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Oxford City Council

Local Development Scheme
2008 - 2011



Translations available

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OXFORD CITY COUNCIL LOCAL DEVELOPMENT SCHEME 2008 - 2011

Foreword

The Local Development Scheme (LDS) explains how, and when, Oxford City Council will produce the various documents, which make up its Local Development Framework (LDF). The LDS is critical to the successful project management of Oxford's LDF, and sets out the work programme and resources required for the preparation of policies and proposals.

The documents that comprise the LDF will contain policies and proposals to guide development within Oxford and will eventually replace those contained in the Oxford Local Plan 2001-2016, adopted November 2005 and some of those contained in the Oxfordshire Structure Plan 2016, adopted October 2005.

The LDF currently comprises:

- Oxford Local Plan 2001-2016, adopted November 2005
- Statement of Community Involvement (SCI); adopted October 2006
- Affordable Housing SPD; adopted November 2006
- Natural Resource Impact Analysis SPD; adopted November 2006
- Parking Standards, Transport Assessments and Travel Plans SPD; adopted February 2007
- Annual Monitoring Report 2006/07; December 2007
- Local Development Scheme 2007-2010
- Planning Obligations SPD April 2007
- Telecommunications SPD September 2007
- Balance of Dwellings SPD January 2008
- West End Area Action Plan DPD June 2008

This LDS covers the preparation of the following documents:

- Core Strategy DPD
- Northern Gateway Area Action Plan DPD
- Barton Area Action Plan DPD
- Development Management Policies DPD
- Site Allocations DPD
- West End Streamlined Contributions SPD
- Blackbird Leys SPD
- Affordable Housing SPD - review
- Natural Resource Impact Analysis SPD - review

The Development Plan also includes:

- Regional Planning Guidance note 9 (until replaced by:)
- South East Plan (Regional Spatial Strategy)

This document supersedes previous LDSs, and progresses the timetable to cover April 2008 - March 2011. The timetable for the production of the various documents that will make up the LDF is very challenging.

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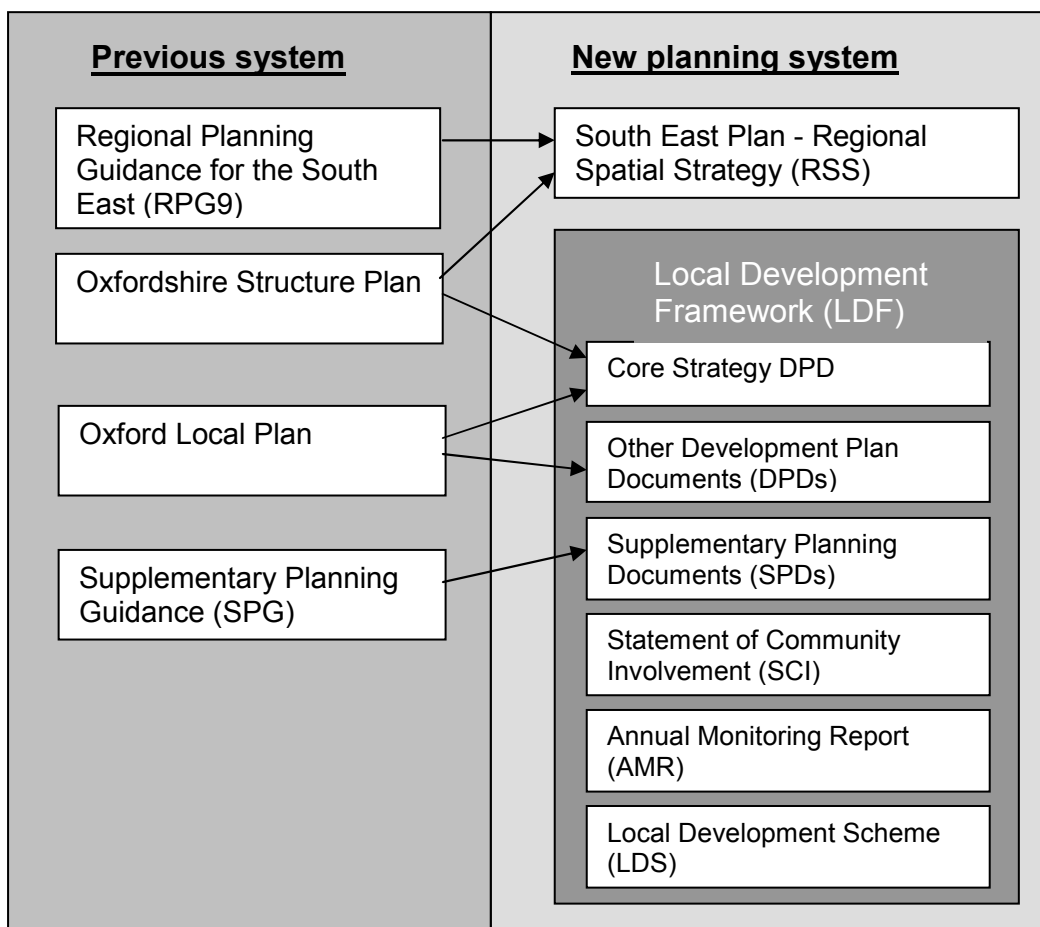
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1. Introduction

- 1.1 The Planning & Compulsory Purchase Act 2004 (the Act) introduced a number of new terms and acronyms, which makes the understanding of the subject quite difficult, even for the planning professional. A Glossary is attached to this document that is intended to be a simple explanation of the terms and abbreviations used.
- 1.2 The effect of the Act is to cause a number of changes to the Development Plan system. Under the former planning system the statutory Development Plan for Oxford consisted of the Oxfordshire Structure Plan (prepared by Oxfordshire County Council) and the Oxford Local Plan (prepared by the City Council). Under the new planning system the statutory Development Plan will consist of the Regional Spatial Strategy (Regional Planning Guidance note 9 until replaced by the South East Plan to be prepared by SEERA) and the Development Plan Documents (to be produced by the City Council). The new system operates under a different philosophy and set of procedures, however figure 1 illustrates in broad terms, which of the new style documents will cover the issues traditionally addressed by the old style documents.

Figure 1: Changes in the planning system



- 1.3 Under the Act (section 38(6)) the statutory Development Plan continues to be the starting point in the consideration of planning applications for the development or use of land unless material considerations indicate otherwise. The Development Plan therefore provides the essential framework for planning decisions.
- 1.4 A Local Development Scheme (LDS) is a three year project plan for preparing Local Development Documents (LDD), and provides the starting point for the local community to find out what a Local Authority's current planning policies are for the area. The LDS is reviewed on an annual basis to reflect any outcomes of the Annual Monitoring Report (AMR). The LDS is published on the City Council's website (www.oxford.gov.uk/ldf).
- 1.5 The three-year programme includes 'milestones' to inform the public about opportunities to get involved with the plan making process and to let them know the likely dates for involvement.
- 1.6 The LDDs will set out the spatial strategy for Oxford, and comprise Development Plan Documents (DPDs) and Supplementary Planning Documents (SPDs). DPDs are documents that form part of the statutory development plan. SPDs are non-statutory documents that supplement the policies and proposals in DPDs. Appendix 1 contains a schedule of the LDDs to be produced during the period 2008 – 2011. The 'file', which contains all the LDDs, is called the Local Development Framework (LDF).
- 1.7 DPDs will progressively replace the policies contained in the Oxford Local Plan 2001-2016; adopted November 2005. The policies of the Local Plan are 'saved' until they are replaced by policies contained in DPDs. The policies in the Oxfordshire Structure Plan 2016 will be replaced by policies in both the RSS and the Core Strategy DPD.
- 1.8 This LDS has been submitted to the Secretary of State, via the Government Office for the South East (GOSE). GOSE has considered our LDS, having regard to:
 - whether any of the proposed SPDs ought to be prepared as DPDs because they ought to be subject to independent examination;
 - whether the time scales for the preparation of the proposed LDDs are realistic; and
 - whether our proposed information base is sufficiently comprehensive to underpin our proposed DPDs.
- 1.9 Stakeholder and community engagement is a fundamental requirement of the planning system. The City Council has therefore alerted various consultation bodies to our timetable in advance of submission of the LDS to the Secretary of State, to give them advance notice of future consultations on the Local Development Documents. We have also consulted the Planning Inspectorate (PINS) on the timetable of Development Plan Document production.

- 1.10 The City Council is committed to the programme set out in the LDS because of the benefits that an up to date and effective development plan and supplementary documents can have, including:
- community commitment to the future of an area;
 - providing a means for co-ordinating the activities of different departments, agencies and organisations;
 - providing a sense of on-the-ground realism and certainty to the objectives and requirements of Regional Spatial Strategy (RSS);
 - providing a robust evidence base to provide a strong and credible basis for future engagements in the RSS preparation process;
 - the role of plans in promoting regeneration and investment, by creating certainty and commitment to change and improvement;
 - the need for a clear audit trail to link bids for public funds to a coherent and soundly based strategy for an area;
 - providing a strongly justified basis for successful negotiations over development proposals and for developer contributions.
- 1.11 This LDS specifies:
- the Local Development Documents (LDDs) to be prepared over a three year period;
 - which of these documents will have Development Plan status as Development Plan Documents (DPDs);
 - which of these documents will provide additional guidance to adopted policies in the form of Supplementary Planning Documents (SPDs);
 - the timetable and resources for the production of the LDDs;
 - how the documents interrelate; and
 - how the AMR and subsequent review of the LDS will take place.
- 1.12 The LDS will therefore:
- provide the City Council's public statement of documents that will be prepared to guide development at the local level;
 - enable the City Council to prioritise and plan resources for the preparation of LDDs; and
 - provide a timetable for the preparation and review of LDDs.

2. Resources and Management Arrangements

- 2.1 The resource and management arrangements for each Local Development Document are set out within each 'LDD Profile' attached at Appendix 2. The broad management arrangements for preparation of the LDDs are set out in Figure 2. Resources will be primarily from the Planning Policy team of the Planning Business Unit, but will involve other Officers and external resources as necessary.

Figure 2: Management arrangements for LDD preparation



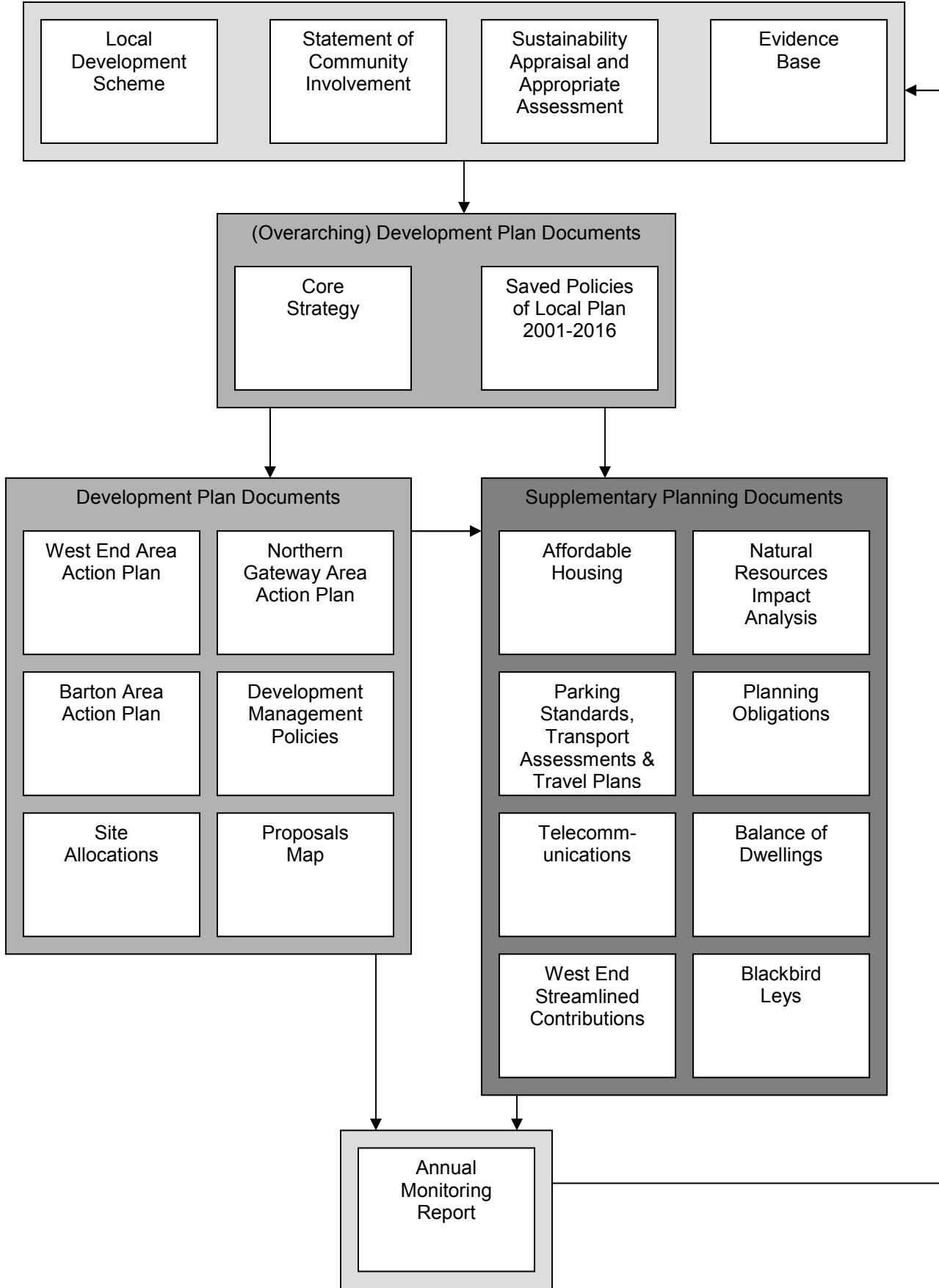
- 2.2 A Member Steering Group consisting of one member from each of the political parties, has been established to oversee the LDF process. At Officer level, reports will be presented at key stages to the Chief Executive and Strategic Director at the Weekly Business Meeting to ensure the co-ordination of all the City Council's interests in the LDF preparation process. In addition, a LDF project team has been set up including a core team of Officers from the Planning Business Unit. This team will be expanded to include other City Council officers as appropriate. Consultants may be engaged on specific projects where there is a lack of capacity or expertise 'in house'.
- 2.3 The project team for each document will seek to involve the Oxford Strategic Partnership at the appropriate times and to the appropriate level in the drafting of options and policies. The involvement of other groups will also be sought where appropriate; for example in the production of the West End Area Action Plan, a partnership was set up consisting of the City and County Councils, SEEDA and various organisations, both governmental agencies and landowners, with an interest in the area.

3. Schedule of Local Development Documents

- 3.1 The City Council has considered carefully which Local Development Documents it should produce. This has been influenced by the adopted Oxford Local Plan 2001-2016 (OLP), the adopted Oxfordshire Structure Plan 2016 (SP), the spatial elements of the Community Strategy, advice from the Government Office for the South East (GOSE), guidance on preparing LDDs, and known priorities within the community. Documents can be viewed on the City Councils website (www.oxford.gov.uk).
- 3.2 The City Council will produce the following DPDs:
- Oxford's West End Area Action Plan – adopted 2008
 - Core Strategy
 - Site Allocations
 - Development Management Policies
 - Northern Gateway Area Action Plan
 - Barton Area Action Plan
- 3.3 These documents will form part of the statutory Development Plan and will be subject to independent examination. The adopted Local Plan Proposals Map will be updated as appropriate when each new DPD is adopted.
- 3.4 The South East Plan Panel Report, recommended an urban extension to the south of Oxford, and that the two authorities (South Oxfordshire District Council and the City Council) produce a joint planning document to take forward a South Oxford SDA, ensuring its integration with Oxford's urban fabric. Oxford City Council is committed to working with SODC to produce a joint document, this has not been programmed in the current timing of the LDS. Following publication of the government's response to the Panel report, the City Council will work alongside SODC to schedule timings of the joint document. This will come forward in the next roll forward of the LDS 2009-2012.
- 3.5 The City Council will also produce Supplementary Planning Documents (SPDs) covering:
- Affordable Housing – adopted 2006
 - Natural Resource Impact Analysis – adopted 2006
 - Parking Standards, Transport Assessments and Travel Plans – adopted 2007
 - Planning Obligations – adopted 2007
 - Telecommunications – adopted 2007
 - Balance of Dwellings – adopted 2008
 - Blackbird Leys SPD
 - West End Streamlined Contributions SPD
 - Natural Resource Impact Analysis SPD – review
 - Affordable Housing SPD - review
- 3.6 Other Local Development Documents that will be produced are:

- Statement of Community Involvement – adopted 2006 and to be reviewed
 - Annual Monitoring Report – produced and adopted each year
 - Local Development Scheme
- 3.7 The relationships between Oxford's LDF documents are illustrated in Figure 3. A table detailing the schedule of the Local Development Documents is contained at Appendix 1. This schedule and the individual project profiles in Appendix 2 summarise each LDD by providing:
- a document reference and title
 - a brief synopsis of its content
 - details of the area to which it relates
 - the status of the document
 - the chain of conformity
 - details of the resources required for production
 - details of the management arrangements for production
 - key milestones in preparation
 - the approach to involving key stakeholders and the community.

Figure 3: Relationships between Oxford’s LDF documents



4. Relationship with existing Planning Policy documents

- 4.1 Once adopted, the various Development Plan Documents (supported by the Supplementary Planning Documents) will provide the new planning policy framework for Oxford. Until that time, the policies of the Oxford Local Plan 2001-2016 (adopted November 2005) and Oxfordshire Structure Plan 2016 (adopted October 2005) will be 'saved' until superseded.
- 4.2 The Planning & Compulsory Purchase Act 2004 provides for Local Plan policies (and the supporting text) to be saved for a period of at least three years from adoption. The Local Plan was adopted on 5th November 2005; therefore the policies therein are automatically saved until 5th November 2008. The City Council has saved a number of the adopted Local Plan policies beyond the three-year period, as the policies have not yet been replaced by subsequent DPDs. The City Council submitted a schedule to the Government Office of the South East setting out those policies, which are to be saved indefinitely (saved policies are set out in appendix 3) until replaced by future DPDs. This schedule demonstrated that each policy 'saved' is compliant with the following criteria:
- there is a clear central strategy established through the Oxfordshire Structure Plan 2016 and the Oxford Local Plan 2001–2016;
 - the policies in the Oxford Local Plan have regard to the issue raised in the Community Strategy;
 - the policies in the Oxford Local Plan are in general conformity with the Oxfordshire Structure Plan and Regional Planning Guidance for the South East (RPG9) and its updates;
 - they are effective policies for Oxford; and
 - all the policies are necessary, and do not simply repeat national or regional policy.
- 4.3 The way in which Local Development Documents are prepared means that not all policies and proposals will be reviewed simultaneously. Policies will be superseded (either in full or in part) by future DPDs.
- 4.4 The City Council currently has adopted Supplementary Planning Guidance (SPG), which support policies and proposals in the adopted Local Plan. Appendix 4 identifies how existing SPGs are linked to 'saved' policies in the adopted Oxford Local Plan 2001-2016. Such SPGs will, under the transitional arrangements, be a material consideration while the policies and proposals remain saved.
- 4.5 Oxford's Community Strategy prepared by the Oxford Strategic Partnership (OSP), which includes key organisations, whose actions or services (or both) affect Oxford's quality of life, can influence development within Oxford. The Community Strategy 2004 focuses on the themes of, a vibrant and inclusive economy, safer communities, a better living environment, opportunities for life, and active and healthy communities. The Oxford Strategic Partnership has published its draft Sustainable Community Strategy 2008-2012. It is called Oxford: A World

Class City. The draft Strategy sets the vision for Oxford City and states the key issues for the city where the Oxford Strategic Partnership feels it can add value in the coming years. The OSP has adopted a cross cutting theme of the economy in the city and five flagship issues where it feels it can add value: affordable housing, health and social inclusion, climate change, quality of the public realm for residents and visitors, & safer, stronger, more cohesive City.

5. Evidence Base

5.1 LDDs will be prepared using information from a wide range of sources both from within the City Council and from external partners. It is recognised that the list below cannot be exhaustive and therefore each LDD will include an annex outlining the main sources of information used in its preparation. As set out in the Monitoring and Review section, the Annual Monitoring Report will include an assessment of whether there is any new technical information which requires review of individual LDDs. The background technical studies and strategies that will be used in the first stage of preparing the LDDs will include:

Study / Strategy	Date
Landscape Character Assessment	February 2002
Oxford's Local Cultural Strategy	April 2002
A Tourism Strategy and Action Plan for the City and County of Oxford 2003-2008	March 2003
Oxford's Community Strategy	2004
Oxford Retail Needs Study (RNS)	February 2004
Oxford's Housing Requirements Study (HRS)	April 2004
Oxford's Housing Viability Study (HVS)	April 2004
Oxford Guest House and Small Hotel Sector Study	July 2004
Oxfordshire Community Strategy	July 2004
Economic Study of Oxford	October 2004
Housing Strategy for Oxford 2005-2008	2005
Oxford's West End Area Development Framework	March 2005
Oxford's Urban Potential	July 2005
PPG 17 Assessments	February 2006
Oxfordshire Local Transport Plan 2006 – 2011 (LTP)	March 2006
Oxford Plan (Corporate Plan for the City Council) 2006-2009	2006
Oxford's Employment Land Study	March 2006
Leisure Strategy	April 2006
Green Space Strategy	April 2006
Role of Education, Health and Retail Sectors in Oxford's Economy	March 2008
Balance of Dwellings Study	July 2007
Conservation Area Appraisals	Progress. March 2009
Strategic Housing Market Assessment	December 2007
Strategic Housing and Land Availability Assessment	August 2008
Oxford Biodiversity Action Plan	Proposed 07/08
West End Strategic Flood Risk Assessment	June 2007.
City-wide Strategic Flood Risk Assessment	Summer 2008
Oxford Hotel and Short Stay Accommodation Study	November 2007
Sustainable Energy Study for the West End	Stage 1 & 2 done. Stage 3 completed 2007
Oxford Retail Needs Study (review)	March 2008
Update to the Green Spaces Study	February 2007
Oxfordshire Local Transport Plan 2011-2016	Proposed for 2011
West End Appropriate Assessment	February 2007
Core Strategy Appropriate Assessment	September 2008

N.B. The City Council's website (www.oxford.gov.uk) is continually updated with living-lists of documents (or their executive Summaries) used; for more information please contact the Planning Policy team at the address given in the Foreword.

6. Interim Update Process

- 6.1 The main process of review and update for the LDS will be through the Annual Monitoring Report (AMR) (see Section 7). However, it is possible that there will be occasions when the need for urgent additional guidance arises prior to the Annual Review timetable. In such cases, the City Council will follow the procedures set out below:
1. A project profile will be drafted that includes how the DPD links to the Core Strategy or SPD links to adopted policies, setting out key milestones for production, and the resources for preparation.
 2. The project profile will be sent to the Government Office for the South East (GOSE) with a request to agree an amendment to the LDS. At the same time, background work on evidence gathering and community engagement will begin.
 3. An amendment to the service level agreement with the Planning Inspectorate to include the new document will be sought, where appropriate.
 4. Once agreed, the project profile will be published on the City Council's website as an amendment to the LDS. The new LDD will be fully incorporated in to the LDS at the time of the annual review and monitoring process.

7. Annual Monitoring Report

- 7.1 The Oxford LDS will be monitored on an annual basis from 1st April to 31st March, and be part of a wider Annual Monitoring Report. The AMR will be co-ordinated by the Planning Policy team in the Planning Business Unit. The third AMR was published in December 2007, covering the period 1st April 2006 to 31st March 2007.
- 7.2 The AMR is submitted to the City Council's City Executive Board in the Autumn of each year in order that it can be submitted to the Government Office for the South East (GOSE) by the end of December of each year, as required by the legislation. The AMR is publicly available, and published on the City Council's website.
- 7.3 The City Executive Board will also consider the need for any changes to the Local Development Scheme (LDS) as a result of the monitoring process.

Baseline Data

- 7.4 The AMR will also meet the monitoring requirements to be set by the Sustainability Appraisal (SA) and Strategic Environmental Assessment (SEA) of each DPD. This will include the social, economic and environmental (including their impacts on the use of natural resources) effects of the policies, and compare them with the predicted impacts set in the SA / SEA.

Policy Monitoring

- 7.5 The AMR will also monitor:
- 'saved' policies to identify whether or not they are being implemented, and to identify actions to ensure implementation if appropriate;
 - whether the targets and indicators within the LDDs are being met, and will identify actions to overcome any areas where these are not being achieved;
 - what impact LDD policies are having on other national, regional, and local targets, for instance as set out in Oxford's Sustainable Community Strategy;
 - action to be taken if policies need to be replaced – linking in with the LDS review and update; and
 - specifically on housing, the AMR will include the number of dwellings built during the monitoring period and since the relevant policies were adopted, and a trajectory of future housing supply against local / strategic / regional housing requirements.

LDS Monitoring

- 7.6 In relation to the LDS the following factors will be assessed in each Annual Monitoring Report and review of the LDS:
- progress against specific 'milestones' for individual LDDs;
 - progress against the work schedule set out in the LDS (Appendix 5) shows a Gantt chart of the LDS work schedule);
 - reasons for any mismatch and proposed actions;
 - any unforeseen circumstances that may have occurred;
 - any new technical information that warrants changes or review;
 - any other reviews, e.g. any review to the Community Strategy that might take place; and
 - update on saved and superseded policies.
- 7.7 In addition, it will provide:
- an up-to-date list of relevant background studies and documents; and
 - information as to the status of plans and policies prepared under the previous system of development plans.

8. Risk Analysis

- 8.1 There are a number of factors that may cause risk to the local development framework, through for example lack of internal and external resources causing slippage in timetables and delays in adoption. These risks are set out below along with some actions for alleviating the risk:

Challenging Timetables – High Risk

- 8.2 All LDDs will be carefully project managed to maximise the opportunities of meeting the timescales set out in this document. However uncertainties will remain throughout the process regarding, for instance, the number of representations likely to be received and consequently the amount of time needed to deal with them, the length of time of Examinations, and the availability of resources of external agencies.

Resources of External Agencies – High Risk

- 8.3 Preparation of the LDDs will require considerable input from other organisations, many of which will also be involved with other local authority LDDs. If these organisations do not have sufficient resources to meet the likely workload, this may result in delays to the timetable.
- 8.4 In order to minimise this risk, the City Council will seek to consult with such organisations as early as possible, and to share the LDS with such groups where they can be identified.

Other Guidance – Medium / High Risk

- 8.5 Regional Planning Guidance for the South East (RPG9) is currently being reviewed. LDDs will have to be prepared initially in accordance with existing approved strategic guidance and have regard to the emerging South East Plan (RSS) as appropriate.
- 8.6 Similarly, it is likely that there may be new national planning guidance, in the form of Planning Policy Statements (PPS) or Circulars for example, issued during the preparation of documents. These will have to be taken into account at the next appropriate stage in the preparation or review of the LDD.

Legislative / Government delays – Medium / High Risk

- 8.7 Throughout the process the input of GOSE and the Planning Inspectorate (PINS) is required. The availability of resources within these agencies will affect our ability to meet the timetables set out in this document, particularly as many local authorities are likely to have similar timescales for preparing their first LDDs.

- 8.8 City Council Officers will continue to work closely with the City Exec. Board Member and the Member Steering Group (that involves the Shadow City Exec. Board Member of the opposition parties) on the preparation of the LDF.

Timings of Committee Meetings – Medium Risk

- 8.9 At various stages through the production process of an LDD it will be necessary to take the draft document through the committee process of the City Council. On occasions, it will be necessary to report to Area Committees, Scrutiny Committee, City Executive Board and full Council. This requirement will inevitably add time to the process and this has been taken into account in the timeframes outlined in Appendix 2. However the timetable of committee meetings has not been prepared for the whole period to 2011. This leaves an element of uncertainty in the timeframes. Where appropriate special committee meetings will be called in order to facilitate the production of LDDs.

Changes in priorities caused by the RSS – Medium Risk

- 8.10 As work will begin on the LDF documents before the South East Plan (RSS) has been approved, it is possible that new issues and priorities will arise through the approval process of the South East Plan that will impact upon the programme set out in the LDS. Continuous monitoring of the LDS and keeping up to date with the progress of the South East Plan will ensure that any changes in priorities or likely delays are spotted as early as possible and that amendments can be made to the programme in response.

LDDs flowing from emerging documents – Medium Risk

- 8.11 The documents identified in this LDS flow from the emerging Core Strategy. Until the Inspector's Report on the Core Strategy has been received it will not be completely clear whether the approach taken is correct. The Northern Gateway and Barton Area Action Plans for example, are identified to start production before the Inspector's Report on the Core Strategy has been published even though its basis will be an (thus far) emerging Core Strategy policy. Should the direction of the Core Strategy change during the period, the LDDs identified for production may also need to change. It is believed however that the basis on which LDS decisions have been taken is as strong as possible at this time.

Staffing – Medium/Low Risk

- 8.12 In addition to the staff in the Planning Policy team who will form the core of the LDF team, other officers in the Planning Business Unit will also be heavily involved in preparation of the LDDs identified in this scheme. One officer will lead on each DPD with an identified support officer. It is anticipated that the risk of staff turnover within the team will be low, but that this process will ensure that the loss of one member of staff will limit any loss of knowledge of the process and project status. This structure will also ensure that there are adequate staff resources available to progress each LDD.
- 8.13 Nationally, there are difficulties with recruiting experienced planning staff and this may become an issue should additional / replacement staff be required.

Resources – Medium Risk

- 8.14 In recent years the funding received from Planning Delivery Grant (PDG) has been invested into various resources, such as staffing, studies, and commissioning consultants, which have helped with the production of policy documents. The Department for Communities and Local Government will shortly be introducing the Housing and Planning Delivery Grant it is likely to include a continuing level of support for Plan-making. The level of support is as yet uncertain; it may become important to source other funding to supplement existing budgets. Additional funding may be available for example through the recent increase in planning application fees.

Soundness / Legal Challenge – Low Risk

- 8.15 The City Council will seek to ensure that all DPDs are “sound” and founded on a robust evidence base and well-audited stakeholder and community engagement systems in order to minimise the risk of legal challenge. The City Council will work closely with GOSE and PINS at all stages to ensure that the tests of “soundness” are met.

Glossary

The Planning & Compulsory Purchase Act 2004 introduced a number of new terms and acronyms which has led to the understanding of the subject to be quite difficult, even for the planning professional. This glossary is intended to be a simple explanation of the terms and the abbreviations used within the rest of this document.

- AMR** **Annual Monitoring Report:** This document assesses the implementation of the Local Development Scheme and the extent to which policies in Local Development Documents are being achieved. This report is prepared annually and forms part of the LDF.
- CS** **Community Strategy:** A strategy produced by public, private and community stakeholders led by the Local Strategic Partnership.
- DCLG** **Department of Communities and Local Government**
- DPD** **Development Plan Document:** Statutory documents which form part of the LDF. These documents will replace the policies in the adopted Structure and Local Plans and together with the RSS will form the Development Plan for Oxford. DPDs are a type of LDD (see below) however, not all LDDs are statutory documents.
- GOSE** **Government Office for the South East:** Represents Central Government in the South East including the Department of Communities and Local Government (DCLG).
- LDD** **Local Development Document:** The documents which (taken as a whole) set out the City Council's policies relating to the development and use of land in Oxford.
- LDF** **Local Development Framework:** A non-statutory term used to describe the portfolio of Local Development Documents. It consists of Development Plan Documents, Supplementary Planning Documents, a Statement of Community Involvement, the Local Development Scheme and Annual Monitoring Reports.
- LDS** **Local Development Scheme:** A project plan for the preparation of Local Development Documents.
- LDO** **Local Development Order:** An order prepared in compliance with amendments to be made to the Town and Country Planning (General Development Procedure) (England) Order 1995.
- LSP** **Local Strategic Partnership:** A group of significant stakeholders, including public, private and voluntary sectors, who produce the Community Strategy.

- NRIA** **Natural Resource Impact Analysis:** A document required to be submitted alongside a planning application for large scale development outlining how the use of natural resources has been minimised in the project through energy efficiency, use of renewable energy, recycling and use of recycled materials.
- OLP** **Oxford Local Plan 2001-2016:** adopted November 2005
- P&CP Act** **Planning & Compulsory Purchase Act 2004**
- PDG** **Planning Delivery Grant**
- PEM** **Pre-examination Meeting:** To be held by the Inspector no later than two months in advance of the opening day of an examination to discuss the management of the examination.
- PGS** **Planning Gain Supplement:** A recommendation of the Barker review of Housing Supply that would allow landowner development gains to contribute to wider benefits for the community. Further rounds of Government consultation are currently taking place.
- PINS** **The Planning Inspectorate**
- PPG** **Planning Policy Guidance notes:** National planning policy produced by the Government under the previous planning system. Now being replaced by PPSs.
- PPS** **Planning Policy Statement:** National planning policy produced by the Government under the new planning regime. All planning policies at a regional, county and district level, and the determination of all planning applications, must comply with Planning Policy Statements.
- RPB** **Regional Planning Body:** The body that will produce the Regional Spatial Strategy. In the case of Oxford this is the South East England Regional Assembly (SEERA).
- RPG9** **Regional Planning Guidance note 9:** Regional Planning Guidance for the South East, March 2001. This will be replaced by the South East Plan, the Regional Spatial Strategy for the South East.
- RSS** **Regional Spatial Strategy:** The type of planning policy produced at the regional level that forms part of the statutory development plan.
- SA** **Sustainability Appraisal:** A document that examines the impact of the policies and proposals on economic, social and environmental (including on natural resources) factors.

- SCI** **Statement of Community Involvement:** This document sets out the local planning authority's policy for involving communities in the preparation and revision of local development documents and considering planning applications. This document forms part of the LDF.
- SEA** **Strategic Environmental Assessment:** Under European Union legislation, any plan which has a major impact on the environment, needs to be subject to a Strategic Environmental Assessment. This is an ongoing process intended to make the environment central to the decision making process, and to ensure that the process is transparent. In the UK this is combined with the Sustainability Appraisal (SA).
- SEEDA** **South East England Development Agency**
- SEERA** **South East England Regional Assembly:** The Regional Planning Body (RPB) for South East England
- SEP** **South East Plan:** The Regional Spatial Strategy (RSS) for South East England
- SP** **Structure Plan:** Oxfordshire Structure Plan 2016, adopted October 2005
- SPD** **Supplementary Planning Documents:** A type of Local Development Document that supplements and elaborates on policies and proposals in Development Plan Documents (DPD). SPD does not form part of the statutory Development Plan.
- SPG** **Supplementary Planning Guidance:** Guidance documents to support specific policies in the Local Plan under the previous planning system, although they do not form part of the Development Plan itself.

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Appendix 1:

Schedule of all documents in the Oxford LDF

N.B. Milestones in italics have been met.

Document & LDD Status	Commence-ment	Publish draft	Submission to SoS	Hearing sessions	Adoption
Oxford Local Plan 2001 – 2016 ▪ Saved Plan	N/A	N/A	N/A	N/A	Adopted Nov. 2005
Statement of Community Involvement (SCI) ▪ LDD	<i>April 2005</i>	<i>September 2005</i>	<i>February 2006</i>	<i>June 2006</i>	Adopted Sept. 2006
Core Strategy ▪ DPD	<i>January 2006</i>	<i>Preferred Options March 2007</i> <i>Preferred Options 2 March 2008</i> <i>Sept 2008</i>	November 2008	March 2009	October 2009
Oxford's West End Area Action Plan (AAP) ▪ DPD	<i>Sept. 2005</i>	<i>Preferred options September 2006</i>	<i>June 2007</i>	<i>January 2008</i>	Adopted June 2008
Northern Gateway Area Action Plan (AAP) ▪ DPD	<i>Sept. 2008</i>	Nov. 2009	Feb 2010	June 2010	Nov. 2011
Barton Area Action Plan (AAP) ▪ DPD	Jan 2009	April 2010	July 2010	November 2010	April 2011
Development Management Policies ▪ DPD	Jan 2009	April 2010	July 2010	November 2010	April 2011
Site Allocations ▪ DPD	July. 2009	Oct. 2010	Jan 2011	May 2011	Oct. 2011
West End Streamlined Contributions ▪ SPD	<i>May 2008</i>	Dec. 2008	N/A	N/A	June 2009
Blackbird Leys ▪ SPD	July. 2009	Jan 2010	N/A	N/A	June 2010

OXFORD CITY COUNCIL
LOCAL DEVELOPMENT SCHEME 2008 - 2011

Document & LDD Status	Commence/ment	Publish draft	Submission to SoS	Hearing sessions	Adoption
Affordable Housing review ▪ SPD	May 2010	Nov 2010	N/A	N/A	April 2011
Natural Resource Impact Analysis (NRIA) review ▪ SPD	April 2009	Aug 2009	N/A	N/A	Nov 2009
Statement of Community Involvement (SCI) review ▪ LDD	April 2009	Aug 2009	N/A	N/A	Nov 2009
Affordable Housing ▪ SPD	<i>July 2005</i>	<i>February 2006</i>	N/A	N/A	Adopted November 2006
Natural Resource Impact Analysis (NRIA) ▪ SPD	<i>July 2005</i>	<i>February 2006</i>	N/A	N/A	Adopted November 2006
Parking Standards, Transport Assessments & Travel Plans ▪ SPD	<i>January 2006</i>	<i>October 2006</i>	N/A	N/A	Adopted February 2007
Planning Obligations ▪ SPD	<i>January 2006</i>	<i>October 2006</i>	N/A	N/A	Adopted April 2007
Telecommunications ▪ SPD	<i>Sept 2006</i>	<i>April 2007</i>	N/A	N/A	Adopted Sept 2007
Balance of Dwellings ▪ SPD	<i>Sept 2006</i>	<i>July 2007</i>	N/A	N/A	Adopted January 2007
Proposals Map ▪ DPD	N/A	Will be updated with each DPD	Will be updated with each DPD	Will be updated with each DPD	Adopted Nov 2005
Annual Monitoring Report (AMR) ▪ LDD	N/A	N/A	December annually <i>AMR3 submitted December 2007</i>	N/A	N/A

Appendix 2:

Profiles for the preparation of each Local Development Document (2008-2011)

N.B. dates in bold are milestones, dates in italics have been met.

LDD PROFILE

Document Title	Core Strategy		
Lead Section	Planning Policy team		
Scope	City Wide	Status	DPD
Priority	High		
Synopsis	<p>A statement of vision and core policies and a spatial strategy that:</p> <ol style="list-style-type: none"> 1. enables the delivery of sustainable development objectives; 2. reflects the most current planning policy; 3. enables delivery of the housing allocation for the set period; 4. guides effective determination of planning applications; 5. sets out in a key diagram the broad spatial strategy for the area; 6. updates the Proposals Map (if necessary). 		
Chain of Conformity	<ul style="list-style-type: none"> ▪ Consistent with national planning policy and PPSs. ▪ In general conformity with RPG9 and the emerging South East Plan. ▪ Influenced by the 'saved' Local and Structure Plans, and the Community Strategy. ▪ All LDDs to be in conformity with Core Strategy. 		
Timetable			
Key Milestones		Timescale	
Commencement.	Evidence gathering and pre-production including early stakeholder and community engagement (including: Issues & Options Report published June 2006)		January – June 2006
Consultation on Preferred Options Report & SA Report	(6 weeks) (PO doc published March 2007)		March – May 2007
Consideration of representations on proposals and discussions with community and stakeholders			<i>March – August 2007</i>
Produce further preferred options			<i>September 2007- Feb. 2008</i>
Consultation on further preferred options			<i>March – April 2008</i>
Consideration of representations on further PO doc.			<i>March – May 2008</i>
Publication of proposed-submission document			September – October 2008
Consideration of representations			<i>October 2008 – Nov. 2008</i>
Submission of DPD to Secretary of State			November 2008
Pre-hearing meeting			January 2009
Hearing sessions			March 2009
Receipt of Inspector's final report			July 2009
Estimated date of adoption and publication			October 2009
Management arrangements	Planning Business Unit Manager → Members Steering Group → Portfolio Holder → Executive Board → Council		
Resources	<ul style="list-style-type: none"> ▪ Internal: The Planning Policy team (excludes time devoted to other team core activities). ▪ Also internal administration and technical support. ▪ LDF budget to cover consultation, printing and design costs, examination costs. ▪ Other City Council officers and members time and input. ▪ External resources: Specific LDF budget allows for possible use of consultants for other aspects of preparation. ▪ Stakeholder Resources: LSP to provide additional link to the community. ▪ Representatives of stakeholder groups to attend meetings, contribute to preparation etc. ▪ Development Industry expertise. 		
Approach to involving stakeholders and community	Wide stakeholder and community involvement using a range of consultation methods to described in the adopted SCI.		

LDD PROFILE

Document Title	Oxford's West End Area Action Plan		
Lead Section	Planning Policy team		
Scope	West End	Status	DPD
Priority	High		
Synopsis	<p>A document that:</p> <ol style="list-style-type: none"> 1. identifies site-specific proposals to stimulate renaissance of the western quarter of the City centre and deliver the policy framework set out in other DPDs, including those identified to meet Oxford's housing allocation; 2. identifies timing and delivery mechanisms for site-specific proposals; 3. updates the Proposals Map (if necessary). 		
Chain of Conformity	<ul style="list-style-type: none"> ▪ Conformity with emerging Core Strategy (LDD101) and other DPDs. ▪ Consistent with national planning policy and PPSs. ▪ In general conformity with RPG9 and emerging South East Plan(RSS). ▪ Conformity with 'saved' policies in the OLP. ▪ Influenced by the 'saved' Structure Plan, and the Community Strategy. ▪ Reflects the Oxford West End Area Development Framework. 		
Timetable			
	Key Milestones	Timescale	
Commencement.	Evidence gathering and pre-production including early stakeholder and community engagement. (Continuous engagement, involvement questionnaire Sept 2005, Exhibitions/Workshops Jan 2006)	September 05 - January 2006	
Consultation on Preferred Options & SA Report	(6 weeks)	September - October 2006	
	Consideration of representations on proposals and discussions with community and stakeholders.	<i>October - January 2007</i>	
Submission of DPD to Secretary of State		June 2007	
	Public consultation period on submission DPD (6 weeks)	<i>June – July 2007</i>	
	Pre-examination consideration of representations	<i>July – December 2007</i>	
	Pre-examination meeting	<i>November 2007</i>	
Examination		January – February 2008	
	Receipt of Inspector's Binding Report	<i>April 2008</i>	
	Estimated date of adoption and publication	June 2008	
Management arrangements	Planning Business Unit Manager → Members Steering Group → Portfolio Holder → Executive Board → Council		
Resources	<ul style="list-style-type: none"> ▪ Internal: The Planning Policy team (excludes time devoted to other team core activities). ▪ Also internal administration and technical support. ▪ LDF budget to cover consultation, printing and design costs, examination costs. ▪ Other City Council officers and members time and input. ▪ External resources: Specific West End partnership budget allows for use of consultants for aspects of preparation. ▪ Stakeholder Resources: LSP to provide link to the community. Representatives of stakeholder groups to attend meetings, contribute to preparation etc. 		
Approach to involving stakeholders and community	Wide stakeholder and community involvement using a range of consultation methods to be described in the emerging SCI that meet at least the minimum set out in the regulations.		

LDD PROFILE

Document Title	Northern Gateway AAP		
Lead Section	Planning Policy team		
Scope	City Wide	Status	DPD
Priority	High		
Synopsis	<p>A document that:</p> <ol style="list-style-type: none"> 1. identifies site specific proposals to stimulate the best and most appropriate use of land on the northern edge of the City, including that saved under Policy NE.3, and delivers the policy framework set out in other DPDs, particularly those identified to meet Oxford's economic needs; 2. identifies timing and delivery mechanisms for site-specific proposals; 3. updates the Proposals Map 		
Chain of Conformity	<ul style="list-style-type: none"> ▪ Conformity with emerging Core Strategy (LDD101) and other DPDs./ ▪ Consistent with national planning policy. ▪ In general conformity with RPG9 and emerging South East Plan (RSS) ▪ Conformity with 'saved' policies in the OLP. ▪ Influenced by the 'saved' Structure Plan, and the Community Strategy. 		
Timetable			
	Key Milestones	Timescale	
Commencement.	Evidence gathering and pre-production including early stakeholder & community engagement	September 2008 – October 2009	
	Publish consultation document	June 2009	
	Publication of the DPD	November 2009	
	Submission of DPD to Secretary of State	February 2010	
	Pre-hearing meeting	April 2010	
	Hearing sessions	June 2010	
	Receipt of final Inspector's report	October 2010	
	Estimated date of adoption and publication	November 2010	
Management arrangements	Planning Business Unit Manager → Members Steering Group → Portfolio Holder → Executive Board → Council		
Resources	<ul style="list-style-type: none"> ▪ Internal: The Planning Policy team (excludes time devoted to other team core activities). ▪ Also internal administration and technical support. ▪ LDF budget to cover consultation, printing and design costs, examination costs. ▪ Other City Council officers and members time and input. ▪ External resources: Specific LDF budget allows for possible use of consultants for other aspects of preparation. ▪ Stakeholder Resources: LSP to provide additional link to the community. ▪ Representatives of stakeholder groups to attend meetings, contribute to preparation etc. ▪ Development Industry expertise. 		
Approach to involving stakeholders and community	Wide stakeholder and community involvement using a range of consultation methods to described in the adopted SCI.		

LDD PROFILE

Document Title	Barton AAP		
Lead Section	Planning Policy team		
Scope	City Wide	Status	DPD
Priority	High		
Synopsis	<p>A statement of vision and core policies and a spatial strategy that:</p> <ol style="list-style-type: none"> 1. identifies site specific proposals to stimulate the best and most appropriate use of land alongside Barton. 2. identifies timing and delivery mechanisms for site-specific proposals; 3. updates to Proposals Map 		
Chain of Conformity	<ul style="list-style-type: none"> ▪ Consistent with national planning policy and PPSs. ▪ In general conformity with RPG9 and the emerging South East Plan. ▪ Influenced by the 'saved' Local and Structure Plans & the Community Strategy. ▪ All LDDs to be in conformity with Core Strategy. 		
Timetable			
Key Milestones		Timescale	
Commencement. Evidence gathering and pre-production including early stakeholder and community engagement, consulting statutory bodies on the scope of the Sustainability appraisal		January 2009	
Publish consultation document		July 2009	
Publication of the DPD		April 2010	
Submission of DPD to Secretary of State		July 2010	
Pre-hearing meeting		September 2010	
Hearing sessions		November 2010	
Receipt of final Inspector's report		March 2011	
Estimated date of adoption and publication		April 2011	
Management arrangements	Planning Business Unit Manager → Members Steering Group → Portfolio Holder → Executive Board → Council		
Resources	<ul style="list-style-type: none"> ▪ Internal: The Planning Policy team (excludes time devoted to other team core activities). ▪ Also internal administration and technical support. ▪ LDF budget to cover consultation, printing/design costs, examination costs. ▪ Other City Council officers and members time and input. ▪ External resources: Specific LDF budget allows for possible use of consultants for other aspects of preparation. ▪ Stakeholder Resources: LSP to provide additional link to the community. ▪ Representatives of stakeholder groups to attend meetings, contribute to preparation etc. ▪ Development Industry expertise. 		
Approach to involving stakeholders and community	Wide stakeholder and community involvement using a range of consultation methods to described in the adopted SCI.		

LDD PROFILE

Document Title	Development Management Policies		
Lead Section	Planning Policy team		
Scope	City Wide	Status	DPD
Priority	High		
Synopsis	<p>A document that:</p> <ol style="list-style-type: none"> 1. updates the development control (management) policies of the Local Plan which provide the basis of the plan-led system; 2. guides effective determination of planning applications; 3. updates the Proposals Map (if necessary). 		
Chain of Conformity	<ul style="list-style-type: none"> ▪ Consistent with national planning policy and PPSs. ▪ In general conformity with RPG9 and the emerging South East Plan. ▪ Influenced by the 'saved' Local and Structure Plans, and the Community Strategy. ▪ All LDDs to be in conformity with Core Strategy. 		
Timetable			
Key Milestones		Timescale	
Commencement. Evidence gathering and pre-production including early stakeholder and community engagement, consult statutory bodies on the scope of the Sustainability appraisal		January 2009	
Publish consultation document		July 2009	
Publication of the DPD		April 2010	
Submission of DPD to Secretary of State		July 2010	
Pre-hearing meeting		September 2010	
Hearing sessions		November 2010	
Receipt of final Inspector's report		March 2011	
Estimated date of adoption and publication		April 2011	
Management arrangements	Planning Business Unit Manager → Members Steering Group → Portfolio Holder → Executive Board → Council		
Resources	<ul style="list-style-type: none"> ▪ Internal: The Planning Policy team (excludes time devoted to other team core activities). ▪ Also internal administration and technical support. ▪ LDF budget to cover consultation, printing and design costs, examination costs. ▪ Other City Council officers and members time and input. ▪ External resources: Specific LDF budget allows for possible use of consultants for other aspects of preparation. ▪ Stakeholder Resources: LSP to provide additional link to the community. ▪ Representatives of stakeholder groups to attend meetings, contribute to preparation etc. ▪ Development Industry expertise. 		
Approach to involving stakeholders and community	Wide stakeholder and community involvement using a range of consultation methods to described in the adopted SCI.		

LDD PROFILE

Document Title	Site Allocations DPD		
Lead Section	Planning Policy team		
Scope	City Wide	Status	DPD
Priority	High		
Synopsis	<p>A document that:</p> <ol style="list-style-type: none"> sets the framework for realising, managing and implementing sites; addresses the need to create sustainable communities with supporting infrastructure; sets the framework to identify sites to meet the housing allocation; promotes the appropriate mix and type of dwellings; sets out Oxford's housing allocation; updates the Proposals Map (if necessary). 		
Chain of Conformity	<ul style="list-style-type: none"> Consistent with national planning policy and PPSs. In general conformity with RPG9 and the emerging South East Plan. Influenced by the 'saved' Local and Structure Plans, and the Community Strategy. All LDDs to be in conformity with Core Strategy. 		
Timetable			
Key Milestones		Timescale	
Commencement. Evidence gathering and pre-production including early stakeholder and community engagement, consult statutory bodies on the scope of the Sustainability appraisal		July 2009	
Publish consultation document		January 2010	
Publication of the DPD		October 2010	
Submission of DPD to Secretary of State		January 2011	
Pre-hearing meeting		March 2011	
Hearing sessions		May 2011	
Receipt of final Inspector's report		September 2011	
Estimated date of adoption and publication		October 2011	
Management arrangements	Planning Business Unit Manager → Members Steering Group → Portfolio Holder → Executive Board → Council		
Resources	<ul style="list-style-type: none"> Internal: The Planning Policy team (excludes time devoted to other team core activities). Also internal administration and technical support. LDF budget to cover consultation, printing/design & examination costs. Other City Council officers and members time and input. External resources: Specific LDF budget allows for possible use of consultants for other aspects of preparation. Stakeholder Resources: LSP to provide additional link to the community. Representatives of stakeholder groups to attend meetings, contribute to preparation etc. Development Industry expertise. 		
Approach to involving stakeholders and community	Wide stakeholder and community involvement using a range of consultation methods to described in the adopted SCI.		

LDD PROFILE

Document Title	West End Streamlined Contributions SPD		
Lead Section	Planning Policy team		
Scope	City Wide	Status	SPD
Priority	High		
Synopsis	<p>A document to:</p> <ol style="list-style-type: none"> 1. support the West End Area Action Plan policies; 2. set out clear mechanisms for calculating, collecting and spending the streamlined contributions in the West End to ensure the infrastructure required as a result of development in the West End is provided; 3. deliver sustainable development in support of the West End Area Action Plan and Core Strategy. 		
Chain of Conformity	<ul style="list-style-type: none"> ▪ Consistent with national planning policy and PPSs. ▪ Conformity with the West End Area Action Plan and emerging Core Strategy. 		
Timetable			
	Key Milestones	Timescale	
Commencement.	Evidence gathering and pre-production including early stakeholder and community engagement, consult statutory bodies on the scope of the Sustainability appraisal	May 2008	
Publication of the draft SPD		January 2009	
Adopt as SPD		June 2009	
Management arrangements	Planning Business Unit Manager → Members Steering Group → Portfolio Holder → Executive Board → Council		
Resources	<ul style="list-style-type: none"> ▪ Internal: The Planning Policy team (excludes time devoted to other team core activities). ▪ Also internal administration and technical support. ▪ LDF budget to cover consultation, printing and design costs, examination costs. ▪ Other City Council officers and members time and input. ▪ External resources: Specific LDF budget allows for possible use of consultants for other aspects of preparation. ▪ Stakeholder Resources: LSP to provide additional link to the community. ▪ Representatives of stakeholder groups to attend meetings, contribute to preparation etc. ▪ Development Industry expertise. 		
Approach to involving stakeholders and community	Wide stakeholder and community involvement using a range of consultation methods to described in the adopted SCI.		

LDD PROFILE

Document Title	Blackbird Leys SPD		
Lead Section	Planning Policy team		
Scope	City Wide	Status	SPD
Priority	High		
Synopsis	<p>A document that:</p> <ol style="list-style-type: none"> 1. identifies site-specific proposals to stimulate best use of land in the Blackbird Leys area, including that identified under Policy DS.10, and supports any subsequent policies in the LDF; 2. identifies timing and delivery mechanisms for site-specific proposals 3. updates the Proposals Map (if necessary). 		
Chain of Conformity	<ul style="list-style-type: none"> ▪ Consistent with national planning policy and PPSs. ▪ In general conformity with RPG9 and the emerging South East Plan. ▪ Influenced by the 'saved' Local and Structure Plans, and the Community Strategy. ▪ All LDDs to be in conformity with Core Strategy. 		
Timetable			
Key Milestones		Timescale	
Evidence gathering and pre-production including early stakeholder and community engagement		July 2009	
Publication of the draft		January 2010	
Adopt as SPD		June 2010	
Management arrangements	Planning Business Unit Manager → Members Steering Group → Portfolio Holder → Executive Board → Council		
Resources	<ul style="list-style-type: none"> ▪ Internal: The Planning Policy team (excludes time devoted to other team core activities). ▪ Also internal administration and technical support. ▪ LDF budget to cover consultation, printing and design costs, examination costs. ▪ Other City Council officers and members time and input. ▪ External resources: Specific LDF budget allows for possible use of consultants for other aspects of preparation. ▪ Stakeholder Resources: LSP to provide additional link to the community. ▪ Representatives of stakeholder groups to attend meetings, contribute to preparation etc. ▪ Development Industry expertise. 		
Approach to involving stakeholders and community	Wide stakeholder and community involvement using a range of consultation methods to described in the adopted SCI.		

LDD PROFILE

Document Title	Affordable Housing SPD (review)		
Lead Section	Planning Policy team		
Scope	City Wide	Status	SPD
Priority	High		
Synopsis	<p>A document to:</p> <ol style="list-style-type: none"> 1. Support saved Policies HS.5, 6, 8 and 11A of the OLP (current numbering) and any subsequent policies in the LDF; 2. Provide supplementary advice on the delivery of affordable housing through Section 106 Planning Obligations from both residential and commercial developments. 		
Chain of Conformity	<ul style="list-style-type: none"> ▪ Conformity with Core Strategy (LDD101) and all other DPDs. ▪ Consistent with national planning policy; in particular PPG3 (and any review). ▪ In general conformity with RPG9 and the emerging South East Plan (RSS). ▪ Conformity with 'saved' policies in the OLP. ▪ Influenced by the 'saved' Structure Plan, the Community Strategy and the City Council's Housing Strategy. . 		
Timetable			
Key Milestones		Timescale	
Evidence gathering and pre-production including early stakeholder and community engagement		May 2010	
Publication of the draft		November 2010	
Adopt as SPD		April 2011	
Management arrangements	Planning Business Unit Manager → Members Steering Group → Portfolio Holder → Executive Board → Council		
Resources	<ul style="list-style-type: none"> ▪ Internal: The Planning Policy team (excludes time devoted to other team core activities). ▪ Also internal administration and technical support. ▪ LDF budget to cover consultation, printing and design costs, examination costs. ▪ Other City Council officers and members time and input. ▪ External resources: Specific LDF budget allows for possible use of consultants for other aspects of preparation. ▪ Stakeholder Resources: LSP to provide additional link to the community. ▪ Representatives of stakeholder groups to attend meetings, contribute to preparation etc. ▪ Development Industry expertise. 		
Approach to involving stakeholders and community	Wide stakeholder and community involvement using a range of consultation methods to described in the adopted SCI.		

LDD PROFILE

Document Title	Natural Resource Impact Analysis SPD (Review)		
Lead Section	Planning Policy team		
Scope	City Wide	Status	SPD
Priority	High		
Synopsis	<p>A document to:</p> <ol style="list-style-type: none"> 1. support saved Policies CP. 16, 17, 19 and 19A of the OLP (current numbering) and any subsequent policies in the LDF; 2. provide guidance on the requirement for and content of an NRIA; 3. provide examples of good practice on how to maximise the use of natural resources, both in the construction and running of new developments. 		
Chain of Conformity	<ul style="list-style-type: none"> ▪ Conformity with Core Strategy (LDD101) and all other DPDs. ▪ Consistent with national planning policy; in particular PPS22, PPS1, PPG10, and PPG23 (and any reviews). ▪ In general conformity with RPG9 and the emerging South East Plan. ▪ Influenced by the 'saved' Local and Structure Plans, and the Community Strategy. ▪ All LDDs to be in conformity with Core Strategy. 		
Timetable			
Key Milestones		Timescale	
Evidence gathering and pre-production including early stakeholder and community engagement		April 2009	
Publication of the draft		August 2009	
Adopt as SPD		November 2009	
Management arrangements	Planning Business Unit Manager → Members Steering Group → Portfolio Holder → Executive Board → Council		
Resources	<ul style="list-style-type: none"> ▪ Internal: The Planning Policy team (excludes time devoted to other team core activities). ▪ Also internal administration and technical support. ▪ LDF budget to cover consultation, printing and design costs, examination costs. ▪ Other City Council officers and members time and input. ▪ External resources: Specific LDF budget allows for possible use of consultants for other aspects of preparation. ▪ Stakeholder Resources: LSP to provide additional link to the community. ▪ Representatives of stakeholder groups to attend meetings, contribute to preparation etc. ▪ Development Industry expertise. 		
Approach to involving stakeholders and community	Wide stakeholder and community involvement using a range of consultation methods to described in the adopted SCI.		

LDD PROFILE

Document Title	Statement of Community Involvement (Review)	
Lead Section	Planning Policy team	
Scope	City Wide	Status
Priority	High	
Synopsis	<p>The SCI will set out the policy for involving communities in LDD preparation and revision and the planning application processes. This will be a document that;</p> <ul style="list-style-type: none"> ▪ Establishes the process whereby stakeholders are effectively engaged in the land use planning process; ▪ Reflects the governments expectation regarding community engagement. 	
Chain of Conformity	<ul style="list-style-type: none"> ▪ Conformity with Regulation 48 of the Town and Country Planning (Local Development) (England) Regulations, 2004. ▪ Consistent with PPS12: Local Development Frameworks. 	
Timetable		
	Key Milestones	Timescale
Evidence gathering and pre-production including early stakeholder and community engagement.		April 2009
Publication of the DPD		August 2009
Estimated date of adoption and publication		November 2009
Management arrangements	Planning Business Unit Manager → Members Steering Group → Portfolio Holder → Executive Board → Council	
Resources	<ul style="list-style-type: none"> ▪ Internal: The Planning Policy team plus other internal officers as appropriate. ▪ Internal administration and technical support. ▪ Budget for consultation, design and printing. ▪ Member's time and input. ▪ External: Data input from various external sources including County Council, University of Oxford, Oxford Brookes University, NHS Trusts. ▪ Stakeholder Resources: LSP to provide a key link to the community. 	
Approach to involving stakeholders and community	Work with stakeholders to source further information and monitoring data to feed into the AMR.	

LDD PROFILE

Document Title	Local Development Scheme		
Lead Section	Planning Policy team		
Scope	City Wide	Status	DPD
Priority	High		
Synopsis	<p>A statement of vision and core policies and a spatial strategy that:</p> <ol style="list-style-type: none"> 1. enables the delivery of sustainable development objectives; 2. reflects the most current planning policy; 3. enables delivery of the housing allocation for the set period; 4. guides effective determination of planning applications; 5. sets out in a key diagram the broad spatial strategy for the area; 6. updates the Proposals Map (if necessary). 		
Chain of Conformity	<ul style="list-style-type: none"> ▪ Consistent with national planning policy and PPSs. ▪ In general conformity with RPG9 and the emerging South East Plan. ▪ Influenced by the 'saved' Local and Structure Plans, and the Community Strategy. ▪ All LDDs to be in conformity with Core Strategy. 		
Timetable			
	Key Milestones	Timescale	
	Production	December 2008	
	Submission	February 2009	
	Publication	March 2009	
Management arrangements	<p>Planning Business Unit Manager → Members Steering Group → Portfolio Holder → Executive Board → Council</p>		
Resources	<ul style="list-style-type: none"> ▪ Internal: The Planning Policy team (excludes time devoted to other team core activities). ▪ Also internal administration and technical support. ▪ LDF budget to cover consultation, printing and design costs, examination costs. ▪ Other City Council officers and members time and input. ▪ External resources: Specific LDF budget allows for possible use of consultants for other aspects of preparation. ▪ Stakeholder Resources: LSP to provide additional link to the community. ▪ Representatives of stakeholder groups to attend meetings, contribute to preparation etc. ▪ Development Industry expertise. 		
Approach to involving stakeholders and community	<p>Wide stakeholder and community involvement using a range of consultation methods to described in the adopted SCI.</p>		

LDD PROFILE

Document Title	Annual Monitoring Report (AMR)	
Lead Section	Planning Policy team	
Scope	City Wide	Status
Priority	High	
Synopsis	<p>An annual report to:</p> <ol style="list-style-type: none"> 1. establish baseline data for both policy monitoring and SA / SEA purposes; 2. establish the range of indicators that will be needed to monitor policies; 3. assess the extent to which policy aims in Local Development Documents are being achieved; 4. assess the implementation of the Local Development Scheme; 5. note if any adjustments to the Local Development Scheme are considered necessary since it was published. 	
Chain of Conformity	<ul style="list-style-type: none"> ▪ Conformity with Regulation 48 of the Town and Country Planning (Local Development) (England) Regulations, 2004. ▪ Consistent with PPS12: Local Development Frameworks. 	
Timetable		
	Key Milestones	Timescale
Period covered		1 st April – 31 st March annually
Report to Executive Board / Council		November / December annually
Publish		December annually
Management arrangements	Planning Business Unit Manager → Members Steering Group → Portfolio Holder → Executive Board → Council	
Resources	<ul style="list-style-type: none"> ▪ Internal: The Planning Policy team plus other internal officers as appropriate. ▪ Internal administration and technical support. ▪ Budget for consultation, design and printing. ▪ Member's time and input. ▪ External: Data input from various external sources including County Council, University of Oxford, Oxford Brookes University, NHS Trusts. ▪ Stakeholder Resources: LSP to provide a key link to the community. 	
Approach to involving stakeholders and community	Work with stakeholders to source further information and monitoring data to feed into the AMR.	

LDD PROFILE

Document Title	Proposals Map		
Lead Section	Planning Policy team		
Scope	City Wide	Status	DPD
Priority	High		
Synopsis	<p>A document to:</p> <ol style="list-style-type: none"> 1. express geographically the adopted development plan policies; 2. be revised as each DPD is adopted. 		
Chain of Conformity	<ul style="list-style-type: none"> ▪ In conformity with the Core Strategy and all other DPDs. ▪ The Proposals Map is a direct derivative of all other DPDs and will be amended with each DPD as appropriate when they are adopted. 		
Timetable			
Key Milestones		Timescale	
Proposals Map of the Oxford Local Plan 2001-2016 to be saved on adoption		<i>November 2005</i>	
Proposals Map to be updated as appropriate		On the adoption of each DPD as appropriate	
Management arrangements and resources	The management and resource arrangements for updating the Proposals Map will be the same as that of the DPD of which it is a derivative.		

Appendix 3:

Saved Policies in the Oxford Local Plan 2001-2016 (OLP)

The table below sets out the 'saved' policies in the Oxford Local Plan 2001-2016 (OLP). As explained in Section 4 of this document, these policies are saved under the Planning & Compulsory Purchase Act 2004, and therefore form part of the Oxford Local Development Framework until they are replaced by new policies.

The City Council has saved a number of the adopted Local Plan policies beyond three years, as the policies have not been replaced by subsequent DPDs. Those not listed in the table below have been deleted or superseded either through the process of saving policies under the Planning & Compulsory Purchase Act 2004, or through the adoption of DPDs, such as the West End Area Action Plan.

This list will be subject to annual review and alteration as preparation of the Local Development Documents proceeds. It does however, constitute the best estimate at the time of drafting this LDS.

Policy	Policy Title
CP.1	Development Proposals
CP.2	Planning Obligations
CP.3	Limiting the need to Travel
CP.4	Greenfield Development
CP.5	Mixed-use Developments
CP.6	Efficient Use of Land and Density
CP.7	Urban Design
CP.8	Designing Development to relate to its Context
CP.9	Creating Successful New Places
CP.10	Siting of Development to meet its Functional Needs
CP.11	Landscape Design
CP.12	Designing Out Crime
CP.13	Accessibility
CP.14	Public Art
CP.15	Energy Efficiency
CP.16	Renewable Energy
CP.17	Recycled Materials
CP.18	Natural Resource Impact Analysis
CP.19	Nuisance
CP.20	Lighting
CP.21	Noise
CP.22	Contaminated Land
CP.23	Air Quality Management Areas
CP.24	Telecommunications
CP.25	Temporary Buildings
TR.1	Transport Assessments
TR.2	Travel Plans
TR.3	Car Parking Standards
TR.4	Pedestrian and Cycle Facilities
TR.5	Pedestrian and Cycle Routes

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TR.6	Powered Two Wheelers
TR.7	Bus Service and Bus Priority
TR.8	Guided Bus/Local Rail Service
TR.9	Park and Ride
TR.10	Oxford Station Improvements
TR.11	City Centre Car Parking
TR.12	Private Non-residential Parking
TR.13	Controlled Parking Zones
TR.14	Servicing Arrangements
TR.15	Freight Movements
NE.1	Purpose of Oxford's Green Belt
NE.2	Control of development within Oxford's Green Belt
NE.3	Safeguarded Land
NE.4	Loss of Agricultural Land
NE.5	Agricultural Related Development
NE.6	Oxford's Watercourses
NE.7	Development in the Undeveloped Floodplain
NE.8	Development on Low Lying Land
NE.9	Flood Risk Assessment
NE.10	Sustainable Drainage
NE.11	Land Drainage and River Engineering Works
NE.12	Groundwater Flow
NE.13	Water Quality
NE.14	Water and Sewerage Infrastructure
NE.15	Loss of Trees and Hedgerows
NE.16	Protected Trees
NE.17	Biodiversity
NE.18	SACs and SSSIs
NE.19	SLINCs and Local Nature Reserves
NE.20	Wildlife Corridors
NE.21	Species Protection
NE.22	Independent Assessment
NE.23	Habitat Creation in New Developments
HE.1	Nationally Important Monuments
HE.2	Archaeology
HE.3	Re-use and demolition of Listed Buildings
HE.4	Archaeological remains within Listed Buildings
HE.5	Fire Safety within Listed Buildings
HE.6	Buildings of Local Interest
HE.7	Conservation Areas
HE.8	Important Parks and Gardens
HE.9	High Building Areas
HE.10	View Cones of Oxford
HE.11	Architectural Lighting
HS.1	Provision of Sites for Housing
HS.2	Recycling Land Target
HS.3	Empty Homes
HS.4	General Requirement to Provide Affordable Housing
HS.5	Proportion and Mix of Affordable Housing to be Provided
HS.6	On-site Provision of Affordable Housing
HS.7	Affordable Housing and Commercial Development
HS.8	Balance of Dwellings
HS.9	Protection of Housing
HS.10	Loss of Dwellings
HS.11	Sub-division of Dwellings

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HS.12	Adaptable Dwellings
HS.13	Institutional Student Accommodation
HS.14	Speculative Student Accommodation
HS.15	Houses in Multiple Occupation
HS.16	Staff Accommodation
HS.17	Residential Moorings
HS.18	Low-impact Housing
HS.19	Privacy and Amenity
HS.20	Local Residential Environment
HS.21	Private Open Space
HS.22	Provision of New Open Space and Improvements to Sporting Facilities as part of New Residential Development
HS.23	Children's Play Space
EC.1	Sustainable Employment
EC.2	Protection of Employment Sites
EC.3	Modernisation of Existing Employment Sites
EC.4	Loss of Employment Sites
EC.5	Change of Use of Employment Sites
EC.6	Employment Diversity
EC.7	Small Businesses
EC.8	Employment Training
EC.9	Warehousing
HH.1	Protection of Primary Health Care Facilities
HH.2	Primary Healthcare Facilities in Non-residential Buildings & New Purpose-built Healthcare Facilities
HH.3	Primary Healthcare Facilities in Residential Dwellings
ED.1	Nursery Education and Childcare facilities in Non-residential Buildings
ED.2	Nursery Education & Childcare facilities in Dwellings
ED.3	Private Schools
ED.4	Oxford College of Further Education
ED.5	Oxford Brookes University - Additional Development
ED.6	Oxford Brookes University - Student Accommodation
ED.7	University of Oxford - Additional Development
ED.8	University of Oxford Student Accommodation
ED.9	Private Colleges - New Teaching Premises
ED.10	Private Colleges - Student Accommodation
SR.1	Protection of Indoor Sports Facilities
SR.2	Protection of Open Air Sports Facilities
SR.3	New Indoor and Open Air Sports Facilities
SR.4	Disused Allotments, Abingdon Road
SR.5	Protection of Public Open Space
SR.6	Cuttleslowe Park
SR.7	Provision of Public Open Space as Part of New Business, Commercial & Institutional Developments
SR.8	Protection of Allotments
SR.9	Footpaths and Bridleways
SR.10	Creation of Footpaths and Bridleways
SR.11	Recreational Cycling
SR.12	Protection of Water Based Recreational Facilities
SR.13	New Water-based Recreational Facilities
SR.14	New Visitor Moorings
SR.15	Community Facilities
SR.16	Proposed New Community Facilities
RC.1	Oxford's Retail Hierarchy
RC.2	Retain Hierarchy - District Centres

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RC.3	Primary Shopping Frontage
RC.4	District Shopping Frontage
RC.5	Secondary Shopping Frontage
RC.6	Street Specific Controls
RC.7	Covered Market
RC.8	Neighbourhood Shopping Centres
RC.9	Individual Shops
RC.10	Environmental Improvements to the City centre
RC.11	Environmental Improvements to the District Shopping Centres
RC.12	Food and Drink Outlets
RC.13	Shop Fronts
RC.14	Advertisements
RC.15	Shutters and Canopies
RC.17	Flyposting
RC.18	Public Houses
TA.1	Tourism Strategy
TA.2	Transport and Tourism
TA.3	Tourist Information
TA.4	Tourist Accommodation
TA.5	Tourist Accommodation - Dual Use
TA.6	Culture and Art Attractions
TA.7	Arts Facilities
TA.8	The Arts
DS.2	Acland Hospital Site
DS.4	Arthur Street, off Mill Street
DS.7	Bertie Place Recreation Ground
DS.8	Between Towns Road
DS.9	Bevington Rd, Banbury Rd, Parks Rd and Keble Rd
DS.10	Blackbird Leys Road - Regeneration Zone
DS.11	BMW Garage Site, Banbury Road
DS.12	BT Site, Hollow Way
DS.13	Canalside Land, Jericho
DS.15	Churchill Hospital Site
DS.18	Cowley Centre: Templars Square Shopping Centre and Crowell Road Car Park, Between Towns Road
DS.19	Cowley Marsh Depot Site, Marsh Road
DS.20	Cowley Road Bingo Hall
DS.21	Cowley Road Bus Depot
DS.22	Cripley Road, Land at North End Yard
DS.23	Cuttleslowe Court, Wyatt Road
DS.24	Diamond Place, Ferry Pool Car Park
DS.25	Donnington Bridge Road, Riversport Centre
DS.27	Dorset House, London Road
DS.28	Dunnock Way Site, Blackbird Leys
DS.29	Elsfield Way
DS.31	Former Government Buildings Site, Marston Road
DS.32	Harcourt House, Marston Road
DS.33	Herbert Close
DS.34	Horspath Site, Land South of Oxford Road
DS.36	Institute of Health Sciences Site, Old Road
DS.37	John Radcliffe Hospital Site, Headington
DS.38	Jowett Walk
DS.39	Lamarsh Road
DS.41	Leiden Road, Wood Farm
DS.42	Littlemore Mental Health Centre, Littlemore

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DS.43	Littlemore Mental Health Centre - Field at Rear
DS.44	Littlemore Park, Armstrong Road
DS.45	Lucy's Factory Site, Walton Well Road, Jericho
DS.46	Mabel Pritchard School Site, St Nicholas Road
DS.47	Manor Ground
DS.48	Milham Ford School Site, Marston
DS.49	Neilsens, London Road, Headington
DS.50	Northfield House, Sandy Lane West
DS.51	Northfield School Site, Kestrel Crescent, Blackbird Leys
DS.52	Nuffield Orthopaedic Site, Old Road
DS.55	Osney Mill Site and Adjacent Works, Mill Street
DS.57	Oxford Business Park, Cowley
DS.58	Land at rear of Oxford Retail Park, Garsington Road
DS.59	Oxford Science Park, Littlemore
DS.60	Oxford Science Park, adjacent to Minchery Farm
DS.64	Park Hospital Site
DS.65	Pusey House Site, St Giles
DS.66	Radcliffe Infirmary Site, Woodstock Road
DS.67	Railway Land, Littlemore
DS.70	Rover Sports Club Field, Roman Way
DS.71	Ruskin College, Dunstan Road
DS.72	Ruskin College, Walton Road
DS.73	Scrapyard, Jackdaw Lane
DS.74	Slade Hospital Site, Horspath Driftway
DS.80	St. Augustine's School site, Iffley Turn
DS.81	Suffolk House, Banbury Road, Summertown
DS.82	Part of St. Clements Car Park
DS.83	St. Cross College Annex, Holywell Mill Lane
DS.86	Warneford Hospital Site, Headington
DS.87	Warneford Meadow Site, Headington
DS.90	Wolvercote Paper Mill, Wolvercote

Table below sets out Local Plan policies now deleted or superseded.

Policy	Policy title	Deleted / superseded by
DS.1	Abbey Place Car Park	Superseded by adoption of WEAAP
DS.3	Albion Place Car Park	Superseded by adoption of WEAAP
DS.14	Castle site	Superseded by adoption of WEAAP
DS.16	College of Further Education, Oxpens Road	Superseded by adoption of WEAAP
DS.17	Cooper Callas Site, Paradise Street	Superseded by adoption of WEAAP
DS.30	Gloucester Green Bus Station	Superseded by adoption of WEAAP
DS.35	Hythe Bridge Street and Park End Street	Superseded by adoption of WEAAP
DS.54	Odeon Cinema, George Street	Superseded by adoption of WEAAP
DS.56	Osney Warehouse, Osney Lane	Superseded by adoption of WEAAP
DS.61	Oxford Railway Station, Botley Road and Beckett Street Car Park	Superseded by adoption of WEAAP
DS.62	Oxpens Road Site	Superseded by adoption of WEAAP
DS.63	Paradise Street Workshops	Superseded by adoption of WEAAP
DS.68	Rewley Road	Superseded by adoption of WEAAP
DS.76	Telephone Exchange, Speedwell Street Site	Superseded by adoption of WEAAP
DS.77	Land west of St. Aldates & south of Queens Street	Superseded by adoption of WEAAP
DS.78	St. Aldates - Regeneration Zone	Superseded by adoption of WEAAP

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DS.79	St. Aldates Police Station and land to the rear	Superseded by adoption of WEAAP
DS.88	Westgate Shopping Centre	Superseded by adoption of WEAAP
DS.91	Worcester Street Car Park	Superseded by adoption of WEAAP
RC.16	Cashpoint Machines	Deleted through 'Saved policies' schedule
DS.5	Barton Village School Site	Deleted through 'Saved policies' schedule
DS.6	Part of Bayswater School Site	Deleted through 'Saved policies' schedule
DS.26	Donnington School Site, Cornwallis Road	Deleted through 'Saved policies' schedule
DS.40	Leaffield Road	Deleted through 'Saved policies' schedule
DS.53	OAC Factory Site, Woodstock Road	Deleted through 'Saved policies' schedule
DS.69	Rivermead Rehabilitation Centre, Abingdon Road	Deleted through 'Saved policies' schedule
DS.75	Speedwell School Site, Littlemore	Deleted through 'Saved policies' schedule
DS.84	Temple Cowley School Site, Temple Road	Deleted through 'Saved policies' schedule
DS.85	The Trap Grounds, North Oxford	Deleted through 'Saved policies' schedule
DS.89	Windmill School Site, Headington	Deleted through 'Saved policies' schedule

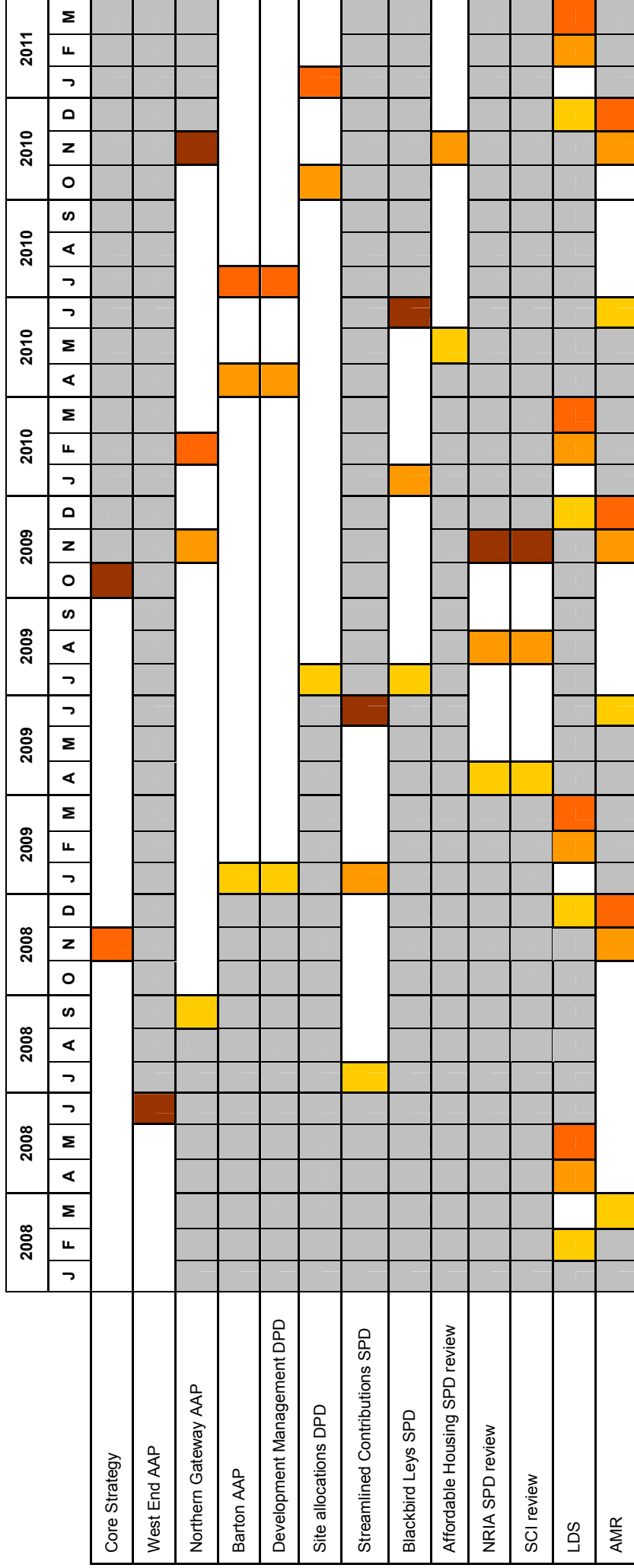
Appendix 4:

Relationship between adopted Supplementary Planning Guidance and 'Saved' Policies

The table below sets out a list of existing adopted Supplementary Planning Guidance. These Supplementary Planning Guidance documents will, under the transitional arrangements, be a material consideration while the policies and proposals they supplement remain 'saved'.

Document	Date	Links to Saved Policies
Development Guidelines: Canalside Land, Jericho	October 2001	Policy DS.13 of the OLP.
Development Guidelines: Milham Ford School Site, Marston	December 2001	Policy DS.48 of the OLP.
Development Guidelines: Suffolk House, Summertown	October 2001	Policy DS.81 of the OLP.

Appendix 5: Gantt chart of the LDS work schedule



Milestones as set out in PPS12: