

MINUTES FROM LEISURE PARTNERSHIP BOARD 26TH JUNE 2012

Meeting date		26 th June 2012
Time		12.00-13.30
Location		Blackbird Leys Leisure Centre
Attendees:		Initials: Position:
Tim Sadler (Chair) Ian Brooke Cllr Van Coulter Peter Kay Steve Holt Sarah Bowers (minutes) Lucy Cherry Tim Mills Margaret Stevens		TS Director of City Services IB Head of City Leisure VC Exec Member - Leisure PK Chief Executive, Fusion SH Divisional Business Manager, SB Fusion LC PA to Head of Service TM Leisure Manager MS Director of Business Development, Fusion Athletics and young people
Apologies for absence:		Angela Baker (Oxfordshire NHS PCT), Margaret Simpson (Older People Rep).
Item no:	Item Discussion:	Action(s):
1	Previous Minutes <ul style="list-style-type: none"> Welcome and introductions. TS updated that working closely with the health authorities and continuing to move forward. Cllr Joe McManners is the OCC lead link with GP's and would be a useful contact to break down any current barriers. Previous minutes approved. 	
2	Partner round up <p>OCC update</p> <ul style="list-style-type: none"> Progress is being made with youth activities and sports in school budget focus. IB updated on new Sport England funding focused on 14-25 and early intervention. Paper has been drafted to support a pound for pound bid to Sport England. Health spend per capita is 22% less in Oxford than the national average. Year end concluded with a 96% achievement on savings. LGA announced today that by 2020 90% of funding will have gone from local government. MS updated that currently working with the PCT to create a questionnaire that will go out to all schools to capture information including: amount of activity in school and out of school, range of activities, how open outside of the core curriculum time, barriers to opening outside of core hours, travel plans, cycle to school , cycle training offered. 	
3	Contract Headlines- Fusion (SH) <ul style="list-style-type: none"> Increase in total participation by 16%, 11% above target, 1.153m total visits. Memberships, 8% increase in slice members. 12% reduction in bonus members. PPM Maintenance, 99% of maintenance undertaken. Customer satisfaction, 97% rated EGS, 2% above target. 	

- Accreditations, Quest achieved at good rating at Ferry, OIR, BLLC. Barton & Hinksey achieved satisfactory.

Qtr review of 2012/13

- Income up y-o-y and memberships increasing.

Financial performance

- Total income increased y-o-y (17%) (Excluding management fee).
- Membership increased y-o-y (12%).
- Swim school increased y-o-y (40%).
- Classes & courses increased y-o-y (20%).
- Casual swimming decreased y-o-y (2%), partnership action plan continues with ASA to reverse trend, Swim Sunday, Swim Fit.
- Junior activities increased y-o-y (19%). Increase due to holiday activities, children's parties and coaching activities.

Participation

- Total participation c 204k (17% increase y-o-y).
- People on low income c24k 6k (26% increase y-o-y).
- Older people c 13 (17% increase y-o-y).
- Women and girls c 71k (27% increase y-o-y).
- Under 16's c 20k (51% increase y-o-y).
- Ethnic minorities c16 (50% increase y-o-y).
- Disabled c6k (219% increase y-o-y).

Total membership: 4653
245 increase on last quarter.

Bonus membership: 4918
C905 more than last period.

Reward card: 9705.

Customer satisfaction: Average result 97% excellent, good, satisfactory 1494 comment cards completed within the first 2 months.

Low performance areas:

Building condition 93%
Temple Cowley 74%
BBL pool 87%.

High performance areas:

Range of activities 99%
Value for money 96%
Knowledgeable friendly staff 98%
Ease of gaining information 98%.

Online bookings currently at 20%.

H&S

69 accidents YTD -none RIDDOR reportable
16 incidents
95% is current H&S & environmental percentage.

Facilities management:

Basecamp:

96% scheduled inspections completed.
99% average inspections score over the quarter.
67% completion of all failed tasks- this is below satisfactory and is currently being. Looked at for suitable resolution.
Suggestion made by PK that we also review a figure that excludes TCP at future meetings. Look at the above in more detail with a centre breakdown.

SH

Cleaning:

97% of planned cleaning tasks completed

PPM:

98% of planned PPM completed.

Utilities consumption

Electricity, reduced 13% y-o-y

Gas, increased 50% y-o-y

Water, increased 29% y-o-y

Gas increase due to weather and heat pumps at TCP not working.

Environmental:

Heat recovery installed at OIR, already seen 5% gas saving and 38% water saving

Staffing:

114 FTE, 7 FTE positions vacant

1249 staff absence hours YTD (1.5 per FTE)

399 training hours delivered ytd

All sites fully compliant with H&S

Marketing:

Promotion of open air active

Awareness promotion of Hinksey

Promotion of OIR utilising Groupon and local newspaper ads

5 press releases in the first two months.

24,657 website hits

Sports and community development:

Developed 'sportivate' campaign within the centres, 100 + members signed up

In partnership with OCC introduced GO-Active activities into Fusions OAA programme

Launched 5 for £5 ladies squash promotion in conjunction with England Squash

Funding applications submitted for Swim Active & Healthy Hear programmes to offer 50+ learn to swim & school swim top up sessions.

Developments:

New pool liner installed at Hinksey

OIR exterior painting works completed.

TS extended thanks for the smooth installation of the photovoltaic panels at Barton.

VC raised the issues with wait times at Hinksey. SH updated that they are looking at resolving this with text notifications etc.

VC also raised excessive charges at the café at Hinksey. SH to review and feedback to VC.

Cross promotion of facilities.

TM updated that corporately the first quarter of the year has gone well. Cautiously optimistic.

Wayne Wiggins is the new Business Development Manager, key areas environmental and green initiatives and service standards.

Quest accreditation achieved for the sports developments that they are involved in London Borough of Hounslow.

The opening on lido at Wycombe scheduled for Monday. £1.5m investment from Fusion.

4	<p>Focus area- participation</p> <ul style="list-style-type: none"> • All reviewed the current areas focused on for participation. • Only area possibly not covered is the 14-25 year old category, which would tie in with Sport England focus. • All agreed that there is more growth to be had in the current areas. • Building on the relationships that MS and Cllr McManners have will be key. • LC to ask Mark Fransham to review the current figures and bring back to the September meeting • VC to take a brief paper on the subject to members. 	LC VC								
5	<p>Update on developments</p> <ul style="list-style-type: none"> • Covered above 									
6	<p>2012 Legacy</p> <ul style="list-style-type: none"> • Torch relay is fast approaching. Fusion will be having outdoor cycling and badminton in the park when the torch passes. • OCC 2012 legacy plan circulated, currently being updated • 9th July Torch relay coming to Oxford, large event in South Park • IB has contacted to the local primary schools for their involvement. • LP/ Fusion update- 100 days to go milestone fast approach. Taster sessions across the 7 centres • Each centre will have their own champion. • School games on the 5th and 6th July. Looking to build elite participation. Will follow on from one week of school sports week. • Supporting through rewards to the winners, bags to participants and also presence at the events. • MS suggested that the Councillors approach the primary schools to find out more. • SB to circulate the torch relay event schedule to the Board and also to circulate more detail about the community events. 	SB								
6	<p>AOB</p> <ul style="list-style-type: none"> • Next focus area annual service planning • Active people survey results published last Friday bucked that national trend with a 1.5% increase. • TS advised that there are a number of new members and that it would be good to do a new members tour, November time after the completion of the improvement works • 									
	<p>Next meeting:</p> <p>Focus areas:</p> <table border="0"> <tr> <td>▪ Developments & Annual Plan</td> <td>December</td> </tr> <tr> <td>▪ Carbon</td> <td>March</td> </tr> <tr> <td>▪ Participation – focus groups</td> <td>June</td> </tr> <tr> <td>▪ Annual Service Planning</td> <td>September</td> </tr> </table>	▪ Developments & Annual Plan	December	▪ Carbon	March	▪ Participation – focus groups	June	▪ Annual Service Planning	September	
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