

**Form for a developer to notify the local planning authority (LPA) of the completion of the development:**

(i.e. the process set out by condition A.4 of Schedule 2 Part 1 Class A of the GPDO 1995, as amended)

**What is the address of the development:**

**What was the date of completion of the development:**

**What is your name: (i.e. as the developer)**

**What is your contact address: (if different from the address of the development)**

**What is your email address: (if you are content to receive communications electronically)**

**What reference number did the LPA give you when you notified them before beginning this development:**

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**Important Notes for Developers:**

- This form is optional, as the legislation does not require that you submit a form. However, this form has been designed to help ensure that you provide the LPA with the information required by the legislation.
- When you notified the LPA before beginning this development, if you received a written notice that prior approval was not required, or a written notice that prior approval was given, then it would be helpful if you could please include a copy of this written notice when you submit this form.