

## ENVIRONMENTAL DEVELOPMENT FEES & CHARGES 2011/12

Description	2011/12 Charge £	Comments
<b><u>Exempt from VAT</u></b>		
<b>Programmed Certificated Courses</b>		
Level 2 Award in Food Safety in Catering (Foundation)	80.00	Prices reduced due to market conditions and competition. The 10% discount for organisations booking more than 2 places on the same course has been removed.
Level 3 Award in Supervising Food Safety in Catering (Intermediate)	430.00	
Level 4 Award in Managing Food Safety in Catering (Advanced)	730.00	Prices held due to market conditions and competition.
Level 2 Award in Health & Safety in the Workplace (Foundation)	90.00	
Other non-specified courses		Charges for non specified training courses will be calculated to take into account market conditions
Above charges are per person.		
<b>Group Certificated Courses (for businesses requesting own on-site training)</b>		
Level 2 Awards in Food Safety or Health & Safety - charge per candidate	72.00	Minimum charge of 10 candidate fees made per course. Maximum 20 candidates per course permitted.
Level 3 Award in Supervising Food Safety (3 day course, plus ½ day revision) - charge per course	2500.00	Examination fees charged at extra cost based on current CIEH costs. Maximum of 10 candidates per course permitted.
Advanced Food Hygiene or Health & Safety (5 day course, plus 1 day revision) - charge per course	4500.00	
Intermediate Certificate in Food Safety Refresher Course - charge per candidate	80.00	Minimum charge of 10 candidate fees made per course. Maximum 20 candidates per course permitted.
Level 3 Award in Implementing Food Safety Management Procedures - charge per candidate	80.00	
Other non certificated part day and day courses		Charges for non specified training courses will be calculated to take into account market conditions
<b>Street Trading Consents (subject to Review by General Purposes Licensing Committee)</b>		
Annual consent	7000.00	
Six months	3600.00	
Three months	1750.00	
One month	585.00	Approved by General Purposes Licensing Committee.
One week	135.00	
Hard to let site	Market rate	
Consent badge (replacement)	25.00	
<b>Pavement Café Licenses</b>		
Annual fee per table	350.00	Subject to a maximum charge of 10 tables. Approved by General Purposes Licensing Committee.
<b>Road Closures</b>		
	250.00	Introduction of fee to cover previously uncharged work. Fee will normally be waived for community events or street parties. Subject to approval of General Purposes Licensing Cttee.
<b>Taxi Licensing Vehicles</b>		
Hackney	400.00	Agreed by Colta to cover cost of unmet demand survey.
Hackney Transfer of Ownership	100.00	
Hackney Change of Vehicle	100.00	
Hackney Plate Deposit	50.00	
Hackney Temporary Vehicle	75.00	
Private Hire	262.00	Increase in fee or introduction of fee to cover true administrative cost to service for previously undercharged work, or uncharged work. Approved by General Purposes Licensing Committee
Private Hire Transfer	100.00	
Private Hire Change of Vehicle	100.00	
Private Hire Plate Deposit	50.00	

Private Hire Temporary Vehicle	75.00	
<b>Drivers</b>		
Hackney Combined	115.00	Approved by General Purposes Licensing Committee
Private Hire	101.00	
<b>Additional Charges</b>		
Local Knowledge Test	75.00	
Local Knowledge Re-Test	75.00	
Disability Awareness Course	45.00	
CRB check - all driver only, at cost	43.00	
DVLA check - for new applicants only, at cost	8.00	
Licence badge/replacement badge	10.00	Increase in fee or introduction of fee to cover true administrative cost to service for previously undercharged work, or uncharged work. Approved by General Purposes Licensing Committee
Replacement external plate	25.00	
Replacement internal PHV sticker	5.00	
Exempt badge/replacement badge	25.00	
Replacement internal HC vehicle plate	5.00	
Replacement approved fare chart	2.00	
Replacement approved no smoking signs (includes VAT)	1.00	
Duplicate paper licence (replacement)	2.00	
Fixed Penalty Notices Taxis	50.00	
<b>Operator's Licence</b>		
Vehicle 3 & under	490.00	Approved by General Purposes Licensing Committee
Vehicle 4 & over	980.00	
<b>Licensing Act 2003</b>		
<b>Application fee</b>		
Application and Variation Fees - Premises Licenses and Club Premises Certificates	£100-£635	All fees set by Statute. Scale of fees determined by rateable value.
Enhanced fee for some premises with rateable value above £87,001	£900-£1,905	Set by Statute
Additional fee for capacity of more than 5,000 people	£1,000-£64,000	Banded by capacity.
<b>Annual fee</b>		
Premises Licenses and Club Premises Certificates	£70-£350	All fees set by Statute. Scale of fees determined by rateable value.
Enhanced fee for some premises with rateable value above £87,001	£640-£1,050	Set by Statute
Additional fee for capacity of more than 5,000 people	£500-£32,000	Banded by capacity.
Personal License	37.00	Valid for 10 years. Set by Statute.
Transfer of Premises Licence	23.00	
Change of address	10.50	
Copy of licence	10.50	Set by Statute
Temporary Event Notice	21.00	
Provisional Statement	315.00	
<b>HMO Licensing - New Scheme</b>		
Initial application fee for a 3 or more storey HMO and 2 storey HMOs with 5 or more occupants	£470 + £20 for each additional room above 5 rooms	New Scheme. 10% discount for accredited landlords. Discount per property for multiple applications: 2-19 properties: £20 20 or more properties: £30
Initial application fee for all other HMOs that require licensing	362.00	10% discount for accredited landlords. Discount per property for multiple applications: 2-19 properties: £20 20 or more properties: £30
Annual renewal fee for 3 storey HMO and 2 storey HMOs with 5 or more occupants	172.00	
Annual renewal application fee for 2 storey HMO with 3 or 4 occupants	150.00	10% discount for accredited landlords.
HMO Licence Variation	105.00	
In the event of property being found by officers surveying for HMOs an additional charge will be added unless the landlord is able to demonstrate that they became the owner of the HMO within the previous 12 weeks	163.00	
Additional charge to be added following second letter sent chasing licence application (this may be in addition to fees above)	35.00	
Additional charge to be applied in the event of a reinspection being required during the renewal process as a result of poor management for a 3 storey HMO and 2 storey HMOs with 5 or more occupants	130.00	

Additional charge to be applied in the event of a reinspection being required during the renewal process as a result of poor management for a 2 storey HMO with 3 or 4 occupants	86.00	
Additional charge for missing an appointment during inspection process	86.00	
<b>Other Licensing &amp; Fees (approved by General Purposes Licensing Committee)</b>		
Animal Boarding Establishment	160.00	
Dangerous Wild Animals	365.00	
Dog Breeding Establishment	160.00	+ Vet's fees
Pet Shop	160.00	
Riding Establishment	370.00	
Acupuncture, tattooing, electrolysis & ear piercing (only payable on first registration)	100.00	Charge per person
Motor Salvage Operators	200.00	Charge per premises
Sex establishment	90.00	
Sex establishment	8000.00	Set by General Purposes Licensing Committee 09.06.10
Sex establishment transfer/vary	1100.00	Approved by General Purposes Licensing Committee.
Sexual entertainment venues new	5500.00	
Sexual entertainment venues renewal	5000.00	Set by General Purposes Licensing Committee 09.06.10
Sexual entertainment transfer/vary	1100.00	
<b>Gambling Act 2005 - Premises</b>		
<b>Bingo Premises</b>		
Application	836.00	
Annual fee	550.00	
Variation application	1,200.00	
Transfer application	388.00	Approved by Licensing & Gambling Acts Committee
Reinstatement application	500.00	
Provisional statement application	727.00	
Copy of licence	25.00	
Notification of a change	50.00	
<b>Family Entertainment Centre</b>		
Application	677.00	
Annual fee	610.00	
Variation application	937.00	
Transfer application	355.00	Approved by Licensing & Gambling Acts Committee
Reinstatement application	433.00	
Provisional statement application	593.00	
Copy of licence	25.00	
Notification of a change	50.00	
<b>Adult Gaming Centre</b>		
Application	677.00	
Annual fee	610.00	
Variation application	937.00	
Transfer application	355.00	Approved by Licensing & Gambling Acts Committee
Reinstatement application	433.00	
Provisional statement application	593.00	
Copy of licence	25.00	
Notification of a change	50.00	
<b>Betting Premises (Track)</b>		
Application	800.00	
Annual fee	727.00	
Variation application	1255.00	
Transfer application	383.00	Approved by Licensing & Gambling Acts Committee
Reinstatement application	470.00	
Provisional statement application	660.00	
Copy of licence	25.00	
Notification of a change	50.00	
<b>Betting Premises (Other)</b>		
Application	755.00	
Annual fee	577.00	
Variation application	1040.00	
Transfer application	370.00	Approved by Licensing & Gambling Acts Committee
Reinstatement application	460.00	

Provisional statement application	650.00	
Copy of licence	25.00	
Notification of a change	50.00	
<b>Gambling Act 2005 - Permits</b>		
<b>Alcohol Premises Gaming Machine Permits</b>		
Application	150.00	
Existing operator application	100.00	
Annual fee	50.00	
Permit variation fee	100.00	Fee set by Statute
Transfer of permit	25.00	
Change of name on permit	25.00	
Copy of permit	15.00	
Notification of 2 machines	50.00	
<b>Club Gaming Permits and Club Gaming Machine Permits</b>		
Application	200.00	
Application (Club Premises Certificate holder)	100.00	
Annual fee	50.00	
Permit variation fee	100.00	Fee set by Statute
Renewal	200.00	
Renewal (Club Premises Certificate holder)	100.00	
Permit variation fee	100.00	
Copy of permit	15.00	
<b>Family Entertainment Centre Gaming Machine Permits</b>		
Application	300.00	
Existing operator application	100.00	
Renewal	300.00	Fee set by Statute
Change of name on permit	25.00	
Copy of permit	15.00	
<b>Gambling Act 2005 Temporary Use Notice</b>		
Submission of Notice	500.00	Fee set by Statute
Copy of Notice	25.00	
<b>Transferring/Replacing Licenses &amp; Certificates</b>		
Other replacement license	25.00	Approved by General Purposes Licensing Committee.
Replacement Food Hygiene/Health & Safety Certificate	35.00	Fee payable to CIEH + administrative costs
Transfer of any non LA 2003 license (except Sex Establishment)	75.00	Approved by General Purposes Licensing Committee.
<b>Integrated Pollution Prevention &amp; Control Permits</b>		
LAPPC Charges - Industrial processes covered by Environmental Permitting Regulations		The fee for each application and renewal will be calculated in accordance with DEFRA guidance. Fee set by Statute
<b>Contaminated Land Enquiries</b>		
Location enquiries	22.00	Charge to be consistent with land charges.
<b>Fixed Penalty Notice Fines</b>		
<b>Full standard charge</b>		
Depositing litter	80.00	Section 87/88 - Environmental Protection Act 1990
Failure to comply with a street litter control notice	100.00	Section 94/94A - Environmental Protection Act 1990
Failure to comply with a litter clearing notice	100.00	Section 92C/94A - Environmental protection Act 1990
Failure to produce waste documents	300.00	Section 34(5) and Regulations made under it 34(6)/34A - Environmental Protection Act 1990
Failure to produce authority to transport waste	300.00	Section 5/5B - Control of Pollution (Amendment) Act 1989
Unauthorised distribution of free printed matter	80.00	Schedule 3A, paras. 1(1) and 7 - Environmental Protection Act 1990
Failure to comply with a waste receptacles notice	100.00	Section 46/47/47ZA/47ZB -Environmental Protection Act 1990
Dog Fouling (charge set by Statute)	50.00	Dogs (Fouling of Land) Act 1996
Failure to comply with a dog control order	80.00	Section 59 – Clean Neighbourhoods & Environment Act 2005

Failure to comply with a request to turn off an idling engine on a stationary vehicle	40.00	Reg 12, The Road Traffic (Vehicle Emissions) (Fixed Penalty) (England) Regulations 2002
<b>Reduced charge if paid within 10 days</b>		
Depositing litter	55.00	
Failure to comply with a street litter control notice	75.00	
Failure to comply with a litter clearing notice	75.00	
Unauthorised distribution of free printed matter	55.00	
Failure to comply with a waste receptacles notice	75.00	
Failure to comply with a dog control order	55.00	
<b>Reduced charge if paid within 28 days</b>		
Failure to comply with a request to turn off an idling engine on a stationary vehicle	20.00	
<b>Miscellaneous</b>		
Accommodation assessments for UK entry clearance - charge per report	310.00	
Request for confirmation of registration in support of work permit application	45.00	
Insurance claim/voluntary surrender of unsound food	Hourly rate of officer	Charge will be calculated using the Council's recharge formula.
Works in default	Hourly rate of officer + 20% establishment charges + costs incurred	Charge will be calculated using the Council's recharge formula.
Provision of factual statements etc	Hourly rate of officer	Charge will be calculated using the Council's recharge formula.
Acting as an agent for a client in receipt of a disabled facilities grant or other building work	Up to £3,000 - a fee of 15% of the approved amount	
Acting as an agent for a client in receipt of a disabled facilities grant or other building work	Over £3,000 - a fee of 10% of the approved amount	
Charging for notices under the Housing Act 2004	£300 for a singly occupied dwelling	
Charging for notices under the Housing Act 2004	£400 for an HMO of up to 5 people	£20 per additional person
Charging for food business consultation visits	£200 per visit and £100 per written response	
Charging for "Scores on the Doors" rescoring visits	£250 per visit	
Any other work where a fee may be charged		Charges for non specified work will be calculated to take into account the Councils costs and market conditions
<b>General Charges for printing, copying etc</b>		
Legal Notice	20.00	
Copy of Premises entry in Food Premises Register	20.00	
Copy of Premises/Person Entry in Licensing Register	20.00	
Statement of Licensing Policy document	40.00	
Statement of Gambling Policy document	40.00	
Copy of Licensing Decision Notice	20.00	
Current list of licensing applications	10.00	
Air Quality Reports	25.00	
Contaminated Land Strategy document	35.00	
Full copy of Food Premises register	350.00	
Plans under copyright	8.00	Including VAT
Plans: A0, A1 & A2 size	5.00	
Plans: A3 & A4 size	1.00	
Photocopying per A4 sheet	0.50	
Invoice request	20.00	
<b>Standard rated &amp; exclusive of VAT</b>		
<b>Pest Control Products</b>		

<b>Aller-zip mattress encasement:-</b>		
Small single	34.50	Complete mattress encasement for protecting against Bed Bug entry or escape.
Single	37.00	
Small double	44.00	
Double	49.50	
King	55.00	
Superking	63.60	
Pillows	20.00	
<b>Standard rated &amp; inclusive of VAT</b>		
<b>Dog Warden Services</b>		
Return of impounded stray dog	In 65.00	For recipients of prescribed benefits the charge is reduced to the statutory prescribed fee of £25, plus transport, kenneling and vets fees (if applicable) recharged at cost.
<b>Pest Control Services (Treatments in Domestic Premises)</b>		
<b>For people not in receipt of prescribe benefits:</b>		
Pest identification	Free	
Rats - charge per treatment	28.00	New charge
Mice - charge per treatment	28.00	New charge
Wasps	50.00	
Garden Ants (other than Pharaohs Ants)	60.00	
Bedbugs - call out and treatment charge for up to first hour	200.00	Subsequent hour or part: £100
Pharaoh ants & cockroaches - call out and treatment charge for up to first hour	100.00	Subsequent hour or part: £50
Fleas - call out and treatment charge for up to 5 rooms (excluding kitchens, utility, bathrooms & WC's)	80.00	Subsequent hour or part: £40
Foxes - we do not carry out treatment for foxes. A call out fee will be made for a visit by a pest control surveyor for site-specific advice	50.00	
Squirrels - call out and treatment charge for up to three visits	150.00	Subsequent visit: £50
Other pests where there is a public health significance - call out and treatment charge for up to first hour	80.00	Subsequent hour or part: £40
Site survey & advice	28.00	
Charge for no access for any pest control appointments	28.00	This is a non-vatable charge
<b>For people in receipt of prescribe benefits:</b>		
Pest identification	Free	
Rats - charge per treatment	Free	
Mice - charge per treatment	Free	
Wasps	25.00	
Garden Ants (other than Pharaohs Ants)	30.00	
Bedbugs - call out and treatment charge for up to first hour	100.00	Subsequent hour or part: £50. Costs increased as 2 persons job at £50 per hour.
Pharaoh ants & cockroaches - call out and treatment charge for up to first hour	50.00	Subsequent hour or part: £25
Fleas - call out and treatment charge for up to 5 rooms (excluding kitchens, utility, bathrooms & WC's)	40.00	Subsequent hour or part: £20
Foxes - we do not carry out treatment for foxes. A call out fee will be made for a visit by a pest control surveyor for site-specific advice	50.00	
Squirrels - call out and treatment charge for up to three visits	75.00	Subsequent visit: £25
Other pests where there is a public health significance - call out and treatment charge for up to first hour	40.00	Subsequent hour or part: £20
Charge for no access for any pest control appointments	28.00	This is a non-vatable charge
<b>Pest Control Services (Treatments in Non-Domestic Premises)</b>		
Pest identification	55.00	Includes call out where necessary.
Rats & mice - call out and treatment charge for up to first hour	100.00	
Pharaoh ants & cockroaches - call out and treatment charge for up to first hour	100.00	
Bedbugs - call out and treatment charge for up to first hour	200.00	
Fleas - call out and treatment charge for up to first hour	100.00	
Foxes - we do not carry out treatment for foxes. A call out fee will be made for a visit by a pest control surveyor for site-specific advice	100.00	Subsequent contract at market rate.
Pigeons - call out and treatment charge for up to first hour	150.00	

Squirrels - call out and treatment charge for up to three visits	200.00	
Wasps - call out and treatment charge for up to three visits	100.00	
Garden Ants (other than Pharaohs Ants) - call out and treatment charge for up to first hour	100.00	
Charge for no access for any pest control appointments	28.00	A charge of £28 may be made for missed appointments.
Other pests		By negotiation - to cover costs and establishment charges
<b>Pest Control Products</b>		
Rat trap (Snap E)	3.00	A trap using hygienic and durable materials
Mouse trap (Snap E)	1.50	A trap using hygienic and durable materials
Odour Removal bag	8.00	A non-toxic and biodegradable way to remove unwanted smells and odours.
Mousemesh Vent - small (9"x4")	5.95	Mousemesh prevents mice from entering a property
Mousemesh Vent - large (9"x9")	9.95	via existing in-built air brick vents