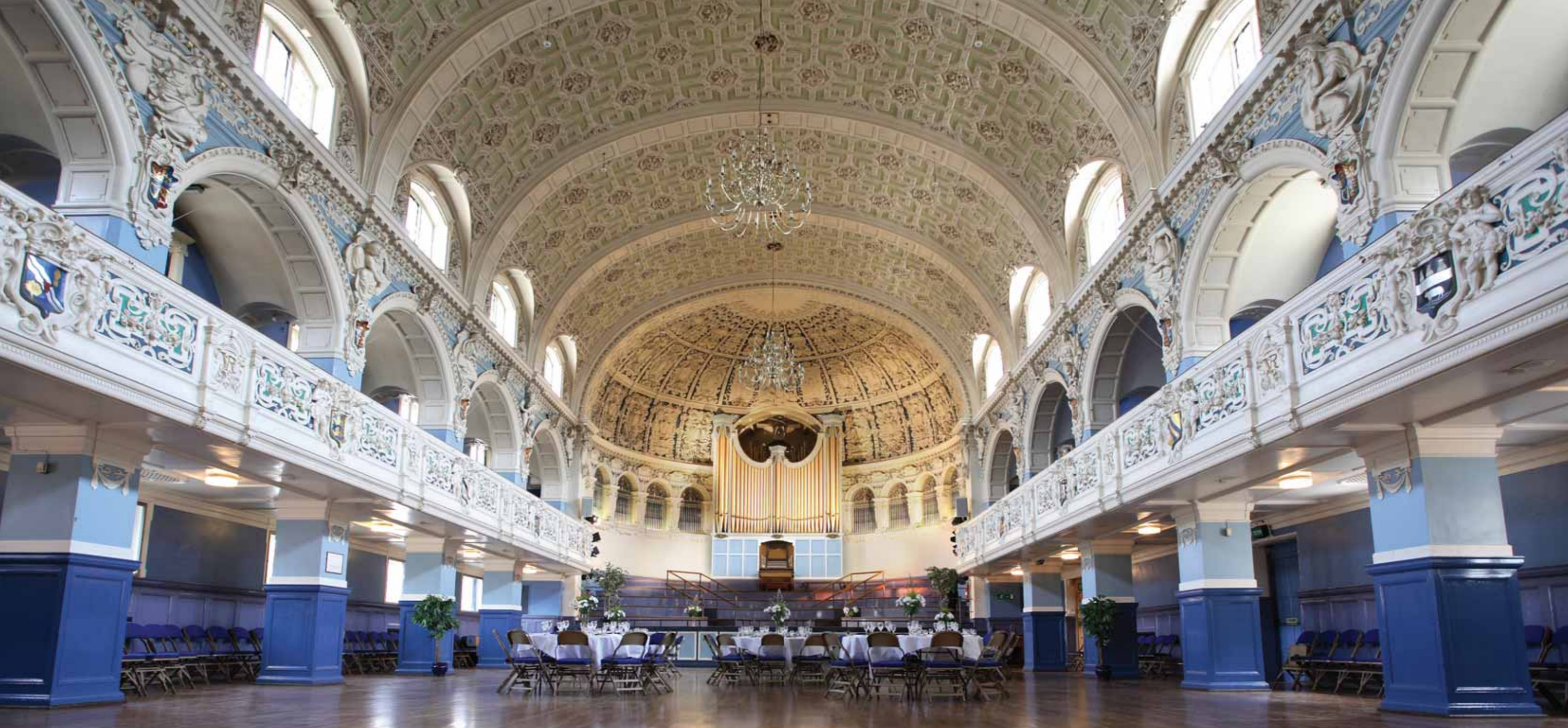


Oxford Town Hall



www.oxford.gov.uk





Welcome

Oxford Town Hall is a beautiful Grade II* Victorian building located at the heart of the historic city of Oxford. The Town Hall has undergone many changes in its 700 year history, this being the third building on the site. The present building you see today was elaborately designed in 1893 by Sir Henry T Hare and is now a fine multi-functional venue within the county of Oxfordshire. As well as a place for entertainment, corporate business or community events, the Town Hall has become a popular venue for weddings and has been licensed for civil ceremonies for a number of years.

Both your civil marriage or partnership ceremony and reception can be accommodated in one of our magnificent wood panelled rooms suitable for small and large events, and, since we know how important the day is to you, you are assured of our complete and immediate attention to all your needs.

We pride ourselves on presentation and service to make your Day a memorable event. Whether you wish to use our accommodation for your ceremony, wedding breakfast, reception or any combination of these our efficient and friendly staff will make you and your guests welcome.



Rooms Available

for your ceremony & reception

The Town Hall is delighted to offer you a choice of wonderful Victorian rooms to make your special day unforgettable. Our main rooms are:

The Main Hall

A magnificent hall to hold your reception and dine in grandeur. The room features an ornate ceiling, 3 chandeliers, gallery and a superb Henry Willis Organ. This room can seat up to 350 guests for dining or hold up to 500 guests for a ceremony or drinks reception.

The Assembly Room

This wood panelled room is perfect for ceremonies, drinks receptions, wedding breakfasts and full dining receptions. The room features an open timber roof, monumental fireplace with a small minstrels gallery and an extensive collection of paintings throughout the room. This room can seat up to 140 guests for dining or hold up to 200 guests for a ceremony or drinks reception.

The Old Library

An ideal room for civil ceremonies or smaller dining functions it features an open timber roof, stained glass windows and wood panelling of American walnut. This room can seat up to 100 guests for dining or hold up to 120 guests for a ceremony or drinks reception.

St Aldate's Room

A more intimate wood panelled room suitable for small ceremonies and receptions featuring a carved fireplace and stained glass window. This room can hold up to 50 guests for a ceremony or drinks reception. Alternatively it can seat up to 30 guests for dining.

The Assembly Room, Old Library and St. Aldate's Room are arranged so that they can be used en suite if required. All rooms are licensed for civil wedding and partnership ceremonies.





Fine Dining

About us

With fifty years' experience of creating food with passion and flair, Fosters Event Catering offer unrivalled personal planning for your wedding reception, with sublime cuisine and exquisite service for the most important day of your life.

About you

We will discuss fully all your ideas, budget and themes and then devise a bespoke solution that exceeds your expectations and offers you complete peace of mind. And to ensure that no detail of your day is left to chance, our service includes an Event Manager.

About the food

At Fosters we love food, from Canapes to Banquets we aim to source the best quality ingredients as locally as possible. Whatever your menu, be it a gourmet dinner or something less formal we are always delighted to discuss food and menu planning with you. We can also provide specialist cultural catering.

About the wine

With our roots in the wine industry we list a selection of wines that are all excellent examples of their type covering a multitude of global terroir.

About the cake

And, for the final touch, our award-winning Pastry Chef can create the perfect wedding cake.





Planning Your Day

- View the Town Hall accommodation and discuss your ceremony and reception requirements confirming available dates.
- Confirm your reservation and pay a £100 non-refundable deposit.
- Contact the Oxford Register office on 0845 1295900 to confirm availability of Superintendent Registrar.
- Confirm in writing your arrangements with the Town Hall manager.
- Meet with the Superintendent Registrar to discuss your ceremony requirements e.g. music, additional promises, poetry readings.
- About 8 weeks before your Wedding Day visit the Town Hall to discuss your ceremony and reception requirements in detail. A 25% deposit on catering and room hire fees will be required.
- Two weeks before your Wedding Day the balance of the room hire fees are due (final catering invoice will be sent out after the reception).
- Five working days before the reception confirm your seating plan.
- A few days before your Wedding Day confirm arrangements with the Superintendent Registrar.
- Relax and enjoy the Day.



Roy Pagett Photography

a moment, for you, forever...



On booking us to photograph your wedding we will arrange a pre-wedding consultation to talk in detail about your day. Getting to know our wedding couples helps us to take photographs which truly reflect their personality. After this consultation we will produce a web site ready to receive your images. You can use this site to link to a wedding list and present other information about your day to guests.



Enjoy your honeymoon while we process your images and on your return we will provide you with all your images as 5x7 prints and a Photo book containing your contact sheets. We will also update your website to allow friends and family to view and purchase your photographs.

You can then chose to have all your images on DVD-ROM or let us create one of our stunning albums. A permanent record of the events and emotions of your day...

19 Pheasant Walk, Littlemore, Oxford OX4 4XX

www.roy-pagett-photography.co.uk

Email: roypagett@hotmail.com Telephone: 01865 747239

brothers

dedicated positive inspired

Brothers offer a unique range of hair treatments, colour and hair design services for men, women and children. Whether you are looking for a new style, to reinvigorate your existing look, to inject colour or for your hair-up for a special occasion, our creative team have the answer.

Visiting 'brothers' is a transforming experience. Step inside to enter a world of aromatic pure flower and plant essences. Relax with our complementary sensual rituals.

57 High Street, Oxford, Oxon OX1 4AS

Telephone: 01865 250696

Email: brothersoxford@gmail.com

www.brothers-uk.com



brothers **AVEDA**
dedicated positive inspired the art and science of pure flower and plant essences

The Bridal Box

For Beautiful Bridal Wear

THE BRIDAL BOX provides the discerning bride with a beautiful collection of wedding gowns, bridesmaids dresses and accessories. Our range includes a variety of designs to suit each bride. Sumptuous silks, opulent organzas and silky satins adorn the rails providing a dazzling array of styles to choose from.

With styles to suit all manner of weddings from a traditional church wedding to informal ceremonies, THE BRIDAL BOX is well known for the quality and fit of their dresses. A dress alteration service is available for our brides by our experienced seamstresses to ensure that perfect fit.

Brides can be assured that they will be supervised throughout by the experienced and friendly staff at THE BRIDAL BOX to help find the dress of your dreams.

198 Banbury Road, Summertown, Oxford OX2 7BY

Tel: 01865 559272

Email: thebridalbox@btinternet.co.uk

www.thebridalbox-oxford.co.uk



All Cakes And Sizes



All cakes are freshly homemade and designed to your requirements. I offer free knife, stand and base hire with every wedding cake order.

You can choose from Vanilla Sponge with jam and buttercream, Chocolate Sponge, Lemon Cake, Carrot Cake, Coffee Sponge and a Rich Fruit Cake.

With this advert I can offer free delivery and set up to The Oxford Town Hall.



Unit 14 Wheatley Business Centre, Old London Road, Wheatley, Oxford OX33 1YW
www.allcakesandsizes.co.uk • Email: info@allcakesandsizes.co.uk
 Call for more details 01865 873258

Dave Seamer Disco



Experienced Professional DJ
 Good Quality Sound & Lighting provided
 Wide range of music available
 Suitable for Weddings, Parties and Corporate Events
 Booking agent for Live Music e.g. Jazz Bands,
 Steel Bands, String Quartets etc.

T: 01865 240054 W: www.daveseamer.co.uk



Japlene

Japlene is a small friendly dress shop where staff are happy to discuss any individual ideas customers may have.

We can create an original look for any formal or informal occasion eg. Wedding, Presentations, Ascot, Balls, Christenings, Cruises and Confirmations. It will be an exclusive made to measure outfit whatever your age, size or budget, often using hand embroidery and beading for which we are renowned, with many different fabrics from which to choose. We also specialise in bridal, bridesmaid and mother of the bride wear, for which we are renowned.

6 Windmill Road, Headington,
 Oxford OX3 7BX
 Telephone: 01865 764251
www.japlene.com

We stock Rainbow and Katz shoes and a wide range of hats and fascinators are available made or trimmed to co-ordinate. We carry a varied stock including separates, and evening wear. A full alteration service is also available.

Kathy Wedding Photography



kathy@yourweddingday.me.uk
www.yourweddingday.me.uk

T: 01189 464 733 M: 07761 755 950
 21 Morlais, Emmer Green, Reading RG4 8PQ





How To Find Us

Address

Town Hall Bookings
Town Hall
St Aldate's
Oxford
OX1 1BX

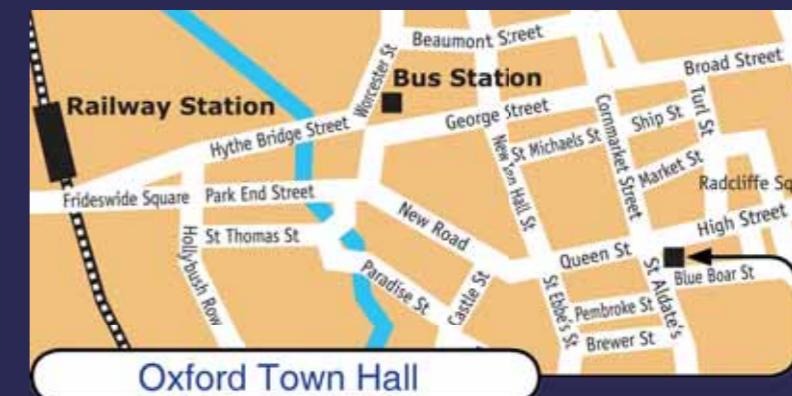
Tel: 01865 252195

Fax: 01865 252388

Email: townhall@oxford.gov.uk

Web: www.oxfordtownhall.co.uk

Map



Oxford Town Hall Would Like to thank:

Roy Pagett Photography 01865 747239 - Photography
Japlene Handmade Originals 01865 764251 - Bridal Wear
Brothers 01865 250696 - Hair Makeup

Fiona our beautiful model

and lastly the wedding couples who allowed us to use their photographs

For their contributions to this brochure.

We are very grateful to the businesses whose advertisements appear in this publication. As a mark of our gratitude we would like to draw the attention of the readers to their details and announcements. We are required to make it clear however that neither Network UK nor the distributor can accept responsibility for any services or workmanship that they may undertake. This brochure was produced by Network UK, Communications House, Hillhouse Business Park, Fleetwood Road North, Thornton Cleveleys, Lancashire FY5 4QD
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