none"> Paper with proposed fees and charges by the end of October at the latest to be sent to OCC. LC to send over the standard template for reports. 									
6	<p>Update on developments and future opportunities</p> <ul style="list-style-type: none"> Café complete at Ferry. Other developments covered above. Need to fill the old septic tank at Hinksey. Costs coming back are very high. Possibility is to use the spoil from the pool and then landscape and make a feature from it. Exploring options for improving tennis- is this something that Fusion could support on further to increase the use. 									
6	<p>AOB</p> <ul style="list-style-type: none"> None 									
	<p>Next meeting:</p> <p>Focus areas:</p> <table border="0"> <tr> <td>▪ Developments & Annual Plan</td> <td>December</td> </tr> <tr> <td>▪ Carbon</td> <td>March</td> </tr> <tr> <td>▪ Participation – focus groups</td> <td>June</td> </tr> <tr> <td>▪ Annual Service Planning</td> <td>September</td> </tr> </table> <p>Next meeting 12th December. Blackbird Leys Leisure Centre 15.00-16.30</p>	▪ Developments & Annual Plan	December	▪ Carbon	March	▪ Participation – focus groups	June	▪ Annual Service Planning	September	
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